



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE – CAPIZ

June 26, 2024

DIVISION MEMORANDUM
NO. **364** s. 2024

**RELEASE AND DISTRIBUTION OF ALL RE-PACKED SLM'S
(SELF LEARNING MODULES for ELEMENTARY) DELIVERED AT THE DIVISION
LIBRARY HUB**

To : Public Schools District Supervisors / OIC's of the District
District Property Custodians / AO II's
School Property Custodians

1. The field is hereby advised that all SLM's (Self-Learning Modules for Elementary) from the APO Production Unit Inc. and delivered at the Division Library Hub , Ivisan , Capiz are now ready for release / distribution.
2. It is requested that authorized receiving personnel from each district (District Property Custodians / AO's II) bring with them appropriate hauling vehicle which is approximately 1 standard sized passenger PUV Jeepney with at least 2 haulers during the following dates specified for release/distribution of all re-packed SLM's:

Date	Municipality	District / School Personnel Involved
Day 1 (July 1, 2024)	Cuartero , Dao , Sigma , Dumarao	District Property Custodians/ AO II of the said municipalities with 2 haulers each per District
Day 2 (July 2, 2024)	Ivisan, Dumalag, Tapaz East, Tapaz West	District Property Custodians/ AO II of the said municipalities with 2 haulers each per District




Address: Banica, Roxas City
Contact Number: (036) 6518 456/0968-869-5867
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>



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Day 3 (July 3, 2024)	Mambusao East, Mambusao West, Sapian , Jamindan	District Property Custodians/ AO II of the said municipalities with 2 haulers per District
Day 4 (July 4, 2024)	Panitan, Maayon , Pres. Roxas, Pilar	District Property Custodians/ AO II of the said municipalities with 2 haulers per District
Day 5 (July 5, 2024)	Panay, Pontevedra	District Property Custodians/ AO II of the said municipalities with 2 haulers per District

- Expenses relative to this activity shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
- Focal person / unit for this undertaking is the Supply and Property / General Services Unit c/o Rhodela U. Martinez, AO IV (Supply and Property). All other relevant information and instructions relative to the said task shall be coursed through the District Property Custodians Group chat.
- Immediate dissemination of this memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl : As stated
Reference : None
To be included in the Perpetual Index
under the following subjects:

INSTRUCTIONAL MATERIALS
INVENTORY



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