



Republic of the Philippines
Department of Education
 Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

June 10, 2024

DIVISION MEMORANDUM
NO. 326 S. 2024

**FINAL EDITING OF TRAINING DESIGN & OTHER DOCUMENTS ON
 DIVISION INSTRUCTIONAL LEADERSHIP TRAINING (ILT) BATCH 2**

To: OIC, Office of the Assistant Schools Division Superintendent
 Chief Education Supervisors
 Curriculum Implementation Division
 School Governance and Operations Division
 Education Program Supervisors
 Public Schools District Supervisors
 School Heads of Public Elementary and
 Integrated Schools

1. Relative to Division Memorandum Number 308 s. 2024, titled Workshop on the Finalization of Training Design and other Documents on Division Instructional Leadership Training (ILT) Batch 2 this office, through the Curriculum Implementation Division, will conduct the **Final Editing of the Training Design and Other Documents for the Division Instructional Leadership Training (ILT) Batch 2 on June 11, 2024**. The venue will be at Pontevedra Elementary School.
2. This activity aims to finalize the required documents of the above professional development activity for submission.
3. Participants to this activity are listed below.

Name	Position	District/Division
Dr. Segundina F. Dollete	Chief Educ. Supervisor	SDO
Dr. Ruth C. Gervero	Educ. Program Supervisor	SDO
Dr. Merlie J. Rubio	Educ. Program Supervisor	SDO
Elenia P. Baranda	Educ. Program Supervisor	SDO
Salvador Dale B. Artates	Educ. Program Supervisor	SDO
Dr. Sephora Roldan	Educ. Program Supervisor	SDO
Dr. Rolando Jamora	Educ. Program Supervisor	SDO
Alan Vincent Altamia	Educ. Program Supervisor	SDO
Ronnie Reteracion	Educ. Program Supervisor	SDO
Andres Quiachon	Educ. Program Supervisor	SDO
Zaldy Caalam	Public Schools District Supervisor	SDO
Dr. Lalain Delos Santos	Public Schools District Supervisor	SDO
Dr. Judith P. Tu	Public Schools District Supervisor	SDO




Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph



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Dr. Reynaldo Azcaraga	Public Schools District Supervisor	SDO
Dr. Ma. Theresa V. Villagrancia	Public Schools District Supervisor	SDO
Dr. Angel Payo	Public Schools District Supervisor	SDO
Dr. Fe Banez	Public Schools District Supervisor	SDO
Dr. Calin Bernales	Public Schools District Supervisor	SDO
Dr. Lallaine Fundal	Public Schools District Supervisor	SDO
Immaculada Amores	SEPS	SDO
Francis Librando	EPS II - ALS	SDO
Glenn Dollete	EPS II - LR	SDO
Jonel Sembrano	Principal	Maayon
Juvy Baranda	Principal	Ivisan
Abadesa Sabordo	Principal	Dumarao
Connie Galupar	Principal	Tapaz East
Lourdes V. Oropio	Principal	Panay
Mae G. Frac	Principal	Dumalag
Rona Overencio	Principal	Mambusao East
Mae G. Frac	Principal	Dumalag
Glenda Gervero	Principal	Tapaz East
Janeth C. Palomo	Principal	Sigma
Benny Blancaver	Principal	Pilar
Maria Roda Tolores	Principal	Dao
Elizabeth Tolores	Principal	Sapian
Romy Bermudo	Principal	Cuartero
Sonora Ledesma	Principal	Dumarao
Donnalyn Olandesca	Principal	Sapian

- Participants are advised to bring a laptop.
- Travel expenses of the participants shall be charged against their respective school MOOE/local funds subject to the usual accounting and auditing rules and regulations.
- Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: As Stated

Reference:

To be indicated in the Perpetual Index under the following subjects

WORKSHOP LEADERSHIP INSTRUCTION



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph