



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

May 2, 2024

DIVISION MEMORANDUM

No. 253, s. 2024

**SCHOOL-BASED TRAINING OF TEACHERS (SBTT) ON THE
MATATAG CURRICULUM**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Heads of Public & Private Elementary, Secondary and
Integrated Schools
All Others Concerned

1. In support of the implementation of the MATATAG Curriculum, all elementary, secondary, and integrated schools are advised to conduct their **School-Based Training of Teachers (SBTT) on the MATATAG Curriculum** between **May 7 to 17, 2024**.
2. This activity focuses on providing professional development support for teachers and school leaders, ensuring that they have an in-depth understanding of the general shape of the MATATAG Curriculum. Specifically, it aims to equip them with necessary knowledge, skills, and competencies to effectively implement the said curriculum.
3. Participants to this activity are all Kindergarten, Grades 1, 4, and 7 teachers. They are required to bring laptop, pocket WiFi, and extension cord for use during the activity.
4. Further, this Office through the School Management, Monitoring, and Evaluation (SMME) Unit of the School Governance and Operations Division (SGOD) will conduct a Virtual Orientation for **Monitoring & Evaluation (M&E) Officers, M & E Coordinators, documenters, and District ICT Coordinators** on **May 6, 2024 @ 1PM**. The link will be shared later.



Address: Banica, Roxas City
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5. Expenses relative to the conduct of the above activity such as meals and training supplies shall be charged against HRD Funds, subject to the existing accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

ATTY. BENJIE B. DOCE CPA, MBA
Accountant III
In-Charge of the Division

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

TRAINING

ORIENTATION

SCHOOLS

TEACHERS



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