



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

April 17, 2024

DIVISION MEMORANDUM
NO. **215** s. 2024

**ELECTION OF SCHOOL-BASED, DISTRICT AND DIVISION SUPREME
ELEMENTARY LEARNER GOVERNMENT (SELG) & SUPREME SECONDARY
LEARNER GOVERNMENT (SSLG), YES-O, BKD & OTHER SCHOOL
CLUBS/ORGANIZATION FOR SY 2024-2025**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. In consonance with DM- OUOPS Memorandum 2024-11-02487 titled **“Schedule of the Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Elections for School Year (S.Y.) 2024-2025”**, this office announces the schedule of activities for school-based, district and division elections as follows:

Date	Learner Government Elections/Activity
April 17, 2024	Virtual Orientation
April 18- April 22, 2024	Filing of Candidacy
April 23- 25, 2024	Screening and validation of documents and announcements
April 26, 2024 – May 3, 2024	School Campaign Period This includes the following activities: a. Room to room campaign b. Debate (if applicable) c. Grand Rally
May 6, 2024	School-based Elections of Supreme Elementary Learner Government (SELG)
May 6-8, 2024	School-based Elections of Supreme Secondary Learner Government (SSLG)



Address: Banica, Roxas City
Contact Number: (036) 6518 456 / 0968 869 5867
Email Address: capiz@deped.gov.ph



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

May 8-9, 2024	District Elections of Supreme Elementary Learner Government (SELG) only
May 21, 2024	Division Federation Elections of Supreme Secondary Learner Government (SSLG)
May 22, 2024	Division Federation Elections of Supreme Elementary Learner Government (SELG)
May 1-7, 2024	Filing of Candidacy for YES-O, BKD and other School Clubs/Organizations <i>(Secondary & Integrated Schools)</i>
May 9-13, 2024	Screening and validation of documents and announcements <i>(YES-O Secondary and Elementary, BKD Secondary and other School Clubs/Organizations)</i>
May 14-15, 2024	School Campaign Period <i>(YES-O Secondary and Elementary, BKD Secondary and other School Clubs/Organizations)</i> This includes the following activities: a. Room to room campaign b. Debate (if applicable) c. Grand Rally
May 20, 2024	School-based Elections for YES-O Secondary and Elementary, BKD Secondary and other School Clubs/Organizations
May 23, 2024	Division Federation Elections of YES-O and BKD

2. For the guidance of all concerned, the following Annexes are hereby provided and may be accessed through the link <https://bit.ly/AnnexesLGPElections>:
 - a. Annex A. Learner Government Election and Appointment Code (LGEAC)
 - b. Annex B. Election Procedures, Forms and Templates
3. Participation to these activities is voluntary and must adhere with DepEd Order No. 9, s. 2005 titled *“Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith”*, DepEd Order No. 66, s. 2017



Address: Banica, Roxas City
Contact Number: (036) 6518 456 / 0968 869 5867
Email Address: capiz@deped.gov.ph



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

titled “*Implementing Guidelines on the Conduct of Off-Campus Activities*” and DepEd Order No. 008, s. 2023 titled “*Teachers and their Involvement in Volunteer and Extracurricular Activities*”.

4. Expenses incurred relative to the conduct of all activities of the elections are chargeable against School MOOE or other available funds subject to the usual accounting and auditing rules and regulations.
5. For questions or clarifications, please contact **Ms. Yzarda Claudette D. Ballera** or **Ms. Jhean Mae Grace Lingco**, Project Development Officer I, though 09817252244/09388228447.
6. Immediate dissemination of and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 

Encl.: As stated

Reference: Memorandum DM-OUOPS-2024-11-02487

To be indicated in the Perpetual Index
under the following subjects:

SCHOOLS LEARNERS ELECTIONS YOUTH FORMATION



Address: Banica, Roxas City
Contact Number: (036) 6518 456 / 0968 869 5867
Email Address: capiz@deped.gov.ph