



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

March 7, 2024

DIVISION MEMORANDUM

No. **143**, s. 2024

GUIDANCE ON MANDATORY 30-DAY VACATION OF TEACHERS

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Attached is **Regional Memorandum No. 159, s. 2024**, titled “**Guidance on Mandatory 30-Day Vacation of Teachers**”.
2. Immediate dissemination of this Memorandum is desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects

BUREAU AND OFFICES
SCHOOLS

CLASSES
POLICIES

LEARNERS

TEACHERS



Address: Banica, Roxas City, 5800
Contact Number: (036) 651-8454
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

MAR 04 2024

REGIONAL MEMORANDUM

No. 159, s. 2024

GUIDANCE ON THE MANDATORY 30-DAY VACATION OF TEACHERS

To: Assistant Regional Director
Schools Division Superintendents
Assistant Schools Division Superintendents
All Public School Heads
All Others Concerned

- Attached is Memorandum DM-OUOPS-2024-02-01300 dated February 20, 2024, from **Atty. Revsee A. Escobedo**, Undersecretary for Operations titled **“Guidance on the Mandatory 30-Day Vacation of Teachers.”**
- Immediate dissemination of this Memorandum is desired.

for: 
RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated

To be indicated in the Perpetual Index

under the following subjects:

BUREAUS AND OFFICES	CLASSES	LEARNERS
POLICY	SCHOOLS	TEACHERS

ADG/DepEd RO6-ADM-PS-RM3-009
February 29, 2024



Address: Duran Street, Iloilo City, 5000
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Website: region6.deped.gov.ph



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM
 DM-OUOPS-2024-02-01300

RECORDS SECTION
RECEIVED
 Date: FEB 22 2024
 Control No.: 847

**FOR : ALL REGIONAL DIRECTORS
 ALL SCHOOLS DIVISION SUPERINTENDENTS
 ALL PUBLIC SCHOOL HEADS
 ALL OTHERS CONCERNED**

FROM : Atty. REVSEE A. ESCOBEDO
Undersecretary for Operations

FRANCIS CESAR B. BRINGAS
Assistant Secretary for Operations

**SUBJECT : GUIDANCE ON THE MANDATORY 30-DAY VACATION OF
 TEACHERS**

DATE : February 20, 2024

This Office issues this Memorandum to give guidance on certain provisions of DepEd Order No. 03, s. 2024, titled *AMENDMENT TO DEPED ORDER NO. 022, S. 2023 (Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024)*, issued on February 19, 2024. Item 7 of the Order states that **“No voluntary or mandatory tasks or activities shall be assigned to teachers from June 1 to 30, 2024.”**

In this regard, please be reminded that all teaching personnel SHALL NOT be required to report to their respective schools. Mandatory physical or virtual participation in both DepEd and non-DepEd activities and/or events are likewise prohibited during the said dates.

For any issues, concerns, and alleged violations of the said directive, kindly send a report immediately to the Office of the Secretary through email at osec@deped.gov.ph.

For strict compliance and wide dissemination.

Copy furnished:
OFFICE OF THE SECRETARY
osec@deped.gov.ph

02282024 - 1165



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600
 Telephone Nos.: (02) 8633-5313; (02) 8631-8492
 Email Address: ouops@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	DM-OUOPS	Rev.	01
Effectivity	03.23.23	Page	1 of 1





Republic of the Philippines
Department of Education

DepEd ORDER
No. **003**, s. 2024

FEB 19 2024

AMENDMENT TO DEPED ORDER NO. 022, S. 2023
(Implementing Guidelines on the School Calendar and Activities
for the School Year 2023-2024)

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Minister, Basic, Higher and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary Schools Heads
All Others Concerned

1. In line with the commitment of the Department of Education (DepEd) articulated in the MATATAG Agenda to **"TAke good care of learners by promoting learner well-being, inclusive education, and a positive learning environment,"** this Department places the highest priority on ensuring the health, safety, and well-being of learners and teachers.
2. To ensure that this commitment is fulfilled, DepEd recognizes the clamor to gradually revert the school calendar to the pre-pandemic opening of classes. Alongside the resounding consensus from extensive consultations with teachers, learners, and relevant stakeholders, the same call is echoed by the findings of the study conducted by the Philippine Normal University (PNU) titled *Analysis of the Basic Education School Year Calendar in the Philippines: Inputs to Policy* (PNU, 2023).
3. In light of these considerations, the provisions of Part V of Enclosure No. 1 of DepEd Order (DO) No. 022, s. 2023 titled *Implementing Guidelines on the School Calendar and Activities of School Year (SY) 2023-2024*, specifically nos. 7, 26, and 28, shall be amended as follows:

Item 3, No. 7

7. The adjusted date of the End of School Year (EOSY) shall be **May 31, 2024, Friday**.

Item 3, No. 26

26. The School Awards Committee shall deliberate on awards and recognition **not later than three calendar days** before the EOSY Rites for the following: (a) learners who will receive recognition and awards, and (b) learners who are candidates for graduation.

Item 3, No. 28

28. The EOSY Break shall be from **June 1 to July 26, 2024, Friday**.

4. The following are pertinent sections of the Monthly School Calendar of Activities:

- **Quarterly Examination.** Quarterly examinations shall be scheduled as follows:

Academic Quarter	Date
Academic Quarter 3	March 25 and 26, 2024
Academic Quarter 4	May 16 and 17, 2024

- **EOSY Rites.** The EOSY Rites shall be conducted from **May 29 to 31, 2024.** However, under exceptional circumstances, the schools may conduct the EOSY Rites on **June 1, 2024, Saturday,** only upon consultation with teachers and parents.

5. Enclosed is the **Monthly School Calendar of Activities for School Year 2023-2024** which indicates the activities and their corresponding dates of implementation or administration.

6. The following are additional provisions of the school calendar to be implemented in the SY 2023-2024:

- **National Learning Camp (NLC).** The NLC shall continue to be implemented following DO 14, s. 2023¹. However, due to the adjustment of the school calendar for SY 2023-2024, activities in the Consolidation and Intervention Camps shall be conducted within **three weeks instead of five weeks** during the SY 2023-2024 EOSY break from **July 1 to 19, 2024.** Services of teachers in the NLC shall be voluntary.
- **Centrally Managed Co-Curricular Activities.** All Central Office-managed co-curricular activities shall be scheduled within the EOSY break with the following specific dates:

Co-Curricular Activity	Inclusive Dates
Palarong Pambansa	July 6 to 17, 2024
National Festival of Talents (NFOT)	July 9 to 13, 2024
National Schools Press Conference (NSPC)	July 9 to 13, 2024
Learners' Convergence	July 9 to 15, 2024

- **Brigada Eskwela.** The Brigada Eskwela shall be conducted from **July 22, Monday to July 27, 2024, Saturday.**
- **Start and End of SY 2024-2025.** SY 2024-2025 shall **start on July 29, 2024, Monday** and **end on May 16, 2025, Friday.**

7. No voluntary or mandatory tasks or activities shall be assigned to teachers from June 1 to 30, 2024.


8. All other provisions stated in DO 022, s. 2023 not affected by these amendments shall remain effective. Moreover, all other Orders or parts thereof, and other related issuances, that are inconsistent with this Order are repealed or modified accordingly.

¹ Policy Guidelines on the Implementation of the National Learning Camp

9. This Order shall take effect immediately upon its approval and posting on the DepEd website. This shall be registered with the Office of the National Administrative Registrar (ONAR) at the University of the Philippines Law Center (UP LC), UP Diliman, Quezon City.

10. For more information, please contact the **Office of the Director of the Bureau of Learning Delivery** through email at bid.od@deped.gov.ph or telephone numbers (02) 8637-4346 and 8637-4347.

11. Immediate dissemination of and strict compliance with this Order is directed.


SARA Z. DUTERTE
Vice President of the Republic of the Philippines
Secretary of the Department of Education *cd*

Encl.:
As stated

References:
DepEd Order (Nos. 022 and 014, s. 2023)
DepEd Memorandum No. 001, s. 2024



To be indicated in the Perpetual Index
under the following subjects:

BUREAUS AND OFFICES
CALENDAR
CLASSES
LEARNERS
POLICY
SCHOOLS
TEACHERS



(Enclosure to DepEd Order No. 003, s. 2024)

Monthly School Calendar of Activities for School Year 2023-2024

Month	Activity																																																																
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3	• Parent-Teacher Conference (PTC)/ Distribution of Report Cards	<table border="1"> <thead> <tr> <th colspan="7">FEBRUARY 2024</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> </tr> <tr> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> </tr> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td></td> <td></td> </tr> <tr> <td colspan="7" style="text-align: right;">Class days: 21</td> </tr> </tbody> </table>	FEBRUARY 2024							S	M	T	W	T	F	Sa					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29			Class days: 21													
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Legend:
 × - Declared Holidays
 □ - Days for INSET, Co-Curricular Activities, and Home-School Collaboration-Related Activities
 △ - Administration of Quarter Examination