



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

February 20, 2024


DIVISION MEMORANDUM

No. 112, s. 2024

**ORIENTATION FOR ELEMENTARY, JUNIOR, AND SENIOR HIGH SCHOOL
TEACHER I APPLICANTS**

To: OIC- Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads, Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. This Office announces the conduct of orientation for Elementary, Junior, and Senior High School Teacher I applicants.
2. This activity aims to orient the old and new applicants on the new Recruitment, Selection, and Appointment (RSA) guidelines per DepEd Order No. 7 s. 2023 titled, "*Guidelines on Recruitment, Selection and Appointment in the Department of Education,*"
3. All applicants are advised to report at Capiz National High School Covered Court on March 2, 2024 (Saturday) with the following schedule:
8:30 a.m. to 12:00 n.n. – Elementary
1:30 p.m. to 5:00 p.m. – Junior and Senior High School
4. Registration will be at 7:30 to 8:30 a.m. for the morning session and 12:30 to 1:30 p.m. for the afternoon session.
5. This orientation will be attended by the members of the HRMPSB and the Division and Sub-Division Committees Secretariat.
6. Expenses relative to this undertaking shall be charged to the Division MOOE funds subject to existing auditing rules and regulations.
7. Immediate dissemination of this Memorandum is desired


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl.: None.

Reference: DepEd Order 7 s. 2023

To be indicated in the Perpetual Index

Under the following subjects

ORIENTATION

RECRUITMENT

SELECTION



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