

Department of Education

Region VI - Western Visayas SCHOOLS DIVISION OF CAPIZ

February 13, 2024

DIVISION MEMORANDUM NO. 090, s. 2024

CONDUCT OF THE SCHOOL-BASED TRAINING OF TEACHERS (SBTT) ON THE MATATAG CURRICULUM

OIC, Office of the Asst. Schools Division Superintendent To: Chief Education Supervisor, CID OIC, Office of the Chief Education Supervisor, SGOD Education Program Supervisors Public Schools District Supervisors Heads of Public Elementary, Secondary and **Integrated Schools** All Others Concerned

- 1. Attached is Regional Memorandum No. 092, s. 2024 titled "Conduct of the School-Based Training of Teachers (SBTT) on the MATATAG Curriculum".
- 2. Immediate dissemination of this Memorandum is desired.

MIGUEL MAC . APOSIN Edd, CESO V Schools Division Superintendent

Enclosure: As Stated

Reference: MEMORANDUM from OUHROD DATED December 20, 2023 and Advisory from the Office of

The NEAP Director dated January 24, 2024

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM

TRAININGS







Address: Banica, Roxas City Contact Number: (036) 620 2371 Email Address: capiz@deped.gov.ph



Republic of the Philippines

Department of Education

REGION VI-WESTERN VISAYAS

JAN 0 7 2824

REGIONAL MEMORANDUM No. 0 9 2 s. 2024

CONDUCT OF THE SCHOOL-BASED TRAINING OF TEACHERS (SBTT) ON THE MATATAG CURRICULUM

To: Schools Division Superintendents

All Others Concerned

- This is in reference to a Memorandum and an Advisory from the Office of the Undersecretary for Human Resource and Organizational Development (OUHROD) dated December 20, 2023 and January 31, 2024 respectively, regarding the Conduct of the School-based Training of Teachers (SBTT) on the MATATAG Curriculum on March 18 - April 19, 2024 instead of March 4 - April 4, 2024.
- 2. The Breakdown of Budget for the Conduct of the SBTT can be found in Enclosure 1. Meals and training supplies of the participants shall be charged against the FY 2024 Additional MOOE for DepEd Region VI for the Human Resource Development for Personnel in Schools and Learning Centers to be downloaded to the Schools Divisions subject to the usual accounting and auditing rules and regulations.
- It is understood that in the conduct of this activity there shall be no discrimination against any personnel for professional learning and development regardless of age, gender, civil status, disability, religion, ethnic group, and political beliefs.

Immediate dissemination of this Memorandum is desired. 4

RAMIR B. UYTICO EdD, CESO III

Regional Director

Encl.: As Stated

References: MEMORANDUM from OUHROD dated December 20, 2023 and Advisory from the Office of the NEAP Director dated January 24, 2024

To be indicated in the Perpetual Index Under the following subjects:

CURRICULUM

TRAININGS

SFDS/HRDD/RM-2024 -Conduct of the School-based Training of Teachers on MATATAG Curriculum 009/Feb 7, 2024





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Republic or ife Poulippines Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

ADVISORY

January 31, 2024

This is in reference to the Memorandum dated December 20, 2023 relative to the TRAINING ON THE MATATAG CURRICULUM FOR TEACHERS AND SCHOOL LEADERS to be conducted by the Department of Education, through Curriculum and Teaching (CT) Strand and National Educators Academy of the Philippines (NEAP) of the Human Resource and Organizational Development (HROD) Strand.

Please be advised of the new schedule of the training:

Activity	Original Dates	New Dates
Division Training of School Trainers	February 19 – March I, 2024	March 4 – 15, 2024
School-based Training	March 4 – April 4, 2024	March 18 - April 19, 2024

The venue for the National Training of Trainers (NTOT) will be the Red Hotel, Cubao, Quezon City. The first meal is dinner on February 4, 2024. The last meal will be an afternoon snack on February 9, 2024.

The Regional Quality Assurance Division Chiefs shall be part of the regional team who will attend the MATATAG NTOT.

All other details stipulated in the said Memorandum remain the same.

For any further queries or clarifications, kindly contact the NEAP through email at neap.od@deped.gov.ph or landline at telephone number (02) 8638-8638.

For information and guidance.

Undersecretary n'

Curriculum and Teaching

WILFREDO E. CABRAL, CESO

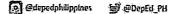
Undersecretary

Human Resource and Organizational Development.



4/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City Direct Line: (632) 8636-6540/8637-4347 E-mail: bld.od@deped.gov.ph







Republic of discontinues Aepartment of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

ADVISORY

January 31, 2024

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For information and guidance.

GINA O. GONONG, Ph.D.

Undersecretary 'n'
Curriculum and Teaching

WILFREDO E. CABRAL, CESO III

Undersecretary

Human Resource and Organizational Development



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Republika ng Pilipinas Pepartment of Education

MEMORANDUM

FOR

: Undersecretaries

Assistant Secretaries

BARMM Minister of Basic. Higher, and Technical Education

Bureau and Service Directors

Regional Directors

Schools Division Superintendents

Public Elementary and Secondary School Heads

All Others Concerned

FROM

: WILFREDO E. CABRAL

Regional Director

Officer-in-Charge, Office of the Undersecretary for Human Resource

and Organizational Development

GINA O. GONONG

Undersecretary for Curriculum and Teaching

SUBJECT

: TRAINING ON THE MATATAG CURRICULUM FOR TEACHERS

AND SCHOOL LEADERS

DATE

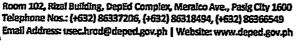
: December 20, 2023

- 1. The Department of Education, through the Curriculum and Teaching (CT) Strand and the National Educators Academy of the Philippines (NEAP), is faithful to its commitment to MAke the curriculum relevant to produce competent and jobready, active, and responsible citizens and to Give support to teachers to teach better, as articulated in the MATATAG Agenda. Hence, the Training on the MATATAG Curriculum for Kindergarten, Grade 1, Grade 4, and Grade 7 (K147) Teachers and School Leaders shall be conducted in preparation for the commencement of the initial phase of the MATATAG Curriculum implementation.
- The said trainings will be held from 22 January to 04 April 2024, with a specific schedule as follows:

Dates	Training Title	Target Participants	Source of Funds
22-26 January 2024	Training of Lead Trainers on the MATATAG Curriculum/ Mock Training	NEAP Directors, Chiefs, Training Specialists, and BHROD-HRDD RPMS specialists;	2023 BEC Funds







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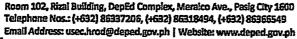


05-09 February 2024	National Training of Regional Trainers on the MATATAG Curriculum (NTOT)	CT Strand's Directors, Chiefs, and Specialists per learning area, IPEd specialists; Select Learning Area Specialists from Private Schools and State Colleges and Universities CLMD/CID Chiefs with learning area specialization, Regional/ Division Education Program Supervisors with learning area specialization, Public Schools District Supervisors with learning area specialization, select School Heads and Head/Master Teachers with learning area specialization, Division IPEd specialists/focal persons, HRDD Chiefs, HRDD EPS Training Program Focals/	2023 BEC Funds
		NEAP-R Training Program Specialists/ (expected team of trainers and training manager per region)	
12-15 February 2024	Regional Training of Division Trainers and School Leaders on the MATATAG Curriculum (RTOT)	Division CID Chiefs, Division Education Program Supervisors and Public Schools District Supervisors with learning area specialization, Division IPEd specialists/focal persons, School Heads, Head and Master Teachers with learning area specialization, SGOD Chiefs/HRD training specialists (expected team of trainers and training managers per division)	2024 HRD Funds
19 February-01 March 2024	Division Training of School Trainers on the MATATAG Curriculum (DTOT)	ALL School Heads, Head and Master Teachers with learning area specialization, including IPEd teachers from Kindergarten, Grades 1, 4, & 7 per school (expected team of trainers and training managers per school)	2024 HRD Funds
04 March-04 April 2024	School-Based Training on the MATATAG Curriculum	ALL TEACHERS from Kindergarten, Grades 1, 4, & 7 per school	2024 HRD Funds/ School MOOE

3. This series of trainings on the MATATAG Curriculum focuses on providing professional development support for teachers and school leaders, ensuring that they have an in-depth understanding of the general shape of the MATATAG









Curriculum. Specifically, it aims to equip teachers and school leaders with the necessary knowledge, skills, and competencies to effectively implement the new curriculum in the coming school year.

4. Prior to the actual conduct of the series of training, the quality assurance and finalization of training resource packages shall be conducted accordingly following the schedules below.

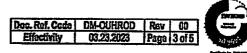
Dates	Training Title	Target Participants	Source of Funds
08-12 January 2024	Quality Assurance of the MATATAG Curriculum Training Resource Package	NEAP Specialists and PD Program Internal Evaluators	2023 HRD Funds
15-19 January 2024	Finalization of the MATATAG Curriculum Training Resource Package	NEAP Specialists and PD Program Internal Evaluators, CT Strand Specialists	2023 BEC Funds

- 5. To ensure the quality of the training, **ALL TRAINERS per governance level** are expected to meet the following qualifications: a. at least earned Complete Academic Requirement (CAR) Graduate Studies with learning area specialization; b. training/s related to the area of specialization; and c. at least *Very Satisfactory* performance in the last three (3) years.
- 6. DepEd Order No. 9, s. 2005 otherwise known as "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith" shall strictly be observed during the conduct of the training. To ensure that ALL K, 1, 4, and 7 TEACHERS shall be able to attend the school-based training on the MATATAG Curriculum, School Heads are expected to employ strategies suitable for their school-based training such as, but not limited to the following:

6.1	Maximizing the loading of other teachers per learning area from other grade levels not involved in the initial phase of the training;
6.2	Scheduling a half-day training for K, 1, 4, and 7 teachers totaling 40 hours to ensure that the regular classes will continue without disruption;
6.3	Taking turns by a batch of Grade 4 or Grade 7 teachers, maximizing the loading of other batches of teachers not yet involved in the scheduled training (e.g., Batch 1/Week 1 - English, Science, Math; Batch 2/Week 2 - Filipino, AP, Values Education; Batch 3/Week 3 - TLE/HELE, MAPEH)
6.4	Maximizing the loading of relieving (special) teachers to handle the classes while the teacher-advisers are in the training program.
6.5	Hiring substitute teachers, subject to the availability of funds.
6.5	Tapping teacher applicants for voluntary services during the duration of the training program.

7. For purposes of planning and budgeting for this series of trainings, all regions must submit their regional data on the target trainers, teachers, and school leaders complete with the required demographic information on or before 3





January 2024. The forms can be accessed through this link: sites.google.com/deped.gov.ph/neap-training-on-matatag.

- 8. The program matrices for teachers and school leaders are enclosed in *Enclosure*1. Specific guidelines on the conduct of the national, regional, division, and school-based trainings on the *MATATAG* Curriculum shall be issued in a separate memorandum.
- 9. Board and lodging, travel, and training supplies of the participants during the Finalization of the MATATAG Curriculum Training Resource Package and NTOT shall be charged against the 2023 BEC Funds. In case of deficiencies, travel, and other incidental expenses can also be charged against local funds, subject to the usual accounting and auditing rules and regulations. On the other hand, the board and lodging, supplies, travel, and other incidental expenses of the participants during the RTOT and DTOT shall be charged against the 2024 HRD Funds allotted for MATATAG Curriculum training, while the participants in the Review and Evaluation of the MATATAG Curriculum Training Resource Package shall be charged against the 2023 HRD Funds, subject to the usual accounting and auditing rules and regulations.

School-based training expenses for meals and supplies shall be charged against the 2024 HRD Funds allotted for MATATAG Curriculum training. In case of deficiencies, the SDOs can use their Division HRD Funds, and the schools can also utilize the School MOOE allotted for training and other local funds available, subject to the usual accounting and auditing rules and regulations.

- 10. For further inquiries and concerns, please contact the NEAP through email at neap.od@deped.gov.ph or landline (02) 8638-8638.
- 11.Immediate dissemination of and strict compliance with this Memorandum is desired.

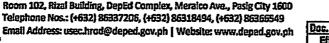
GINA O. GONONG, PhD

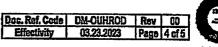
Undersecretary
Curriculum and Teaching

WILFREDO E. CABRAL, CESO III

Undersecretary

Human Resource and Organizational Development





A. Program Matrix for School Leaders

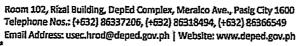
	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
8.00-830AM	• 0		Management of Learni	ing	
8.30 - 10.00 AM 10:00 - 12:00 AM	Registration Pre-assessment	Walkthrough of the Curriculom Guido Curriculum Standards and Learning	Waltdrough of the Curriculum Guide Curriculum Slandards and Learning	Implementing the Intended Coniculum; Walkilmough of Learning Resources for MATATAG Coniculum	Collaborative Expertise Management of School- based Training Program Preparation of School-Based Training
		Competencias Competencias (Q1 Continuation) (Q2 Continuation)			Implementation Plan Q&A Session
12:00 1:00 PM			LUNCH		
1:00 - 2:00 PM	The General Strape of the MATATAG Curriculum Q&A Session	Welkhrough of the Curriculum Guide Curriculum Standards and Learning Competencies (C2)	PEDAGOGY AND ASSESSMENT Overview of the MATATAG Cuniculum Instructional Dosign Francework Q&A Session	Implementing the Intended Curriculum: Washthrough of Learning Resources for MAYATAG Conscutum (Centinuction)	Actual Classroom Observation of a Demonstration Teaching
2:00-2:30 PM			Classroom-based	Special Lecture: The	
2.30-3.00 FM	Walkhoogh of the Curriculum Guida		Assessment Q&A Session	Science of Learning QEA Session	Clearing House
3:00 - 5:00 PM	Curriculum Standards and Learning Competences (Q1) "End-of-day evaluation	*End-of-day evaluation	integrating the 21st- Contany State in the Classroom Practices to Promote Inclusion	Instructional Supervision Classroom Observation Protocol and Identification of L&D Needs	Post-Assossment Closing Program
			OSA Session End-of-day availation	*End-of-day evaluation	*End-of-day evaluation
5:00-5:30 PM			PIAT Dally Debrisho	9	

B. Program Matrix for Teachers (School-Based)

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
8:00 - 8:30 AM			Management of Learning		
8.30 - 10:00 AM		Walktwough of the	Walkthrough of the	Implementing the	Collaborative Expertise
10 ⁻ 00 - 12:00 AM	Registration	Cumculum Guido	Curiculum Guido	Inlanded Curiculum: Walkflyough of Learning	Sossions
	Pre-assessment	Curriculum Stendards and Learning Competencies (O1 Continuation)	Curriculum Standards and Learning Competencies (O2 Continuation)	Resources for MATATAG Curriculum	QBA Session
12 00 - 1:00 PM			LUNCH		
1:00 ~ 2:00 PM	The General Shape of the MATATAG Curriculum Q&A Session	Walkithrough of the Curriculum Guide Curriculum Standards and Learning Competencies (Q2)	PEDAGOGY AND ASSESSMENT Overleik of the MATATAG Curiculum Instructional Design Framowork	Implementing the Intended Confection: Waladwoogh of Lobrning Resources for MATATAG Confection (Continuation)	Domonstration Teaching
		•	Q8A Session		_
2 00 - 2:30 PM		_	Classroom-based Assessment	Special Lecture. The	
2:30 - 3,00 PM	Walkincogh of the Comculum Guide		Q&A Session	Science of Learning Q&A Session	Closting House
3-00 - 5:00 PM	Curriculum Standards and Learning Compolencies	2 <u></u>	Integrating the 21*- Contary Skills in the Classroom	Proparation of Losson for Demonstration Teaching	Post-Assessment Closing Program
	(Q1)		Practices to Promote inclusion	Q&A Session	entail tolitis
	End-of-day evaluation		OSA Session "End-of-day evaluation	*End-of-day evaluation	*End-of-day evaluation
5:00 5:30 PM		,	PMT Daily Debrisfing		







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Enclosure 1

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	TOTAL AMOUNT	6,903,600.00	8,028,900.00	4,712,400.00	1,877,700.00	1,950,300.00	8,207,100.00	1,207,800.00	2,207,700.00	1,498,200.00	22,334,100.00	3,511,200.00	2,451,900.00	957,000.00	14,516,700.00	1,095,600.00	1,580,700.00	1,993,200.00	2,310,000.00	1,412,400.00	1,128,600.00	966,900.00	90,852,000.00
CURRICULUM	Supplies P300/pax	627,600.00	729,900.00	428,400.00	170,700.00	177,300.00	746,100.00	109,800.00	200,700.00	136,200.00	2,030,100.00	319,200.00	222,900.00	87,000.00	1,319,700.00	99,600.00	143,700.00	181,200.00	210,000.00	128,400.00	102,600.00	87,900.00	
OR THE SCHOOL-BASED TRAINING OF TEACHERS ON MATATAG CURRICULUM	Meals P600/pax/day	6,276,000.00	7,299,000.00	4,284,000.00	1,707,000.00	1,773,000.00	7,461,000.00	1,098,000.00	2,007,000.00	1,362,000.00	20,304,000.00	3,192,000.00	2,229,000.00	870,000.00	13,197,000.00	996,000.00	1,437,000.00	1,812,000.00	2,100,000.00	1,284,000.00	1,026,000.00	00.000,678	
OF TEACHERS	No. of days	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	
SED TRAINING	TOTAL	2092	2433	1428	695	591	2487	998	699	454	89/9	1064	743	290	4399	332	479	604	002	428	342	293	
SCHOOL-BAS	Рах	1733	2011	1204	446	466	2037	283	531	360	5599	871	594	223	3640	251	368	487	573	333	263	228	
BUDGET FOR THE	PMT/Trainers	359	422	224	123	125	450	83	138	76	1169	193	149	29	652	81	111	117	127	95	6/	65	`
BREAKDOWN OF BUDGET F	Region VI - Western Visayas	Aklan	Antique	Bacolod City	Bago City	Cadiz City	Capiz	Escalante City	Guimaras	Himamaylan	loilo	Iloilo City	Kabankalan City	La Carlota City	Negros Occidental	Passi City	Roxas City	Sagay City	San Carlos City	Silay City	Sipalay City	Victorias City	Total
	#	Ţ	2	3	4	2	9	7	8	6	10	11	12	13	14	15	16	17	18	19	70	21	

Enclosure 1

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1,412,400.00 1,128,600.00 966,900.00 957,000.00 14,516,700.00 1,095,600.00 1,580,700.00 1,993,200.00 2,310,000.00 90,852,000.00 1,207,800.00 2,207,700.00 1,498,200.00 22,334,100.00 3,511,200.00 2,451,900.00 4,712,400.00 1,877,700.00 1,950,300.00 8,207,100.00 6,903,600.00 8,028,900.00 TOTAL AMOUNT 99,600.00 181,200.00 210,000.00 128,400.00 102,600.00 87,900.00 428,400.00 200,700.00 136,200.00 2,030,100.00 319,200.00 87,000.00 1,319,700.00 143,700.00 729,900.00 170,700.00 746,100.00 109,800.00 222,900.00 627,600.00 177,300.00 BREAKDOWN OF BUDGET FOR THE SCHOOL-BASED TRAINING OF TEACHERS ON MATATAG CURRICULUM P300/pax Supplies 20,304,000.00 13,197,000.00 996,000.00 1,437,000.00 1,026,000.00 1,362,000.00 3,192,000.00 2,229,000.00 2,100,000.00 1,284,000.00 879,000.00 870,000.00 1,812,000.00 7,299,000.00 4,284,000.00 1,707,000.00 1,773,000.00 7,461,000.00 1,098,000.00 2,007,000.00 6,276,000.00 P600/pax/day Meals No. of days 2 Ŋ ស Ŋ 2 Ŋ S IJ S S Ŋ S ស S រប TOTAL 2433 1428 6768 1064 4399 2092 2487 743 290 332 479 604 700 428 342 293 569 366 699 454 591 5599 3640 1204 2037 1733 2011 446 466 283 360 871 594 223 251 368 487 573 333 263 531 Pax PMT/Trainers 1169 149 138 193 759 117 123 450 111 359 125 127 79 8 2 8 65 83 29 Region VI - Western Visayas Negros Occidental Total Kabankalan City San Carlos City La Carlota City **Escalante City** Victorias City Himamaylan **Bacolod City** Sipalay City Roxas City Sagay City Guimaras Passi City Bago City Cadiz City Silay City loilo City Antique Aklan Capiz loilo 133 14 12 16 18 19 20 10 디 12 17 21 ന 4 Ŋ 9 œ **G** *

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