



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

FEBRUARY 12, 2024

DIVISION MEMORANDUM  
NO. **079** S. 2024

**REITERATION ON THE ANTI-ONLINE SEXUAL ABUSE AND EXPLOITATION  
OF CHILDREN (OSAEC) AND ANTI-CHILD SEXUAL ABUSE OR  
EXPLOITATION MATERIALS (CSAEM) CLASSROOM-BASED SESSION AND  
REPORTING TEMPLATES**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor CID  
OIC, Office of the Chief Education Supervisor, SGOD  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary and Integrated Schools  
All Others Concerned

1. Attached is Regional Memorandum No. 097, s. 2024 titled “Reiteration on the Anti-Online Sexual Abuse and Exploitation of Children (OSAEC) and Anti-Sexual Abuse or Exploitation Materials (CSAEM) Classroom-Based Session and Reporting Templates”.
2. Schools are encouraged to watch on **February 13, 2024** the National Orientation for teachers, educators, non-teaching/support personnel, parents, and stakeholders on Anti-OSAEC and CSAEM, including a deep-dive on the classroom-based sessions on the topic and reporting mechanisms. The link will be sent later to the Learner Rights and Protection Focals’ group chat.
3. Further, the schools are requested to submit the list of attendees of the classroom-based session including the number of reported disclosures, if any, sample template is enclosed as Annex A and is to be submitted to the Division Office through this link <https://bit.ly/3OJZbun>.
4. For inquiries and concerns, please contact Dr. Edna B. Azcarraga, SGOD Education Program Supervisor/Division Learner Rights and Protection (LRP)



Address: Banica, Roxas City  
Contact Number: (036) 620 2371  
Email Address: capiz@deped.gov.ph





Republic of the Philippines  
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**SCHOOLS DIVISION OF CAPIZ**

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Focal Person or to Ms. Jhean Mae Grace Lingco, PDO-I/Division Learner Rights and Protection Alternate Focal Person thru 09388228447.

5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent 

Encl.: As stated

Reference: Regional Memorandum No. 097, s. 2024

To be included in the Perpetual Index  
under the following subjects:

CLASSROOM

REPORTS

SESSIONS

TEACHERS



Republic of the Philippines  
**Department of Education**  
REGION VI-WESTERN VISAYAS

**REGIONAL MEMORANDUM**

FEB 08 2024

No. 097, s. 2024

**REITERATION ON THE ANTI-ONLINE SEXUAL ABUSE AND EXPLOITATION OF CHILDREN (OSAEC) AND ANTI-CHILD SEXUAL ABUSE OR EXPLOITATION MATERIALS (CSAEM) CLASSROOM-BASED SESSION AND REPORTING TEMPLATES**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is a Memorandum dated February 2, 2024, from **Atty. Suzette T. Gannaban - Medina**, *Officer-in-Charge, Director IV, Bureau of Learner Support Services and Learner Rights and Protection Office*, regarding the **Reiteration on the Anti-Online Sexual Abuse and Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Materials (CSAEM) Classroom-based Session and Reporting Templates**, which is self-explanatory.
2. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Incl: As Stated

Reference: Memorandum from Atty. Suzette T. Gannaban -Medina dated February 02, 2024

To be indicated in the Perpetual Index  
under the following subjects:

CLASSROOM

REPORTS

SESSIONS

JRJ/RM-Reiteration on Anti-OSAEC and CSAEM/  
025/February 7, 2024



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Telephone Nos: (033) 337-0149; 336-2816  
Email Address: region6@deped.gov.ph  
Website: region6.deped.gov.ph



Republic of the Philippines  
Department of Education

LEARNER RIGHTS AND PROTECTION OFFICE

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**MEMORANDUM**

LRPO 2024 \_\_\_\_\_

**TO : REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
SCHOOL HEADS  
ALL OTHER CONCERNED**

**FROM : ATTY. SUZETTE T. GANNABAN-MEDINA**  
*Officer-in-Charge, Director IV*  
Bureau of Learner Support Services and  
Learner Rights and Protection Office

**SUBJECT : Reiteration on the Anti-Online Sexual Abuse and Exploitation  
of Children (OSAEC) and Anti-Child Sexual Abuse or  
Exploitation Materials (CSAEM) Classroom-based Session and  
Reporting Templates**

**DATE : February 2, 2024**

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This has reference to Joint Memorandum DM-OUCT-OUOPS-2024 signed by Gina O. Gonong, *Undersecretary for Curriculum and Teaching* and Atty. Revsee A. Escobedo, *Undersecretary for Operations*, relative to the "Anti Online Sexual Abuse and Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse and Exploitation Materials (CSAEM) Classroom-based Session During the Celebration of the Safer Internet Day Philippines (SIDPh)," dated January 8, 2024.

In connection thereto, this Memorandum is issued as a reiteration of the upcoming activities:

- a. **February 13, 2024 – National Orientation** for teachers, educators, non-teaching/support personnel, parents, and stakeholders on Anti-OSAEC and CSAEM, including a deep-dive on the classroom-based sessions on the topic, and reporting mechanisms.
- b. The **conduct of an instructional classroom-based session** on Anti-OSAEC and CSAEM, to be delivered by class advisers during their Homeroom subject, on any day of February. The presentation decks with guide scripts and session guides may be accessed through these links:

<http://bit.ly/AntiOSAEC-CSAEMSessionGuides>  
<https://drive.google.com/drive/folders/1Dn3Vco0il3ksm9il5EUrQ6QhECZvahxa?usp=sharing>

- c. For **monitoring and evaluation**, class advisers shall submit a list of attendees of the classroom-based session including the number of reported disclosures, if any, sample template is enclosed as Annex A.

Similarly, consolidated data on the number of attendees per grade level is requested to be submitted by the School Head with the assistance of the School's Guidance Counselor or administrative personnel, in compliance with DepEd Order No. 2, s. 2024 or the "Immediate Removal of Administrative Tasks of Public School Teachers," sample template is enclosed as Annex B.

The submitted data from the schools shall then be collected by the assigned Learner Rights and Protection Officer in the Schools Division Office who shall then consolidate it as part of the report of the Division, a sample template is enclosed as Annex C.

The consolidated data from the Division Offices shall then be submitted to the Regional Office, to be handled by the Learner Rights and Protection focal personnel who shall then report the same to the DepEd Learner Rights and Protection Office by filling up the Google form below, sample template is also attached as Annex D.

<http://bit.ly/AntiOSEAC-CSAEMSessionReportingForm>

Moreover, for ease of access, the annexes mentioned may be downloaded through this link:

<https://bit.ly/DataRetrievalDocsforSIDPh2024>

As we celebrate and commemorate this year's Safer Internet Day Philippines we look forward to everyone's participation as we ensure the implementation of comprehensive measures that will protect and equip our learners, parents, and stakeholders to become responsible digital citizens.

Thank you very much.

For your guidance.

Annex A



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Department of Education

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**Attendance Sheet**

Division: \_\_\_\_\_  
School: \_\_\_\_\_  
Grade Level: \_\_\_\_\_  
Section: \_\_\_\_\_  
Name of Adviser: \_\_\_\_\_

Instruction: For students, please check the gender you identify as.

No.	Name/Pseudonym/Alias	Male	Female	LGBTQIA+	Prefer not to say
1					
2					
3					
4					
5					
6					
7					
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42					
43					
44					
45					
	Total				





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**STRICTLY**, to be filled by the adviser.

**Total Number of Disclosures:** \_\_\_\_\_

**Types of Disclosure** (Kindly check the type/s of disclosures you encountered):

- Cyberbullying
- Online Grooming
- Sextortion
- Non-consensual sharing of self-generated naked/indecent images of children
- Online/Offline Commercial Sexual Exploitation
- Exposure of Children to Sexually Explicit Images
- Offline Sexual Abuse or Exploitation
- Any other forms of violence (physical, emotional, mental, etc.)
- Others forms of Online Sexual Abuse and Exploitation of Children (Input the cases/incidents that do not fall under the above categories on the box.)



**Annex B**

Republic of the Philippines  
**Department of Education**  
 LEARNER RIGHTS AND PROTECTION OFFICE

**School-Level Consolidated Data on Learners Reached During the Implementation of the Anti-Online Sexual Abuse and Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Material (CSAEM) Classroom-based Session**

School: \_\_\_\_\_

School I.D: \_\_\_\_\_

Address: \_\_\_\_\_

Sector:  Public  Private

Grade Level	Gender Identity				TOTAL
	Male	Female	LGBTQIA+	Rather Not Say	
Grade 1					0
Grade 2					0
Grade 3					0
Grade 4					0
Grade 5					0
Grade 6					0
Grade 7					0
Grade 8					0
Grade 9					0
Grade 10					0
<b>Total</b>	0	0	0	0	0

Note: OSAEC - Online Sexual Exploitation of Children  
 CSAEM - Child Sexual Abuse or Exploitation Material

Total Number of Male	0
Total Number of Female	0
Total Number of LGBTQIA+	0
Total Number of Rather not Say	0
<b>Total</b>	0

Type	Number	Type	Number
Total Number of Cyberbullying/Hate Crimes Reported		Total Number of Offline Sexual Abuse or Exploitation Reported	
Total Number of Online Grooming Cases Reported		Total Number of Any Other Abuse Reported (Physical, Emotional, Mental, etc.)	
Total Number of Sextortion Cases Reported		Others:	
Total Number of Non-consensual sharing of self-generated naked/indecent images of children Reported			
Total Number Online/Offline Commercial Sexual Exploitation Reported			
Total Number of Exposure of Children to Sexually Explicit Images Reported			

Prepared By: \_\_\_\_\_  
 (Designation)

Validated By: \_\_\_\_\_  
 (Principal)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Annex C**

**CONFIDENTIAL**



**Republic of the Philippines  
Department of Education**

**LEARNER RIGHTS AND PROTECTION OFFICE**

**Division-Level Consolidated Data on Learners Reached During the Implementation of the Anti-Online Sexual Abuse and Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Material (CSAEM) Classroom-based Session**

Division: \_\_\_\_\_

Address \_\_\_\_\_

Grade Level	Gender Identity				TOTAL
	Male	Female	LGBTQIA+	Rather Not Say	
Grade 1					0
Grade 2					0
Grade 3					0
Grade 4					0
Grade 5					0
Grade 6					0
Grade 7					0
Grade 8					0
Grade 9					0
Grade 10					0
<b>Total</b>	0	0	0	0	0

Note: OSAEC - Online Sexual Exploitation of Children  
CSAEM - Child Sexual Abuse or Exploitation Material

Total Number of Male	0
Total Number of Female	0
Total Number of LGBTQIA+	0
Total Number of Rather not Say	0
<b>Total</b>	<b>0</b>

Type	Number	Type	Number
Total Number of Cyberbullying/Hate Crimes Reported		Total Number of Offline Sexual Abuse or Exploitation Reported	
Total Number of Online Grooming Cases Reported		Total Number of Any Other Abuse Reported (Physical, Emotional, Mental, etc.)	
Total Number of Sextortion Cases Reported		Others:	
Total Number of Non-consensual sharing of self-generated naked/indecent images of children Reported			
Total Number Online/Offline Commercial Sexual Exploitation Reported			
Total Number of Exposure of Children to Sexually Explicit Images Reported			

Prepared By: \_\_\_\_\_

(Designation)

Date: \_\_\_\_\_

Validated By: \_\_\_\_\_

(School Division Superintendent)

Date: \_\_\_\_\_

**Annex D**

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**Republic of the Philippines**  
**Department of Education**  
**LEARNER RIGHTS AND PROTECTION OFFICE**

**Regional-Level Consolidated Data on Learners Reached During the Implementation of the Anti-Online Sexual Abuse and Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Material (CSAEM) Classroom-based Session**

Region: \_\_\_\_\_

Address \_\_\_\_\_

Grade Level	Gender Identity				TOTAL
	Male	Female	LGBTQIA+	Rather Not Say	
Grade 1					0
Grade 2					0
Grade 3					0
Grade 4					0
Grade 5					0
Grade 6					0
Grade 7					0
Grade 8					0
Grade 9					0
Grade 10					0
<b>Total</b>	0	0	0	0	0

Note: OSAEC - Online Sexual Exploitation of Children  
 CSAEM - Child Sexual Abuse or Exploitation Material

Total Number of Male	0
Total Number of Female	0
Total Number of LGBTQIA+	0
Total Number of Rather not Say	0
<b>Total</b>	0

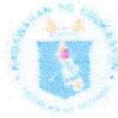
Type	Number	Type	Number
Total Number of Cyberbullying/Hate Crimes Reported		Total Number of Offline Sexual Abuse or Exploitation Reported	
Total Number of Online Grooming Cases Reported		Total Number of Any Other Abuse Reported (Physical, Emotional, Mental, etc.)	
Total Number of Sextortion Cases Reported		Others:	
Total Number of Non-consensual sharing of self-generated naked/indecent images of children Reported			
Total Number Online/Offline Commercial Sexual Exploitation Reported			
Total Number of Exposure of Children to Sexually Explicit Images Reported			

Prepared By: \_\_\_\_\_  
 (Designation)

Validated By: \_\_\_\_\_  
 (Regional Director)

Date: \_\_\_\_\_

Date: \_\_\_\_\_




Republic of the Philippines  
**Department of Education**


**JOINT MEMORANDUM**

DM-OUCT-OUOPS-2024

**TO :** REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
ALL OTHER CONCERNED

FEB 05 2024

**FROM :**   
GINA O. GONONG  
*Undersecretary for Curriculum and Teaching*

  
**ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*

**SUBJECT :** ANTI-ONLINE SEXUAL ABUSE AND EXPLOITATION OF  
CHILDREN (OSAEC) AND ANTI-CHILD SEXUAL ABUSE OR  
EXPLOITATION MATERIALS (CSAEM) CLASSROOM BASED  
SESSION DURING THE CELEBRATION OF THE SAFER  
INTERNET DAY PHILIPPINES (SIDPh)

**DATE :** January 8, 2024

In compliance with Presidential Proclamation No. 417 "Declaring the Second Tuesday of February of Every Year as Safer Internet Day for Children [in the] Philippines," and in line with the promulgation of the Implementing Rules and Regulation (IRR) of Republic Act No. 11930, entitled "An Act punishing Online Sexual Abuse or Exploitation of Children, Penalizing the Production, Distribution, Possession, and Access of Child Sexual Abuse or Exploitation Materials (CSAEM)," the Department of Education (DepEd) Office of the Undersecretary for Operations through the Learner Rights and Protection Office (LRPO) and the Office of the Undersecretary for Curriculum and Teaching, together with our partner, the Stairway Foundation, Inc. (SFI) aims to increase awareness of the anti-OSAEC and CSAEM policy in schools through the conduct a classroom-based learning session. The goal is to strengthen the initiatives in combating in schools and its integration in appropriate subject areas of its core messages at the elementary and secondary levels.

The learning session will directly reach our learners at the classroom level, equipping them with knowledge and tools against the "Online Sexual Abuse and Exploitation of Children". With this aim in mind, the aforesaid offices, including the Curriculum Learning and Management Division of DepEd National Capital Region, and other selected DepEd offices developed a presentation deck for the classroom sessions.

These classroom-based sessions will be conducted for each key stage and will be delivered by the class advisers during their Homeroom subjects in time for the



LRPO

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600

Telephone No.: (02) 8631-8492; Email: oure@deped.gov.ph; Website: www.deped.gov.ph



Republic of the Philippines  
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observance of SIDPh in February 2024. The presentation decks with accompanying guide scripts and session guide can be accessed through this link:

<http://bit.ly/AntiOSAEC-CSAEMSessionGuides>

Relatedly, a national orientation shall be conducted on February 13, 2024, via the Official DepEd Facebook account, a separate advisory shall be issued and will be posted in the DepEd and DepEd-LRPO Facebook accounts.

Moreover, to ensure the implementation of anti-OSAEC and CSAEM policies in Schools all Regional Offices are requested to strictly implement the following:

1. An instructional classroom-based session of the anti-OSAEC and CSAEM shall be conducted by classroom advisers during their Homeroom subject. The same shall be delivered on any day of February in time for the observance of the Safer Internet Day Philippines.
2. To ensure the effectiveness and efficiency of the conduct of the said activity, the school shall submit to the Schools Division Office, at the end of the month of February, the report of the number of learners reached per grade level or those who have attended the classroom-based sessions, by filling-up the google form which can be accessed in this link:

<http://bit.ly/AntiOSAEC-CSAEMSessionReportingForm>

Thereafter, the Regional Office shall validate and submit the consolidated report to the LRPO.

3. The consolidated reports from the regions shall be kept by the LRPO as the repository of all data received. The LRPO may request further details on the number of disclosures in connection with the conducted classroom-based sessions of the Anti-OSAEC and CSAEM.

For queries, kindly coordinate with Atty. Suzette T. Gannaban-Medina, Officer-In-Charge, Director, LRPO at [lrpo@deped.gov.ph](mailto:lrpo@deped.gov.ph).

For your strict compliance.





Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

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February 5, 2024

**CHARLIE D. BEGAS, MS**  
Principal IV  
Capiz National High School  
Roxas City, Capiz

Dear Sir:

Greetings!

This is in response to your letter dated January 9, 2024, asking permission to conduct and host SIKLAB: The 9<sup>th</sup> Capiz National High School-Senior Red Cross Youth School-Based Live in Training Workshop on February 24-25, 2023 at Capiz National High School, Fuentes Drive, Roxas City.

Please be advised that the undersigned interposes no objection to said activity provided participation is voluntary, with parent's permit and with the advise to ensure compliance with DepEd Order No. 9, s. 2005 titled "*Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith*", DepEd Order No. 19, s. 2008 titled "*Implementation of No Collection Policy in All Public Elementary and Secondary Schools*", DepEd Order No. 008, S. 2023 titled "*Participation of Teachers in Volunteer Work and Extra Curricular Activities*" and DepEd Order No. 22. S. 2023 titled "*Implementing Guidelines on the School Calendars and Activities for the School Year 2023-2024*".

It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability or other factors, and personal circumstances contrary to the principles of equal opportunity.

Very truly yours,

**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent



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Address: Banica, Roxas City  
Contact Number: (036) 620 2371  
Email Address: capiz@deped.gov.ph