



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE - CAPIZ

February 7, 2024

DIVISION MEMORANDUM

No. **076** s. 2024

ATTENDANCE TO THE 2024 CAPIZ DIVISION MEET OPENING CEREMONIES

To: OIC, Office of the Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
OIC Chief, School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Heads of Public and Elementary, Secondary, and Integrated Schools

1. Relative to Division Memorandum No. 498 s. 2023, titled “2024 Capiz Division T-Meet”, and Division Memorandum No. 024 s. 2024, titled Corrigendum to Division Memorandum No. 498 s. 2024, this office requests all **Public Schools District Supervisors (PSDS), Education Program Supervisors (EPS), School Heads, and Working Committees** to **attend the Opening Ceremonies of the 2024 Capiz Division Meet** at the Villareal Stadium, Roxas City on **February 10, 2024, at 8:30 in the morning.**
2. Participants are requested to wear the 2023 WVRAA T-shirt, Unit Delegation T-Shirt or any gold and royal blue combination.
3. Participants involved in the series of sports activities are entitled to service credits per DepEd Order No. 53, s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, Non-Teaching personnel including the management staff shall be provided with compensatory time off (CTO) as per the Civil Service Commission (CCC) and Department of Budget and Management (DBM) joint Circular No. 2, s. 2004 on non-monetary remuneration for overtime service rendered.
4. Expenses of the participants are chargeable against school MOOE funds subject to the usual accounting and auditing rules and regulations.
5. Wide dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subject:

PARTNERSHIPS
PROJECTS
PROGRAMS
SPORTS



Address: Banica, Roxas City
Contact Number: (036) 6518 456/0968-869-5867
Email Address: capiz@dened.gov.ph