



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF CAPIZ

January 15, 2024

DIVISION MEMORANDUM

No. 025 s. 2024

**RECONSTITUTING THE DEPED DIVISION OF CAPIZ
PROVIDENT FUND SECRETARIAT**

TO: OIC Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools

1. Pursuant to DepEd Order No. 12, s. 2004 titled “Revised Implementing Guidelines for the DepEd Provident Fund,” the DepEd Division of Capiz Provident Fund Secretariat is hereby reconstituted as follows:

Head: Miguel Mac D. Aposin, EdD, CESO V
Schools Division Superintendent

Members: Ma. Sharon S. Barrientos
Administrative Officer IV (Personnel)

Atty. Benjie B. Doce, CPA
Accountant III

Cecil Joy D. Diocson
Administrative Officer IV (Cash)

May B. Danieleles
Administrative Assistant III

2. Immediate dissemination of this memorandum is desired.


MIGUEL MAC D. APOSIN, EdD, CESO V
Schools Division Superintendent

Encl.: (None)
Reference: As stated
To be indicated in the Perpetual Index
under the following subject:

FORMS
ORGANIZATIONS
CLAIMS



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