



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

January 10, 2024

DIVISION MEMORANDUM
NO. **019** S. 2024

TRAINING OF KINDERGARTEN TO GRADE 3 TEACHERS ON TEACHING EARLY LITERACY STRATEGIES FOR EFFECTIVE EARLY-GRADE READING

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Concerned Heads of Public Elementary and Integrated Schools

1. In line with the National Reading and Mathematics Programs and the Division Basic Education Learning Recovery and Continuity Plan (BE-LRCP), this office through the Curriculum Implementation Division, shall conduct a Training of Kindergarten to Grade 3 Teachers on Teaching Early Literacy Strategies for Effective Early-Grade Reading. This will be conducted on January 25, 29 and 30, 2024 during the INSET week. The venue is to be determined by each district. Participants to this activity are all Kindergarten to Grade 3 teachers.
2. Specifically, this activity aims to:
 - a. implement DepEd 3B's (Bawat Bata Bumabasa) Program;
 - b. enhance teachers' knowledge and skills in teaching reading and numeracy;
 - c. improve the reading and numeracy performance of learners who are lagging behind; and
 - d. roll-out the training conducted by ABC+ to all Kindergarten to Grade 3 teachers in the different districts.
3. The roll-out plan and schedule are found in Enclosure Number 1.
4. Participants are advised to register in the Professional Development Information System (PDIS) to be supervised and managed by the Division Information Technology Officer (ITO), Mr. Emmanuel Lati, supported by the District ITOs.
5. The pre-registration template by District and Groupings will be shared through the group GC by ABC+ on January 12, 2023.
6. A pre-test will be given to all registered participants on January 15-22, 2024 to be administered by the District ITOs and supervised by the Division ITO.





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7. ABC+ will provide the participants with copies of the Modules as well as the 4ft x 8ft backdrop/tarpaulin per training group.
8. In the identification of participants, there shall be no discrimination on account of age, civil status, religion or belief, ethnicity, political affiliation, employment status, disability, sexual orientation, gender identity or expression, and other personal circumstances that run counter to the principles of equal opportunities.
9. Expenses relative to the conduct of this activity shall be charged against the school MOOE subject to the usual accounting and auditing rules and regulations.
10. The District Focal Persons shall prepare and submit the Program Training Design for approval prior to the conduct of the activity.
11. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION
TRAINING
LITERACY AND NUMERACY



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Enclosure Number 1 - Division Memorandum No. 019 s. 2024

#	Activities	Date	Responsible Persons	Output
1	Final Meeting of Co-Facilitators	January 12, 2024	Focal Persons Co-Facilitators	Agreed final plan for the roll-out
2	Submission of List of Participants	January 15, 2024	District Focal Persons	Complete list of participants per training group
3	Delivery /Inspection of training materials	January 21-23, 2024	ABC+ Project	Complete training materials on venue



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