



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

January 11, 2024


DIVISION MEMORANDUM

No. 018, s. 2024

**SUBMISSION OF STATEMENT OF ASSETS, LIABILITIES AND NET WORTH
(SALN) OF ALL DEPED PERSONNEL FOR 2023**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools

1. This is to announce to the field that this office will gather the updated Statement of Assets, Liabilities and Net Worth (SALN) of all DepEd personnel for the year 2023.
2. Administrative Officers II assigned in Elementary, Secondary, Integrated Schools and District Offices are requested to submit the scanned copies of the said document in a CD. Further, three (3) hard copies of each individual's SALN should be submitted with transmittal, to the **Administrative Unit, Personnel Section c/o Christine Abigail Degala** for secondary and **Mary Grace Daradar** for elementary not later than **March 15, 2024**.
3. Immediate dissemination of and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl: None

Reference: None

To be indicated in the Perpetual Index
Under the following subjects:

EMPLOYEES

SALN



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osds/admin