



Republic of the Philippines
Department of Education
Region VI – Western Visayas

January 8, 2024

DIVISION MEMORANDUM

No **013** s. 2024

SUBMISSION OF MANUAL REVISED BEDs (BED 1 & 3) FOR FY 2024

To: Public Secondary School Heads of Implementing Units
Accountants/Bookkeepers of Implementing Units

1. In compliance with **DBM Circular Letter No. 2022-14** titled “*Prescribing Guidelines for the Preparation and Submission of the Annual Budget Execution Plans Covering the Fiscal Year (FY) 2023 Budget and Thereafter*”, secondary school implementing units with changes in their reported accounts payable and have Continuing Appropriations for 2024 are directed to submit two (2) hard copies of their revised manual BEDs 1 & 3 for FY 2024 on or before January 10, 2024 to the Budget Section.
2. Immediate dissemination and compliance with this Memorandum are desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: DepEd Regional Memorandum No. 76, s. 2023

To be indicated in the Perpetual Index
under the following subject;

REPORTS



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