



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

December 27, 2023

**DIVISION MEMORANDUM**

No. 663, s. 2023

**COMPOSITION OF COMMITTEE AND TECHNICAL WORKING GROUP FOR THE  
PASIDUNGOG 2023 AWARDS CEREMONY**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors/  
Heads of Public Elementary, Secondary and  
Integrated Schools  
All Others Concerned

1. To ensure the smooth and successful conduct of PASIDUNGOG 2023 AWARDS ceremony, the Committee and the Technical Working Groups (TWGs) on the preparation of the program and activities relative thereto is hereby created, to wit:

**PASIDUNGOG 2023 AWARD CEREMONY  
COMMITTEE MEMBERS**

Chairperson : **MIGUEL MAC D. APOSIN, EdD, CESO V**  
Schools Division Superintendent

Co- Chairpersons: **MA. LUNIE B. SAMPANI, CPA, MPA**  
OIC, Office of the Asst. Schools Division Superintendent

**SEGUNDINA F. DOLLETE, EdD**  
Chief Education Supervisor-CID

**EDNA B. AZCARRAGA, PhD**  
OIC-Chief Education Program Supervisor- SGOD

**TECHNICAL WORKING GROUP**

• **Registration :**

Chairperson : SEPHORA M. ROLDAN  
Co-Chair : GRACE A. ATINON



Address: Banica, Roxas City  
Contact Number: (036) 6518 456  
Email Address: capiz@deped.gov.ph



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Members : MARY JOY F. BOÑALES  
JAIME ROSE C. MAGSILA

• **Program/Emcee :**

Chairperson : ANDRES B. QUIACHON  
Co-Chair : LALAIN DE LOS SANTOS, PhD  
Members : EMMANUEL V. LATI  
JOENEL SEMBRANO  
SUZETTE POSADAS

• **Stage Decoration and Back Drop :**

Chairperson : ROLANDO B. JAMORA, PhD  
Co-Chair : ZALDY CAALAM  
Member : CERELO VILLAGRACIA  
ENGR. MARLON CLARITO

• **Food :**

Chairperson : IMMACULADA J. AMORES, PhD  
Co-Chair : JUDITH TU, EdD  
Member : JERRY MOSQUITE

• **Invitation :**

Chairperson : MERLIE J. RUBIO, EdD  
Co-Chair : ELENIA BARANDA

• **Reception/Corsage :**

Chairperson : RONALD DILE  
Co-Chair : JOY ARNOLD T. LEJOS, MD  
Members : JERRY MOSQUITE  
MARGGIE A. OBLIGACION, PhD  
SHERALYN BATICADOS  
LOURDELYN FUENTES, DMD  
YZARDA CLAUDETTE D. BALLERA  
JHEAN MAE GRACE LINGCO

• **Protocol Officers :**

Chairperson : ATTY. BENJIE B. DOCE, CPA, MPA  
Co-Chair : LALAIN DE LOS SANTOS, PhD  
Member : ROMAR S. JARAVELO

• **Awards/Certificates :**

Chairperson : EDNA B. AZCARRAGA, PhD  
Co-Chair : RIZA BARRUELA  
Members : GLENDA MARIE BOTIN



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ANA MAE BLANCAFLOR  
DANIEL EQUIBAL  
JOHN CAMACHO  
EDWIN SALANATIN  
ZANDIE PONCE

• **Multimedia:**

Chairperson : EMMANUEL V. LATI  
Co-Chair : VINCENT LAUSA  
Members : ERDEN GENTOLEA  
                  GENEBOY AMADOR  
                  LARRY MAR FARINAS

• **Documentation :**

Chairperson : KENNETH D. ANOCHE  
Co-Chair : SALVADOR DALE ARTATES  
Member : GLENN DOLLETE

• **Venue, Hall, and Physical Arrangement:**

Chairperson : RUTH C. GERVERO, PhD  
Co-Chair : FRANCIS B. LIBRANDO  
Members : IAN BARCENA  
                  IVAN VITO  
                  REY BERNALDEZ  
                  VICTOR BENJAMIN  
                  CHRISTIAN CZAR BARTOCILLO  
                  JOEL BORCE  
                  JUNITH FUENE  
                  RAMIL MANTAC  
                  RACEL VISTA  
                  ARNOLD DELFIN  
                  ROSE HALEGADO

• **Sound :**

Chairperson : ALAN VINCENT ALTAMIA  
Co-Chair : ANDY VAN ALBERT ARTATES

• **Ways and Means :**

Chairperson : ATTY. BENJIE DOCE, CPA, MBA  
Co-Chair : MARJORIE A. BAYHON  
Members : JOSEPHINE MANUEL  
                  CECIL JOY DIOCSON  
                  MA. SHARON S. BARRIENTOS



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• **Colors/Intermission:**

Chairperson : RONIE RETERACION  
Co-Chair : DORISLYN BELLOSILLO

2. Responsibilities of the Technical Working Group (TWG):

- 2.1 Perform their respective duties and responsibilities based on the duly established program of activities.
- 2.2 Coordinate with the other TWG members to ensure the smooth delivery of scheduled activities and target outputs.
- 2.3 Provide updates on the status of preparation of the Pasidungog event by the respective TWG Chairpersons during meetings called for the purpose.

3. Immediate dissemination of and compliance with this Memorandum are desired.

**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent

Encl.: None

Reference: DO No. 09, s. 2022  
DM No 435, s. 2023

To be indicated in the Perpetual Index  
under the following subjects:

COMMITTEES	FACILITATE	AWARDS	PERFORMANCE
RESPONSIBILITIES	MULTIMEDIA	OFFICERS	