



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

December 18, 2023

DIVISION MEMORANDUM
NO. **661** s. 2023

**CAREER GUIDANCE PROGRAM TRAINING NEEDS ANALYSIS FOR PUBLIC
SECONDARY SCHOOL CLASS ADVISERS**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisor CID
OIC, Office of the Chief Education Supervisor, SGOD
Public Schools District Supervisors
Heads, Public Secondary and Integrated Schools
All Others Concerned

1. Attached is OM-OASOPS-2023-01 Memorandum titled “**Career Guidance Program Training Needs Analysis for Public Secondary Class Advisers**”.
2. Anent this, secondary school advisers are requested to answer the survey through this link <https://tinyurl.com/TNAforCGP> on or before **January 10, 2024**.
3. Further, the secondary school principals are requested to assist and ensure the 100% participation of the above respondents and safeguard the validity of said TNA.
4. Immediate dissemination of and compliance with this memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 

Encl.: As stated
Reference: OM-OASOPS-2023-01
To be indicated in the Perpetual Index
under the following subjects:

SCHOOLS SCHOOL HEADS TEACHERS YOUTH FORMATION



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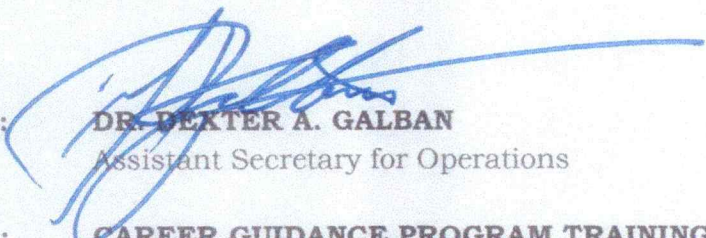
Republic of the Philippines
Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS
BUREAU OF LEARNER SUPPORT SERVICES
School Health Division | School Sports Division | Youth Formation Division

OM-OASOPS-2023-01__

MEMORANDUM

TO : Minister, Basic, Higher, and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Public Secondary School Principals
All Others Concerned

FROM : 
DR. DEXTER A. GALBAN
Assistant Secretary for Operations

SUBJECT : CAREER GUIDANCE PROGRAM TRAINING NEEDS
ANALYSIS FOR PUBLIC SECONDARY SCHOOL
CLASS ADVISERS

DATE : 30 November 2023

In line with the ongoing efforts for the Career Guidance Program (CGP), the Office of the Assistant Secretary for Operations (OASOPS), through the Bureau of Learner Support Services–Youth Formation Division, *transitioning to BLSS-Learner Formation Division* will conduct a Training Needs Analysis (TNA) for all secondary school class advisers nationwide regarding the said program.

This is to gather the needed data and statistics on the experiences and training needs of the designated career advocates in schools. Thus, the results will serve as one of the bases for future CGP initiatives of the Department.

In line with this, the OASOPS hereby requests all **secondary school class advisers** to answer the survey through this link <https://tinyurl.com/TNAforCGP> on or **before January 10, 2024**. All secondary school principals are directed to assist the above-mentioned respondents to ensure their 100% participation and safeguard the validity of the said TNA.

For inquiries and concerns, please contact **Mr. Rovin James F. Canja**, Project Development Officer IV, Officer-in-Charge of the BLSS-LFD at email blss.lfd@deped.gov.ph.

For wide dissemination and immediate action

blss-lfd/CSC/11302024}



M-505 Mabini Bldg., DepEd Complex, Meralco Avenue, Pasig City | Website: www.deped.gov.ph

Career Guidance Program Training Needs Analysis for Public Secondary School Class Advisers

Youth Formation Division <blss.yfd@deped.gov.ph>

Wed 12/13/2023 6:46 PM

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Cc:Jemalyn Aceveda <jemalyn.aceveda@deped.gov.ph>;Clarence Canton <clarence.sarmiento@deped.gov.ph>

📎 1 attachments (3 MB)
MEMO-CGP.pdf;

Good day!

Respectfully transmitting the approved memorandum on the **Career Guidance Program Training Needs Analysis for Public Secondary School Class Advisers.**

Thank you!

Respectfully yours,

LEARNER FORMATION DIVISION

Department of Education

Room 419, 4th Flr. Mabini Bldg., DepEd Complex, Meralco Ave., Pasig City

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