



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

December 4, 2023

DIVISION MEMORANDUM
NO. **634** S. 2023

**ADDENDUM TO DIVISION MEMORANDUM NO. 560, S. 2023 AND DIVISION
MEMORANDUM NO. 601, S. 2023**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary, Integrated and Private Schools

1. Relative to Division Memorandum No. 560, s. 2023 titled “*Finalization of Esp/ VE-GMRC MATATAG Storybook Package cum Pilot Implementation of Interactive Storytelling Caravan*” and Division Memorandum No. 601, s.2023 titled “*Additional Information to Division Memorandum No. 560, s. 2023, please be informed of the additional participants:*”

Name	School/District	Position
Lourdes Oropio	Pawa ES/Panay	QA Member
Janeth C.Palomo	Amaga ES/Sigma	QA Member
Roochi Villalba	Dumarao	QA Member
Ninfa O.Aniar	Culasi ES/Sapian	QA Member
Fernalil Castillon	Candelaria NHS	QA Member
Kristine S. Canicosa	Pontevedra NHS	QA Member
Bryan Rone	Pontevedra ES/Pontevedra	QA Member
Alda Malibong	Rizal ES/Pontevedra	QA Member
Jonna Aspera	Quios ES/Panitan	QA Member
Sherelyn Daliva	Cong. Dinggoy Araneta Roxas ES	QA Member
Edwin Belvis	Maluboglubog ES/Panitan	QA Member



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Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

2. All other provisions in the previous memorandum remain in effect.
3. Immediate dissemination of this Memorandum is desired.

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MIGUEL MAC D. APOSIN EdD., CESO V
Schools Division Superintendent

Attachment: As stated
Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects:

WORKSHOP LEARNING RESOURCES EDUKASYON SA PAGPAPAKATAO



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Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE - CAPIZ

November 20, 2023

DIVISION MEMORANDUM

NO. **601** s. 2023

**ADDITIONAL INFORMATION TO DIVISION MEMORANDUM NO. 560, S. 2023
TITLED FINALIZATION OF EsP/VE – GMRC MATATAG STORYBOOK PACKAGE
CUM PILOT IMPLEMENTATION OF INTERACTIVE STORYTELLING CARAVAN**

To: Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary, Integrated and Private Schools

1. Relative to Division Memorandum No. 560, s. 2023 titled "**Finalization of Storybook in Teaching Least Learned Skills and Difficult Competencies and Critical Contents in EsP cum Pilot Implementation of Interactive Storytelling Caravan**", this office informs the field that the venue will be at Maribert Inland Resort, Lantangan, Pontevedra, Capiz.
2. All other provisions in Division Memorandum No. 560 s. 2023 remain in effect.
3. Immediate dissemination of this Memorandum is desired.

may
MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent ✓

Encl.: None

Reference: Division Memorandum No. 560, s. 2023

To be indicated in the Perpetual Index

Under the following subjects:

WORKSHOP

COMPETENCY

TEACHERS



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Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

November 6, 2023

DIVISION MEMORANDUM

No. 560, s. 2023

FINALIZATION OF EsP/VE-GMRC MATATAG STORYBOOK PACKAGE CUM PILOT IMPLEMENTATION OF INTERACTIVE STORYTELLING CARAVAN

To: Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary, Integrated and Private Schools

1. To intensify the love for reading and address the least learned skills, difficult competencies and critical contents in *Edukasyon sa Pagpapakatao*, this office through the Curriculum Implementation Division (CID) will conduct a **Live-In Finalization of Storybook in Teaching Least Learned Skills and Difficult Competencies and Critical Contents in EsP cum Pilot Implementation of Interactive Storytelling Caravan** on December 2-3 & 9-10, 2023. The venue will be announced later.
2. Specifically, the activity aims to:
 - a. review the grammar, content and competency-alignment of the developed storybooks;
 - b. validate the social content, copyright issue and integration of Higher Order Thinking Skills as well as Metacognitive Assessment;
 - c. ensure the quality of the final output before reproduction and utilization; and
 - d. demonstrate appreciation for reading and excellence in developing storybooks in EsP.
3. In view thereof, this office requests the attendance and participation of the selected participants and Composite Team/TWG specified below. Further, the technical working group, resource speakers and management team are advised to convene during the walkthrough of the training. The **schedule for the walkthrough is on December 1, 2023.**



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Republic of the Philippines
Department of Education
 Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

STORYBOOK VALIDATION PARTICIPANTS

Grade	Writer	Layout Artists	Illustrators	Language/Content Editors
1	Lorena F. Feguro -San Jose ES/Dumalag District	Glorilyn C. Diaz Maluboglubog ES-Panitan District/ Bernie Garbosa Tapaz West District Gelica Alaban CLANHS	Roselyn Baldonasa Maluboglubog ES Lorenzo Bentazal Salocon ES	Lilibeth Meliton Panitan District Ladylyn Bibano Panitan Cecil Ortencio President Roxas
2	Amelita P. Tumlos Panitan ES	Juvy Rose Ituralde Lucero ES/ Levie Etajan VANHS	Romelyn Deanon Culasino President Roxas Rhea A. Bullag President Roxas Arlyn Balgos CLANHS	Roselle Fabros FYCNHS Aileen Abellano Cuartero Marjolly Alayon Panitan
3	Vivialyn B. Albana Hipona ES/Pontevedra	K-Mark Valaquio -Liboo ES/Mambusao West District/ Julius Ubas -Maayon NHS	Cherry Vive Icawalo President Roxas Daniel Florence Equibal Maayon NHS Maria Leah Degracia FDD SIS	Mernil F. Deluso -PNHS Haydee Luciano Mambusao West Arnel Dumalag Panitan
4	Fidel Basco -Rizal ES/Pontevedra District	Dennis Escutin Dao NHS Christian Oropeo -Cuartero NHS	Joanne Joy Bermejo CLANHS Azenith Corros Nolasco Jose Diva NHS	Gemma Obsiana -CLANHS Jean Basa Ivisan



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SCHOOLS DIVISION OF CAPIZ

				Marie Beth Flaga Dumalag
5	Shimie Grace D. Duron-Ivisan ES/Ivisan District	Leonamae B. Gonzales FYCNHS/ Cherilie M. Benedian -Sigma District Edwin Salanatin CLANHS	Redgevie Tumanday Salocon ES Ronaldo Espinilo Eleodoro IS	Grace de Ado - FYCNHS Magdalena Glenda Arona Pilar Prechie Marie Luching Dao
6	Joey Descalzota - Panitan District	Prince Ace Billones - Felixberto Dicon Dorado Sr. IS/ Alvin Paul Marcelo Panitan District	John Daliva Tabuc Norte ES Carla Lago Rey Bical VASNHS Vincent Kyle Daniel Pontevedra NHS	Mary Ann Cortezano FYCNHS Amancio Villaruz Mambusao East Gina Artuz Jamindan

TECHNICAL WORKING GROUP, FACILITATORS AND RESOURCE SPEAKERS

Name	Position	School
Arnel Francisco	Head Facilitator	Sigma
Ronel Genoves	Facilitator/TWG	Pawa NHS
Bryan Rone	Facilitator/TWG	Pontevedra ES
Jonna Aspera	Facilitator/TWG	Panitan District
Edwin Belvis	Facilitator/TWG	
Juvy Baranda	QA Member	Ivisan District
Esmeralda Dagmil	QA Member	Manoling ES
Dr. Reynaldo Crespo	QA Member	Sigma District
Alda Malibong	QA Member	Pontevedra District



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Republic of the Philippines
Department of Education
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SCHOOLS DIVISION OF CAPIZ

MANAGEMENT TEAM

Name	Position	Office
Dr. Segundina Dollete	CID-Chief Supervisor	SDO-CAPIZ
Alan Vincent B. Altamia	EPS- EsP/Guidance/Proponent	SDO-CAPIZ
Shirley de Juan	Invited QA Member	
Glen Dollete	PDO II-LR	SDO-CAPIZ
Dr. Immaculada Amores	SEPS-HRTD	SDO-CAPIZ
Ronald Dile	SEPS-M&E	SDO-CAPIZ

4. The timeline of the activity is:

Date	Activity	Venue
December 1, 2023	Walkthrough	To Be Announced
December 2, 3, 9, 10, 2023	Workshop	To Be Announced
December 16, 2023 (Tentative)	Storytelling Virtual Launching	To Be Announced

- Participants are advised to bring a laptop, extension cord, hard and softcopy of SLMs in their assigned grade level, developed teacher-made storybooks, copy of Least Learned Skills or Difficult Competencies in grade level assignment, copy of Most Learning Competency (MELC), copy of MATATAG GMRC Competency and other relevant learning resources.
- Participants are enjoined to attend all sessions of the activity. The first session will start at 9:00 o'clock in the morning on the first day and conclude at 4:00 pm on the final day. The first meal is breakfast on Day 1 and the last meal is afternoon snacks on Day 4.
- Participants and trainers are entitled to service credits in accordance with DepEd Order No. 53, s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
- Attached is the activity matrix for your perusal. For further information, please contact Alan Vincent B. Altamia, EPS-EsP/Guidance at cellphone number 09394927866.



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9. Food, accommodation and other operational expenses relative to the conduct of this activity shall be charged against the Continuing Learning Resource Fund and HRTD Fund while travel expenses of the participants and members of the technical working group shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.

10. Immediate dissemination of this memorandum is desired.


MIGUEL MAC D. APOSIN EdD., CESO V
Schools Division Superintendent

Attachment: None

Reference: None

To be indicated in the Perpetual Index
Under the following subjects:

WORKSHOP

LEARNING RESOURCE

EDUKASYON SA PAGPAPAKATAO



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Republic of the Philippines
Department of Education
 Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
ACTIVITY MATRIX

**FINALIZATION OF EsP/VE-GMRC MATATAG STORYBOOK PACKAGE CUM PILOT
 IMPLEMENTATION OF INTERACTIVE STORYTELLING CARAVAN
 December 2-3 & 9-10, 2023**

Day 0 (December 1, 2023) Walkthrough

TIME	ACTIVITY	PERSON IN-CHARGE
8:00- 9:00	Arrival of TWG/Core Group	TWG/Core Group
9:00-11:00	Debriefing/Checking and Assessment of Training Venue and Facilities	TWG
12:00-1:00 pm	LUNCH	
1:00-3:00 PM	Review of Training Targets and Framework/Presentation of Program Flow and Processes	Dr.Immaculada J.Amores SEPS-HRTD Ronald Dile SEPS-M&E
3:00-5:00 pm	Final Dry run of Presentations/ Critiquing and Adjustments	Alan Vincent B. Altamia EPS-EsP/Guidance
6:00pm	DINNER	
7:00-8:00 pm	Final sorting of training materials	TWG

Day 1 (December 2, 2023)

TIME	ACTIVITY/TOPIC/ RESOURCE PERSON	SPEAKER/MODERATOR /PERSON IN-CHARGE
7:00 8:30	Arrival of Participants	
9:00 – 11:30	Opening Program/Orientation/Leveling of Expectations	Arnel Francisco Head Facilitator
12:00 – 1:00	LUNCH BREAK	
1:00 -3:00	TOPIC 1: Revisiting Standards of Writing Storybook	
3:00-3:30	Self-Care activity	
3:00-5:30	TOPIC 2:	Alan Vincent B. Altamia EPS-
6:00- 7:00	DINNER	
7:30- 9:00	Team Building Activity	
9:30 in the evening	Sweet Dreams	



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SCHOOLS DIVISION OF CAPIZ

Day 2 (December 3, 2023)

TIME	ACTIVITY/ TOPIC/RESOURCE PERSON	MODERATOR/PERSON IN-CHARGE
6:00 – 7:30	Personal Grooming/Breakfast	
8:00- 8:30	MOL/Relaxing Activity	
9:00-11:00	TOPIC 3: Validation Workshop Proper	Juvy Baranda
11:00-11:30	Self Care Activity	
12:00-1:00	LUNCH BREAK	
1:00-3:00	TOPIC 4: Continuation of Validation Workshop	Esmeralda Dagmil
3:00-5:00	TOPIC 5: Continuation of Validation Workshop	Glen Dollete
5:00	Home Sweet Home	

Day 3 (December 9, 2023)

TIME	ACTIVITY/ TOPIC/RESOURCE PERSON	MODERATOR/PERSON IN-CHARGE
6:00-7:30	Personal Grooming/Breakfast	
8:00-8:30	MOL/Relaxing Activity	
9:00-11:30	TOPIC 6: Continuation of Validation	
12:00-1:00	LUNCH	
1:00-3:00	TOPIC 7: Intensified Reading Program	Alan Vincent B. Altamia EPS-EsP/Guidance
3:00 -4:00	Continuation of Topic 7	
4:00-5:00	Continuation of Topic 7	



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SCHOOLS DIVISION OF CAPIZ

6:00- 7:00	DINNER	
7:30- 9:00	Team Building Activity	
9:30 in the evening	Sweet Dreams	

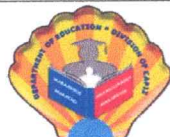
Day 4 (December 10, 2023)

6:00-7:30	Personal Grooming/Breakfast	
8:00-8:30	MOL/Relaxing Activity	
9:00-11:30	Topic 8: Continuation of Validation	
12:00-1:00	Lunch Break	
1:00-3:00	Topic 9: Presentation of Final Output	
3:00 -4:00	Ways Forward	Alan Vincent B. Altamia EPS-EsP/Guidance
4:00-5:00	Closing Program	

Day 5 (December 16, 2023/Tentative)

Storytelling Caravan

8:00-9:00	Opening Program	
9:00-11:00	Storytelling	
11:00-12:00	Closing Program	



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Republic of the Philippines
Department of Education
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SCHOOLS DIVISION OF CAPIZ

November 6, 2023

DIVISION MEMORANDUM

No. 560, s. 2023

FINALIZATION OF EsP/VE-GMRC MATATAG STORYBOOK PACKAGE CUM PILOT IMPLEMENTATION OF INTERACTIVE STORYTELLING CARAVAN

To: Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
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2. Specifically, the activity aims to:
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 - c. ensure the quality of the final output before reproduction and utilization; and
 - d. demonstrate appreciation for reading and excellence in developing storybooks in EsP.
3. In view thereof, this office requests the attendance and participation of the selected participants and Composite Team/TWG specified below. Further, the technical working group, resource speakers and management team are advised to convene during the walkthrough of the training. The **schedule for the walkthrough is on December 1, 2023.**



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STORYBOOK VALIDATION PARTICIPANTS

Grade	Writer	Layout Artists	Illustrators	Language/Content Editors
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2	Amelita P. Tumlos Panitan ES	Juvy Rose Ituralde Lucero ES/ Levie Etajan VANHS	Romelyn Deanon Culasino President Roxas Rhea A. Bullag President Roxas Arlyn Balgos CLANHS	Roselle Fabros FYCNHS Aileen Abellano Cuartero Marjolly Alayon Panitan
3	Vivialyn B. Albana Hipona ES/Pontevedra	K-Mark Valaquio -Liboo ES/Mambusao West District/ Julius Ubas -Maayon NHS	Cherry Vive Icawalo President Roxas Daniel Florence Equibal Maayon NHS Maria Leah Degracia FDD SIS	Mernil F. Deluso -PNHS Haydee Luciano Mambusao West Arnel Dumalag Panitan
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6	Joey Descalzota - Panitan District	Prince Ace Billones - Felixberto Dicon Dorado Sr. IS/ Alvin Paul Marcelo Panitan District	John Daliva Tabuc Norte ES Carla Lago Rey Bical VASNHS Vincent Kyle Daniel Pontevedra NHS	Mary Ann Cortezano FYCNHS Amancio Villaruz Mambusao East Gina Artuz Jamindan

TECHNICAL WORKING GROUP, FACILITATORS AND RESOURCE SPEAKERS

Name	Position	School
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Ronel Genoves	Facilitator/TWG	Pawa NHS
Bryan Rone	Facilitator/TWG	Pontevedra ES
Jonna Aspera	Facilitator/TWG	Panitan District
Edwin Belvis	Facilitator/TWG	
Juvy Baranda	QA Member	Ivisan District
Esmeralda Dagmil	QA Member	Manoling ES
Dr. Reynaldo Crespo	QA Member	Sigma District
Alda Malibong	QA Member	Pontevedra District



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MANAGEMENT TEAM

Name	Position	Office
Dr. Segundina Dollete	CID-Chief Supervisor	SDO-CAPIZ
Alan Vincent B. Altamia	EPS- EsP/Guidance/Proponent	SDO-CAPIZ
Shirley de Juan	Invited QA Member	
Glen Dollete	PDO II-LR	SDO-CAPIZ
Dr. Immaculada Amores	SEPS-HRTD	SDO-CAPIZ
Ronald Dile	SEPS-M&E	SDO-CAPIZ

4. The timeline of the activity is:

Date	Activity	Venue
December 1, 2023	Walkthrough	To Be Announced
December 2, 3, 9, 10, 2023	Workshop	To Be Announced
December 16, 2023 (Tentative)	Storytelling Virtual Launching	To Be Announced

- Participants are advised to bring a laptop, extension cord, hard and softcopy of SLMs in their assigned grade level, developed teacher-made storybooks, copy of Least Learned Skills or Difficult Competencies in grade level assignment, copy of Most Learning Competency (MELC), copy of MATATAG GMRC Competency and other relevant learning resources.
- Participants are enjoined to attend all sessions of the activity. The first session will start at 9:00 o'clock in the morning on the first day and conclude at 4:00 pm on the final day. The first meal is breakfast on Day 1 and the last meal is afternoon snacks on Day 4.
- Participants and trainers are entitled to service credits in accordance with DepEd Order No. 53, s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
- Attached is the activity matrix for your perusal. For further information, please contact Alan Vincent B. Altamia, EPS-EsP/Guidance at cellphone number 09394927866.



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9. Food, accommodation and other operational expenses relative to the conduct of this activity shall be charged against the Continuing Learning Resource Fund and HRTD Fund while travel expenses of the participants and members of the technical working group shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.

10. Immediate dissemination of this memorandum is desired.


MIGUEL MAC D. APOSIN EdD., CESO V
Schools Division Superintendent

Attachment: None

Reference: None

To be indicated in the Perpetual Index
Under the following subjects:

WORKSHOP

LEARNING RESOURCE

EDUKASYON SA PAGPAPAKATAO



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ACTIVITY MATRIX

**FINALIZATION OF EsP/VE-GMRC MATATAG STORYBOOK PACKAGE CUM PILOT
 IMPLEMENTATION OF INTERACTIVE STORYTELLING CARAVAN
 December 2-3 & 9-10, 2023**

Day 0 (December 1, 2023) Walkthrough

TIME	ACTIVITY	PERSON IN-CHARGE
8:00- 9:00	Arrival of TWG/Core Group	TWG/Core Group
9:00-11:00	Debriefing/Checking and Assessment of Training Venue and Facilities	TWG
12:00-1:00 pm	LUNCH	
1:00-3:00 PM	Review of Training Targets and Framework/Presentation of Program Flow and Processes	Dr.Immaculada J.Amores SEPS-HRTD Ronald Dile SEPS-M&E
3:00-5:00 pm	Final Dry run of Presentations/ Critiquing and Adjustments	Alan Vincent B. Altamia EPS-EsP/Guidance
6:00pm	DINNER	
7:00-8:00 pm	Final sorting of training materials	TWG

Day 1 (December 2, 2023)

TIME	ACTIVITY/TOPIC/ RESOURCE PERSON	SPEAKER/MODERATOR /PERSON IN-CHARGE
7:00 8:30	Arrival of Participants	
9:00 – 11:30	Opening Program/Orientation/Leveling of Expectations	Arnel Francisco Head Facilitator
12:00 – 1:00	LUNCH BREAK	
1:00 -3:00	TOPIC 1: Revisiting Standards of Writing Storybook	
3:00-3:30	Self-Care activity	
3:00-5:30	TOPIC 2:	Alan Vincent B. Altamia EPS-
6:00- 7:00	DINNER	
7:30- 9:00	Team Building Activity	
9:30 in the evening	Sweet Dreams	



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SCHOOLS DIVISION OF CAPIZ

Day 2 (December 3, 2023)

TIME	ACTIVITY/ TOPIC/RESOURCE PERSON	MODERATOR/PERSON IN-CHARGE
6:00 – 7:30	Personal Grooming/Breakfast	
8:00- 8:30	MOL/Relaxing Activity	
9:00-11:00	TOPIC 3: Validation Workshop Proper	Juvy Baranda
11:00-11:30	Self Care Activity	
12:00-1:00	LUNCH BREAK	
1:00-3:00	TOPIC 4: Continuation of Validation Workshop	Esmeralda Dagmil
3:00-5:00	TOPIC 5: Continuation of Validation Workshop	Glen Dollete
5:00	Home Sweet Home	

Day 3 (December 9, 2023)

TIME	ACTIVITY/ TOPIC/RESOURCE PERSON	MODERATOR/PERSON IN-CHARGE
6:00-7:30	Personal Grooming/Breakfast	
8:00-8:30	MOL/Relaxing Activity	
9:00-11:30	TOPIC 6: Continuation of Validation	
12:00-1:00	LUNCH	
1:00-3:00	TOPIC 7: Intensified Reading Program	Alan Vincent B. Altamia EPS-EsP/Guidance
3:00 -4:00	Continuation of Topic 7	
4:00-5:00	Continuation of Topic 7	



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Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

6:00- 7:00	DINNER	
7:30- 9:00	Team Building Activity	
9:30 in the evening	Sweet Dreams	

Day 4 (December 10, 2023)

6:00-7:30	Personal Grooming/Breakfast	
8:00-8:30	MOL/Relaxing Activity	
9:00-11:30	Topic 8: Continuation of Validation	
12:00-1:00	Lunch Break	
1:00-3:00	Topic 9: Presentation of Final Output	
3:00 -4:00	Ways Forward	Alan Vincent B. Altamia EPS-EsP/Guidance
4:00-5:00	Closing Program	

Day 5 (December 16, 2023/Tentative)

Storytelling Caravan

8:00-9:00	Opening Program	
9:00-11:00	Storytelling	
11:00-12:00	Closing Program	



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