



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF CAPIZ

December 4, 2023

DIVISION MEMORANDUM
NO. 633 S. 2023

**TRAINING OF TRAINERS FOR THE PROFESSIONAL
DEVELOPMENT FOR K TO GRADE 3 TEACHERS**

To: OIC, Assistant Schools Division Superintendent
Chief Education Supervisor
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisors
Heads of Public Elementary, Secondary, and Integrated Schools
All Others Concerned

1. This office, through the Curriculum Implementation Division (CID) in coordination with ABC+, will conduct a Training of Trainers for the Professional Development for K to Grade 3 Teachers on December 7-9, 2023, at El Circulo Convention Center, Pueblo de Panay Township, Brgy. Lawaan, Roxas City.
2. This training aims to:
 - a. strengthen teachers' knowledge of teaching literacy and enhance teachers' practice with various instructional strategies that develop literacy;
 - b. capacitate teachers with the principles of socio-emotional learning and gender equity and social inclusion in teaching; and
 - c. advocate a culture of love for reading in schools, communities, and levels of educational governance.
3. The list of participants and the composition of the Technical Working Group (TWG) as well as the facilitators are found in Enclosure No. 1.



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4. In the identification of the participants to this activity, there shall be no discrimination on account of age, civil status, religion or belief, ethnicity, political affiliation, employment status, disability, sexual orientation, gender identity or expression, and other personal. It is expected that in the conduct of this activity, all involved must adhere to minimum health and safety protocols.
5. School heads of teacher participants are advised to ensure that classes on December 7, 2023 are taken care of.
6. Participants and trainers are entitled to service credits in accordance with DepEd Order No. 53, s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
7. Food, accommodation, travel and other operational expenses relative to the conduct of this activity shall be charged to ABC+ fund subject to the usual accounting and auditing rules and regulations.
8. Attached is the activity matrix for your perusal. For further information, please contact Dr. Ruth C. Gervero, EPS – ALS/SPED at cellphone number 09207403271.
9. Immediate dissemination of this memorandum is desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: ABC+ Teacher Training, Division Training of Trainers (F2F)

To be indicated in the Perpetual Index
under the following subjects:

TRAINING PROGRAMS

READING EDUCATION

TEACHERS



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Enclosure No.1 to Division Memorandum No. 633, s. of 2023

TECHNICAL WORKING GROUP

1. Segundina F. Dollete, EdD – CID Chief
2. Merlie J. Rubio, EdD – EPS Filipino
3. Ruth C. Gervero, PhD – EPS – ABC+ Focal
4. Salvador Dale Artates – EPS English
5. Lalain Delos Santos, PhD - PSDS Kinder Coordinator
6. Elenia Baranda – EPS Mathematics
7. Ronald Dile – SEPS / ME
8. Emmanuel Lati -Division ITO
9. Mary Clarette G. Adelantar – Division Secretariat

PARTICIPANTS

No.	Name of Teachers	School	Grade Level	No.	Name of Teachers	School	Grade Level
CUARTERO				DAO			
1.	Lovely Denosta	Agnaga ES	2	1.	Mabel Flores	Lacaron ES	K
2.	Arminda R. Hallegado	Bitoon ES	1	2.	Gemma A. Galagate	Ilas Norte ES	1
3.	Jeivy Gayoso	Carataya ES	3	3.	Dolores Nucido	Nicanor Escutin ES	1
4.	Flonee Grace Balasa	Cuartero Central School	3	4.	Cherry G. Estrellan	Manhoy ES	3
5.	Rinalyn Ladrillo	Maindang ES	1	5.	Welma Sheila C. Gabinete	Dao CS	3
6.	Wilnabeth Quiachon	Sinabsaban ES	K	6.	Melanie E. Denosta	Matagnop ES	2



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No.	Name of Teachers	School	Grade Level	No.	Name of Teachers	School	Grade Level
DUMALAG				DUMARAO			
1.	Maricel Fabraquel	Sta. Monica ES	K	1.	Sol L. Blanco	Cabangahan ES	K
2.	Rizel Rodriguez	Concepcion Castro ES	1	2.	Keziel Reyes	Dumarao ES	2
3.	Imelda Capapas	Dumalag CS	2	3.	Rosario Humpay	Dumarao ES	1
4.	Rosalie Barniso	Sta. Cruz ES	1	4.	Shela Mae Bajala	Dumarao ES	
5.	Maria Sinta Prayco	Duran ES	3	5.	Ricardo H. Garcia Jr	Eduardo Abalo ES	1
6.	Ronave Molina	Sto. Nino ES	K	6.	Rochie Alba	Dumarao ES	1
				7.	Myrabeth Diez	Dumarao ES	3
				8.	Jocenth H. Cordero	Bungsuan ES	K
				9.	Chery Rose M. Mariano	Gibato ES	

No.	Name of Teachers	School	Grade Level	No.	Name of Teachers	School	Grade Level
IVISAN				JAMINDAN			
1.	Jessa I.	Malocloc ES	K	1.	Jovi Rose B.	Lucero Elementary	1



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	Gallano				Ituralde	School	
2.	Menie B. De la Cruz	Ivisan ES	1	2.	Emelie D. Goto	agnaya Elementary School	3
3.	Cherme U. Escalada	Basiao ES	2	3.	Marybeth D. Conlu	Jagnaya Elementary School	3
4.	Grace V. Villagracia	Ivisan ES	2	4.	Aliza D. Lasola	Milan Elementary School	1
5.	Ma. Theresa D. Vallejo	Ivisan ES	3	5.	Darlyn L. Jeroso	Jamindan Elementary School	K
6.	Ma. Lourdes L. Catubuan	Ivisan ES	3	6.	Jhasmin L. Vigo	Jamindan Elementary School	3
				7.	Arline V. Eleuterio	Jaena Norte Elementary School	K
				8.	Rosieby G. Yap	Manuel Gazon Advincula Integrated School	3
				9.	Jovelyn M. Lucas	Francisco C. Vacaro Memorial School	3

	Name of	School	Grade	No.	Name of	School	Grade
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	Teachers		Level		Teachers		Level
MAAYON				MAMBUSAO WEST			
1.	Abner T. Damsani	Duluan IS	3	1.	Gerlie B. Laserna	Pangpang Sur PS	K
2.	Jibbs D. Bigas	Jebaca ES	2	2.	Irene L. Marabe	Mambusao ES	2
3.	Reymond Deocampo	Dominador T. Esmeralda ES	K	3.	Jowelyn A. Espinosa	Juan Andaya ES	1
				4.	Rachel C. Relator	Mambusao ES	
				5.	Ammie B. Guion	Angelo Llorente ES	1
				6.	Janet G. Gonzales	Ramon A. Villareal MS	1

No.	Name of Teachers	School	Grade Level	No.	Name of Teachers	School	Grade Level
PANAY				PANITAN			
1.	JENNYVIE AULMO	PAWA ES	3	1.	GINA S. DACLES	Pasugue Elementary School	K
2.	MA. TERESA BESANA	PAWA ES	2	2.	GELEZA B. BESANA	CATMON ES	K
3.	RUBY	PANAY CS	1	3.	ROSELYN P.	MALUBOGLUBOG	K



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	BILLOSO				BALDONASA	ES	
4.	LEA ADELANTAR	TANZA NORTE ES	3	4.	ANNIE ROSE D. VALENZUELA	PANITAN ES	3
5.	KATHERINE BERNALES	AGBALO ES	1	5.	MA. ROLLELANE D. VILLANUEVA	PANITAN ES	1
6.	RAYMUNDA B. VILLARAIZ	LANIPGA PS	2	6.	JOYCE BORLADO	TABUC NORTE ES	1
7.	JULIE ANNE BANES	BAGACAY ES	K		MERIEL D. LEAL	MALUBOGLUBOG ES	2
8	ROY DUMOL	LUS-ONAN ES	3		RONALD D. DELA ROSA	CABANGAHAN ES	1
9	ANECITO BARRERA	BUNTOD ES	3		ARBIN T. NOBLEZA	MALUBOGLUBOG ES	3

No.	Name of Teachers	School	Grade Level	No.	Name of Teachers	School	Grade Level
PILAR				PONTEVEDRA			
1.	LUCILLE D. CUÑADA	Valentin D. Punsalan Elementary School	3	1.	EVITA ROSE L. BUSIL	Pontevedra ES	1
2.	CHERYL V. GARCEL	Dayhagan IS	K	2.	ELLYN GRACE F. BILLONES	Pontevedra ES	K
3.	KATRINA T.	Carlos V.	1	3.	KAREN R.	Hipona ES	3



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	TEODOSIO	Lopes ES			FLORES		
4.	JOCELYN A. CATALAN	Binaobawan, Pilar, Capiz	3	4.	SHEILA B. ALBA	Hipona ES	2
5.	GRACEZEL BALES	Dayhagan IS	2	5.	IVY M. VALLAR	Victoria Cortes Dais ES	1
6.	MICHELL ANN C. LUPO	Sinamongan Integrated School	K	6.	MARECEL J. BEJO	Victoria Cortes Dais ES	K
7.	LOREVEL BARCE	San Esteban Elementary School	3	7.	MARIA BABY GINA R. VALCOBA	Banate ES	K
8	ANGIE B. VILLA	Monteflor	1	8.	JEAN C. LACHICA	Rizal ES	1
9	ANN V. OBLIGAR	Pilar ES	1	9.	CASSANDRA D. BINAS	Rizal ES	K

No.	Name of Teachers	School	Grade Level	No.	Name of Teachers	School	Grade Level
PRESIDENT ROXAS				SAPIAN			
1.	HERA H. GALLO	Valentin D. Punsalan Elementary School	3	1.	Cynthia A. Ocaso	Majanlud ES	1
2.	JEANALYN A. GARCIA	Dayhagan IS	K	2.	Lorina O. Belgira	Damayan ES	3
3.	ELEEN M. VILLANUEVA	Carlos V. Lopes ES	1	3.	Myleen C. Alayon	Sapian ES	1



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4.	JOSEPHINE D. BELONIO	Binaobawan, Pilar, Capiz	3	4.	Dolores Cuagon	Agtatacay Sur ES	2
5.	GERLIE T. AGUILAR	Dayhagan IS	2	5.	Wilma Patriarca	Bangkal ES	K
6.	GENALYN D. DELA TORRE	Sinamongan Integrated School	K	6.	Mae Den Nonato	Culasi ES	3

No.	Name of Teachers	School	Grade Level	No.	Name of Teachers	School	Grade Level
SIGMA				TAPAZ EAST			
1.	Louwela L. Gonzales	Jose Reyes Jarencio ES	1	1.	Mary Grace Gevero	San Jose ES	1
2.	Famela B. Faderes	Margarita Soriano ES	1	2.	Maelord Calar	Malitbog ES	3
3.	Evelyn J. Murguia	Sigma Central ES	1	3.	Christine June Ganzon	Rizal Sur PS	2
4.	Jin-Jin D. Juare	Sigma Central ES	3	4.	Charmie Suarez	Joaquin Artuz ES	3
5.	Flordeliza J. Javil	Sinandigan ES	3	5.	Rena Joy Roscales	Rizal Norte PS	2
6.	Ireen Mae V. Ponsaran	Dona Fructousa Alba De Romero ES	K	6.	Kisha Castor	San Miguel Ilawod ES	K



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TAPAZ WEST				MAMBUSAO EAST			
1.	Tessie Leonero	Tapaz Central ES	1	1.	Jessie Rose B. Villa	Gavino M. Navarra ES	K
2.	Minerva Gimeno	Mariano Gleyo ES	2	2.	Jermaine Jason P. Atienza	Pinay ES	
3.	Chira Giner	Arisgal ES	1	3.	Maria Vicenta M. Lantoria	Ilawod ES	2
4.	Cheryl Librando	Tapaz Central ES	3	4.	Myla L. Catolico	Ilawod ES	3
5.	Mary Rose Gadong	Daan Banwa ES	3	5.	Richel G. Javedra	Batiano ES	
6.	Claudine Gardose	Mawang ES	K	6.	Jona B. Aguirre	Malogo ES	K



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