



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

November 30, 2023


DIVISION MEMORANDUM

No. **625**, s. 2023

**15TH NATIONAL CONGRESS AND SEMINAR WORKSHOP OF THE
DEPARTMENT OF EDUCATION-NATIONAL EMPLOYEES' UNION**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Attached is **Regional Memorandum No. 905, s. 2023**, titled “**15th National Congress and Seminar Workshop of the Department of Education-National Employees' Union**”.
2. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects

WORKSHOPS

SERVICE

APPROPRIATIONS



Address: Banica, Roxas City, 5800
Contact Number: (036) 651-8454
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>

osds/admin



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

NOV 24 2023

REGIONAL MEMORANDUM
No. 905, s. 2023

**15th NATIONAL CONGRESS AND SEMINAR WORKSHOP OF THE
DEPARTMENT OF EDUCATION-NATIONAL EMPLOYEES' UNION**

To: Schools Division Superintendents
All Others Concerned

1. Attached is DM-OUHROD-2023-1606, and the letter dated November 13, 2023 from Atty. Alberto L. Verdillo, Region 6 Chapter President, DepEd-NEU, Department of Education, National Employees' Union, relative to the 15th National Congress and Seminar Workshop of the Department of Education-National Employees' Union, for information.
2. Immediate dissemination of this Memorandum is desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Incl.: As stated

Reference: As stated
To be indicated in the Perpetual Index under the following subjects:

WORKSHOPS SERVICE APPROPRIATIONS

EFAB-ADM-RM-001 dated 11/21/2023



Address: Duran Street, Iloilo City, 5000
Telephone Nos: (033) 337-0149; 336-2816
Email Address: region6@deped.gov.ph
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Department of Education
NATIONAL EMPLOYEES' UNION
 3/F Dormitory E Bldg., DepEd Complex, Meralco Ave., Pasig City
 Telefax: (02) 637-1241 / Direct Line: (02) 633-7247
 DOLE-CSC REGISTRATION NO. 1737
 ACCREDITATION NO. 862



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 Interim Board Secretary

November 13, 2023

RAMIR B. UYTICO, EdD, CESO III
 Regional Director
 DepED RO 6, Iloilo City

Subject: 15th National Congress and Seminar Workshop of the Department of Education-national Employees' Union

Dear Director Uytico;

We write to request the wide dissemination of the attached Memorandum No. DM-OUHROD-2023-1606, s. 2023 from Gloria Jumamil-Mercado and Atty. Revsee A. Escobedo, Undersecretary for Human Resource & Organizational Development, and Undersecretary for Operations, respectively, informing regions of the 15th National Congress and Seminar-Workshop of the Department of Education-National Employees Union (DepEd-NEU) to be held at Crown Legacy Hotel, Kisad Road, Baguio City on November 29 to December 1, 2023 with the theme "Bayanihan sa Pagtataguyod ng MATATAG Agenda Para sa mga Batang Makabansa at Bansang Makabata."

Consequently, an **Advisory** is also attached indicating the registration fee of **Php 5,950.00** shall be charged to each participant to defray expenses on accommodation, certificates, honoraria of resource speakers, supplies and other related expenses.

Further, Arrival and registration of participants shall be in the morning of Day 1 (November 29, 2023). The first meal to be served shall be lunch on Day 1, while the last meal to be served shall be lunch on the last day (December 1, 2023) of the congress.


The registration fee, travel and incidental expenses of participants shall be charged to local funds subject to the usual accounting rules and regulations as indicated in the advisory.

Online confirmation of attendance shall be at the indicated link to wit: <https://bit.ly/15thDepEDNEUNationalCongressRegForm>. Participants may also visit the DepEd NEU Facebook Page to readily access this link.

For more information, you may contact Efren L. Alcera, Secretary-General, DepEd-NEU at 0926-692-6741 or email at depedneusecretarygenera1@gmail.com.

In view thereof, requesting the wide dissemination of this information.

Very truly yours,


ATTY. ALBERTO L. VERDILLO
 Region 6 Chapter President DepEd-NEU

1115 2023 - 8447



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2023-1106

**TO : Regional Directors
Schools Division Superintendents
All Others Concerned**

FROM : GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

**SUBJECT : INVITATION TO THE 15TH NATIONAL CONGRESS AND SEMINAR-
WORKSHOP ORGANIZED BY THE DEPARTMENT OF EDUCATION –
NATIONAL EMPLOYEES' UNION (DEPED-NEU)**

DATE : 12 October 2023

The Department of Education – National Employees' Union (DepEd-NEU) will hold the 15th National Congress and Seminar-Workshop from November 29 to December 01, 2023, at the Crown Legacy Hotel, Kisda Road, Baguio City with the theme "Bayanihan sa Pagtataguyod ng MATATAG Agenda Para sa mga Batang Makabansa at Bansang Makabata".

The congress aims to: (1) provide participants with an in-depth overview of the DepEd's MATATAG Agenda; (2) raise awareness among DepEd NEU officers and members on how they can proactively participate in the effective delivery of the various components of the MATATAG Agenda; (3) develop, propose and adopt appropriate programs and activities for DepEd non-teaching rank-and-file personnel to support DepEd's MATATAG Agenda and the MATATAG K-10 Curriculum; (4) address and resolve issues and concerns of DepEd non-teaching rank-and-file personnel; and (5) update DepEd NEU officers and members on the current status of the implementation of the 2021 Collective Negotiation Agreement and lay-down action plans to facilitate its full implementation (*see attached communication from DepEd NEU for further details*).

Eligible participants indicated in the provided list of DepEd NEU may opt to attend the said activity provided that their participation will not hamper the conduct of classes in schools. The use of DepEd funds shall be subject to the approval of their respective approving authorities. The same is also contingent upon its availability, and adherence to the usual accounting and auditing rules and regulations.

Should you have further inquiries, please email DepEd NEU at depedneusecretarygeneral@gmail.com.

IBHROD-EWD/Quejada

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NATIONAL EXECUTIVE OFFICERS

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National President
EFREN LL. ALCERA
Secretary General

Deputy Secretary General, Luzon
ATTY. GLENN M. MORTEL
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Interim Board Secretary

ADVISORY

This advisory is issued in reference to the Memorandum DM-OUHROD 2023-1 dated 12 October 2023 relative to the upcoming 15th National Congress and Semi-Workshop of the Department of Education – National Employees Union scheduled from November 29 to December 1, 2023, at the Crown Legacy Hotel, Kisad R Baguio City with the theme “*Bayanihan sa Pagtataguyod ng MATATAG Age Para sa mga Batang Makabansa at Bansang Makabata*”. Paragraph 2 of the memorandum states that for further details, see the attached communication from DepEd NEU.

Thus, it is informed that a registration fee of Five Thousand Nine Hundred Fifty P (P 5,950.00) shall be charged to each participant to defray expenses for accommodation, certificates, honoraria of resource speakers, supplies, and other related expenses.

The Registration Fee, travel, and incidental expenses of the participants shall be charged against local funds such as but not limited to Regional/Division/School Maintenance and Other Operating Expenses (MOOE), and or Special Education Incentive (SEF), and other possible legitimate sources subject to the usual accounting and auditing rules and regulations.

Participants to this activity are the following:

- Non-teaching rank and file employees of DepEd in the central, regional, division and school levels occupying positions listed in Enclosure No. 1.
- Officers of the DepEd-NEU National Board of Trustees (NBOT),
- DepEd-NEU National Executive Officers (NEO);
- DepEd-NEU Chapter Executive Officers at the regional, division and school levels; and
- Chairpersons and Members of the DepEd-NEU Secretariat and Steering Committees.

Members of the NBOT, NEO and the different working committees are considered participants and shall be required to pay the registration fee. They are authorized to travel two days prior to the start of the activity for the necessary preparations.

Arrival and registration of participants shall be in the morning of Day 1 (November 29, 2023). The first meal to be served shall be lunch on the Day 1, while the last meal to be served shall be lunch on the last day of (December 1, 2023) of the congress.

Online Confirmation of attendance shall be made through (https://docs.google.com/forms/d/e/1FAIpQLSddaNJttSqt37dhbrJAacqq4Y1nKKcW0iMuolQW_u2Ysh2aQ/viewform). Please visit the DepEd NEU Facebook Page and readily access this link.

For information and guidance of all concerned.


ATTY. DOMINGO B. ALIDON
National President

DEPARTMENT OF EDUCATION – NATIONAL EMPLOYEES' UNION

Crown Legacy Hotel, Kisad Road, Baguio City

**Theme: "Bayanihan sa Pagtataguyod ng MATATAG Agenda Para sa mga Batang Makabansa a
Bansang Makabata"**

Program of Activities

Day 1 (November 29, 2023 – Wednesday)

7:00-11:30 AM Arrival and Registration of Participants and Guests

1:30 PM Onwards Opening of the 15th National Congress

- Entrance of Colors
Baguio City National High School Cadets
- Opening of the Congress/Call to Order
Johnny G. Balawag - Chairman, NBOT DepEd NEU
- Invocation (Interfaith)
- National Anthem
- Presentation of Participants and Guests
Efren LI. Alcera - Secretary-General, DepEd NEU
- Declaration of Quorum and Suspension of Congress
Johnny G. Balawag - Chairman, NBOT DepEd NEU

Opening Ceremonies

- Welcome Remarks
City Schools Division Superintendent or Regional Director
- Introduction of the Keynote Speaker
Johnny G. Balawag - NBOT Chairman
- Keynote Address
Atty. Michael Wesley T. Poa
Undersecretary and Chief of Staff
- State of the Union Address
Atty. Domingo B. Alidon - National President, DepEd NEU
- Awarding of Certificates of Appreciation
Johnny G. Balawag - NBOT Chairman
Atty. Domingo B. Alidon - National President, DepEd NEU

Session 1: Core Values Formation

by Leonardo "Ka Leny" Manalo – Consultant, NAPC

Session 2: Business Hour

Day 2 (November 30, 2023 - Thursday)

AM Resumption of Congress

7:30-8:00AM Management of Learning – Selected Participants

**8:00-9:30AM Session 3: Compensation and Benefits of Non-Teaching Personnel including
Granting of Service Credits
by Director Mario M. Bermudez, BHRD**

Open Forum

**9:30-11:00AM Session 4: Ideal Contents of Learning Resources in the MATATAG Agenda
that Could Be Contributed by Non-Teaching Personnel
by Undersecretary Gina O. Gorong, Curriculum and Teaching**

Open Forum

PM

1:00-1:30PM Management of Learning – Selected Participants

1:30-3:00PM **Session 5:** Strengthening Inclusive Education
by Director Leila Areola, Bureau of Learning Delivery

Open Forum

3:30-5:00PM **Session 6:** Alternative Learning System: Lifelong Learning
by Director Marilette R. Almayda, Bureau of Alternative Education

Open Forum

Declaration of Recess

7:30PM Onwards **Solidarity Night**

Day 3 (December 1, 2023 - Friday)

AM **Resumption of Congress**

7:30-8:00 AM Management of Learning – Selected Participants

8:00-9:30 AM **Session 7:** Overview of the K-10 Curriculum
by Director Jocelyn D.R. Andaya, Bureau of Curriculum Development

Open Forum

9:30-11:00 AM **Session 8:** The Amended Constitution and By-Laws of the DepEd NEU and
Significant Provisions of the 2021 CNA
by Atty. Jose B. Giubone, National Auditor, DepEd NEU

11:00AM-12:00NN **Session 9:** Alternative Dispute Resolution: Key to Harmonious Relationship
by Atty. Domingo B. Alidon – National President, DepEd NEU

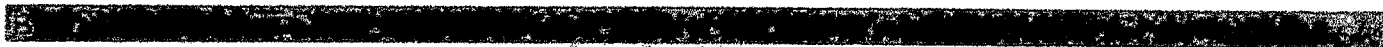
Open Forum

1:00-1:30 PM Management of Learning – Selected Participants

1:30PM Onwards **Closing Ceremonies**

Closing Remarks
Awarding of Certificates of Appearance and Participation
Adjournment of the Congress

Master of Ceremonies – Jason Del Rosario



**LIST OF POSITIONS OF EMPLOYEES AUTHORIZED
TO ATTEND THE 15TH NATIONAL CONGRESS AND
SEMINAR-WORKSHOP OF THE DEPED-NEU**

- 1 . Accountant I
- 2 . Accountant II
- 3 . Accountant III
- 4 . Accountant IV
- 5 . Accounting Analyst
- 6 . Accounting Clerk II
- 7 . Administrative Aide I
- 8 . Administrative Aide II
- 9 . Administrative Aide III
- 10 . Administrative Aide IV
- 11 . Administrative Aide V
- 12 . Administrative Aide VI
- 13 . Administrative Assistant I
- 14 . Administrative Assistant II
- 15 . Administrative Assistant III
- 16 . Administrative Assistant IV
- 17 . Administrative Assistant V
- 18 . Administrative Assistant VI
- 19 . Administrative Officer I
- 20 . Administrative Officer II
- 21 . Administrative Officer III
- 22 . Administrative Officer IV
- 23 . Administrative Officer V
- 24 . Agriculturist I
- 25 . Agriculturist II
- 26 . Aquacultural Technician I
- 27 . Aquaculturist I
- 28 . Architect II
- 29 . Architect III
- 30 . Artist-Illustrator II
- 31 . Assistant Schools Division Superintendent
- 32 . Assistant Teachers Camp Superintendent
- 33 . Attorney I
- 34 . Attorney II
- 35 . Attorney III
- 36 . Attorney IV
- 37 . Attorney V
- 38 . Board Secretary II
- 39 . Bookkeeper
- 40 . Cash Clerk I
- 41 . Cashier I

- 42 . Cashier II
- 43 . Chief Accountant
- 44 . Chief Administrative Officer
- 45 . Chief Education Program Specialist
- 46 . Chief Education Supervisor
- 47 . Chief Health Program Officer
- 48 . Cinematographer I
- 49 . Clerk I
- 50 . Clerk II
- 51 . Clerk III
- 52 . Computer File Librarian I
- 53 . Computer File Librarian II
- 54 . Computer Maintenance Technologist I
- 55 . Computer Maintenance Technologist III
- 56 . Computer Programmer II
- 57 . Computer Programmer III
- 58 . Construction and Maintenance Man
- 59 . Cook I
- 60 . Copy Reader
- 61 . Coxswain
- 62 . Crafts Education Demonstrator I
- 63 . Crafts Education Demonstrator II
- 64 . Creative Arts Specialist I
- 65 . Creative Arts Specialist II
- 66 . Dental Aide
- 67 . Dentist I
- 68 . Dentist II
- 69 . Dentist III
- 70 . Department Assistant Secretary
- 71 . Department Legislative Liaison Specialist
- 72 . Department Secretary
- 73 . Department Undersecretary
- 74 . Director II
- 75 . Director III
- 76 . Director IV
- 77 . Disbursing Officer I
- 78 . Disbursing Officer II
- 79 . Dormitory Manager I
- 80 . Dormitory Manager II
- 81 . Dormitory Manager IV
- 82 . Draftsman I
- 83 . Draftsman II
- 84 . Driver I

- 85 . Education Program Specialist I
- 86 . Education Program Specialist II
- 87 . Education Program Supervisor
- 88 . Education Research Assistant II
- 89 . Engineer I
- 90 . Engineer II
- 91 . Engineer III
- 92 . Engineer IV
- 93 . Engineer V
- 94 . Executive Assistant I
- 95 . Executive Assistant II
- 96 . Executive Assistant III
- 97 . Executive Assistant IV
- 98 . Executive Assistant V
- 99 . Executive Director II
- 100 . Farm Worker I
- 101 . Fisherman
- 102 . Guesthouse Caretaker
- 103 . Guidance Coordinator I
- 104 . Guidance Coordinator II
- 105 . Guidance Coordinator III
- 106 . Guidance Councilor I
- 107 . Guidance Councilor II
- 108 . Guidance Councilor III
- 109 . Guidance Services Specialist I
- 110 . Guidance Services Specialist II
- 111 . Handicraft Worker I
- 112 . Handicraft Worker II
- 113 . Head Executive Assistant
- 114 . Health Education and Promotion Officer I
- 115 . Health Education and Promotion Officer II
- 116 . Health Education and Promotion Officer III
- 117 . Heavy Equipment Operator I
- 118 . Houseparent I
- 119 . Human Resource Management I
- 120 . Human Resource Management II
- 121 . Information Systems Analyst II
- 122 . Information Systems Analyst III
- 123 . Information Systems Researcher III
- 124 . Information Technology Officer I
- 125 . Information Technology Officer II
- 126 . Information Technology Officer III
- 127 . Internal Auditing Assistant

128 . Internal Auditor I
129 . Internal Auditor II
130 . Internal Auditor III
131 . Internal Auditor IV
132 . Internal Auditor V
133 . Laboratory Technician I
134 . Legal Aide
135 . Legal Assistant I
136 . Legal Assistant II
137 . Librarian I
138 . Librarian II
139 . Librarian III
140 . Light Equipment Operator
141 . Marine Engineman I
142 . Master Fisherman I
143 . Mechanic I
144 . Mechanic II
145 . Mechanical Plant Operator I
146 . Medical Officer II
147 . Medical Officer III
148 . Medical Officer IV
149 . Metal Worker I
150 . Nurse I
151 . Nurse II
152 . Nurse Maid I
153 . Nursing Attendant I
154 . Nutritionist-Dietitian I
155 . Nutritionist-Dietitian II
156 . Nutritionist-Dietitian III
157 . Photoengraver II
158 . Planning Officer I
159 . Planning Officer II
160 . Planning Officer III
161 . Planning Officer IV
162 . Planning Officer V
163 . Printing Foreman
164 . Project Development Assistant
165 . Project Development Officer I
166 . Project Development Officer II
167 . Project Development Officer III
168 . Project Development Officer IV
169 . Project Development Officer V

170 . Project Evaluation Officer IV
171 . Proofreader I
172 . Proofreader II
173 . Psychologist I
174 . Public Schools District Supervisor
175 . Publication Production Supervisor
176 . Records Officer II
177 Registrar I
178 Registrar II
179 . Reproduction Machine Operator I
180 . School Farm Demonstrator
181 . School Farming Coordinator I
182 . School Farming Coordinator II
183 . School Farming Coordinator III
184 . Schools Division Superintendent
185 . School Librarian I
186 . School Librarian II
187 . School Librarian III
188 . Science Research Assistant
189 . Science Research Specialist II
190 . Science Research Technician I
191 . Science Research Technician II
192 . Science Research Technician III
193 . Science Research Technician IV
194 . Scriptwriter I
195 . Security Guard I
196 . Security Guard II
197 . Security Guard III
198 . Security Officer I
199 . Senior Administrative Assistant I
200 . Senior Administrative Assistant II
201 . Senior Administrative Assistant III
202 . Senior Administrative Assistant V
203 . Senior Bookkeeper
204 . Senior Education Program Specialist
205 . Senior Health Program Office
206 . Senior Science Research Specialist
207 . Social Welfare Officer I
208 Special Investigator II
209 Special Investigator III
210 . Statistician Aide
211 . Statistician I
212 . Statistician II

- 213 . Statistician III
- 214 . Supervising Administrative Officer
- 215 . Supervising Education Program Specialist
- 216 . Supervising Health Program Officer
- 217 . Supply Officer I
- 218 . Supply Officer II
- 219 . Teacher Credentials Evaluator I
- 220 . Teacher Credentials Evaluator II
- 221 . Teacher Credentials Evaluator III
- 222 . Teachers' Camp Superintendent
- 223 . Teaching-Aids Specialist
- 224 . Technical Education and Skills Development Analyst
- 225 . Typesetter II
- 226 . Utility Foreman
- 227 . Utility Worker
- 228 . Vocational Instruction Supervisor I
- 229 . Vocational Instruction Supervisor II
- 230 . Vocational Instruction Supervisor III
- 231 . Vocational Placement Coordinator
- 232 . Vocational School Superintendent
- 233 . Warehouseman III
- 234 . Watchman I
- 235 . Watchman II