



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

NOV 22 2023

DIVISION MEMORANDUM

NO. **607**, s. 2023

VIRTUAL DIVISION ROLLOUT OF SIBIKA.PH AND CRAFTING OF LESSON EXEMPLARS IN UNDERSTANDING CULTURE, SOCIETY AND POLITICS

To: OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors/OIC of the Districts
Heads of Public Secondary and Integrated Schools
All others Concerned

1. In consonance with Regional Memorandum No. 680 s, 2023 titled “*Virtual Division Rollout of Sibika.ph and Crafting of Lesson Exemplars in Understanding Culture, Society and Politics (UCSP)*”, in partnership with the Philippine Business for Education, this Office through the Curriculum Implementation Division will conduct the Virtual Division Rollout of Sibika.ph and crafting of Lesson Exemplars in Understanding Culture, Society and Politics on December 2-3 and 9, 2023.
2. This virtual training aims to:
 - a. equip teachers with the design and facilitation skills in teaching civic education;
 - b. identify the different resources from Sibika.ph that teachers may utilize for teaching and learning;
 - c. develop strategies from using Sibika.ph resources in teaching and monitoring;
 - d. design learning experiences for Understanding Culture, Society and Politics (UCSP) for different context; and
 - e. write lesson exemplar using the different resources and strategies provided by Sibika.ph.
3. Attached are the following for your guidance:
 - a. Enclosure No. 1---Training Matrix
 - b. Enclosure No. 2---Technical Working Group
 - c. Enclosure No. 3 – List of Participants
4. Expenses relative to the conduct of this training such as food and incidental expenses of trainers and Training Management Team in the pre-activities and during the conduct of the training shall be charged on the continuing LR Funds.
5. All participants are encouraged to use personal laptops during the duration of the virtual training. School heads are advised to choose carefully the participants. Preferably the ones who are teaching HUMSS specialized subjects or those who are



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teaching UCSP core subjects. Each secondary school is allowed to send two participants to this training.

6. Pre-work activities involving all the trainers/facilitators and concerned SDO personnel shall be conducted on November 29, 2023 to walk through the different topics to be undertaken by trainers and collectively assess and finalize needed training resource packages.

7. The participants are entitled to service credits in accordance with DepEd Order No. 53, s. 2023 titled “Update Guidance on the Grant of Vacation Service Credits for Teachers”. On the other hand, the QAME Team Members, Learning Facilitators/Resource Speakers and Training Management Team shall be entitled to Compensatory Time-Off (CTO) in accordance with CSC and DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

8. It is understood that the conduct of this activity, there shall be no discrimination in the provision of learning and development program on account of age, civil status, disability, religion and other factors, and personal circumstances that run counter to the principles of equal opportunity.

9. Immediate dissemination of and compliance with this memorandum are desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM PROGRAMS



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Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph



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Enclosure No. 1 to Division Memorandum No. 607, s. 2023

**VIRTUAL DIVISION ROLLOUT OF SIBIKA.PH AND CRAFTING OF LESSON
 EXEMPLARS IN UCSP TRAINING MATRIX
 December 2-3 and 9, 2023**

December 2, 2023		
Time	Activity/Session	Speaker/In-Charge
8:00-8:30AM	Preliminaries National Anthem Prayer Regional Hymn Capiz Hymn (To be played on air) Inspirational Message: Dr. Segundina F. Dollete Chief, Curriculum Implementation Division	Secretariat/ Facilitators Rojelyn Joyce Verde Jamindan NHS Lady Dean
	Training Etiquettes and Expectations	Mark Nel R. Venus Teacher III, CLRANHS
	Overview on the Training Course and Introduction of Course Facilitators/ TWG/ Animators	Sephora M. Roldan EPS-Araling Panlipunan
8:30-9:00 AM	Introduction and Overview	
9:00-9:20 AM	Challenges and Best Practices in Teaching Civic Education	
9:20-9:40 AM	Breakout Session: Discussion of Challenges and best practices in teaching civic education	
9:40-10:00 AM	Health Break	
10:00-10:20 AM	Session on Sibika.ph resources to support the teaching of civic education	
10:20:00 -10:50 AM	Introduction to LX Design and Practicing MISMO framework.	
11:00 AM	Questions, Reminders, Tasks, Checkout	



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December 3, 2023		
Time	Activity/Session	Speaker/In-Charge
8:00AM	Management of Learning	TBA
8:30-8:50AM	Check- In, Workshop Norms, Overview of the program, Agenda for today	
8:50-9:20 AM	Learning Experience Design (MISMO Framework) Recap	
9:20-10:10AM	Modular Steps Exploration	
10:10-10:30 AM	Plenary Sharing	
10:40-10:50 AM	Reflection	
11:00 AM	Questions, Reminders, Tasks, Checkout	
December 9, 2023		
Time	Activity/Session	Speaker/In-Charge
8:00-8:30 AM	Management of Learning	TBA
8:30-8:40AM	Plenary Discussion	
8:40-9:30 AM	Introduction to assessment strategies and tools based on Sibika.ph materials	
9:30-9:40 AM	Break	
9:40-10:00 AM	Plenary Discussion	
10:00-10:30 AM	Facilitating LX	
10:30-10:50 AM	Closing and Synthesis	
11:00 AM	Post- workshop survey	
11:00-11:30	Closing program	



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Enclosure No. 2 to Division Memorandum No. 607, s. 2023

List of Training Management Team, Trainers, Quality Assurers and Facilitators

Roles	Persons Involved
Overall Program Lead	DR. MIGUEL MAC D. APOSIN, CESO V Schools Division Superintendent Dr. SEGUNDINA F. DOLLETE CES- Curriculum Implementation Division
Training Manager	MRS. SEPHORA M. ROLDAN EdD EPS-ARALING PANLIPUNAN
HRTD... Monitoring and Evaluation, Learning Resource Management	Dr. Immaculada Amores Mr. Ronald Dile Mr. Glenn Dollete

Course Facilitators and TWG

Name	School	Designation
Ever Ciudadano	Capiz National High School	HT IV/ Course Facilitator
Mark Nel R. Venus	Commissioner Luis R. Asis NHS	T-III/ Course Facilitator
Daysdy D. Malugao	Commissioner Luis R. Asis NHS	T-III/ Course Facilitator
Christopher Obispado	Sapian NHS	Teacher II/ Course Facilitator
Nenia Grace Balasa	Capiz National High School	T-III/ Course Facilitator
Rojelyn Joyce Verde	Jamindan NHS	TI-Course Facilitator
Albert B. Buhat	Commissioner Luis R. Asis NHS	Teacher 1/TWG
Milbert B. Bechayda	Commissioner Luis R. Asis NHS	Teacher II/ TWG
Cornelio M. Lavente IV	Capiz NHS	Teacher II /TWG
Marie Paz Almalbis	Vicente Andaya NHS	ASP /TWG
Alan Vincent Altamia	SDO	EPS/ TWG
Edwin Salanatin	CLANHS	MT/ TWG
Bon Jovi Duarte	Badiangon ES	T1/TWG
Ronie Reteracion	SDO	EPS /TWG
Salvador Dale B. Artates	SDO	EPS/TWG
Albert Buhat	CLANHS	T11/TWG



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Enclosure No. 3 to Division Memorandum No. 607, s. 2023

Training Participants

Names	School
1. Jacob Estilo	Col. Patrocinio Artuz NHS
2. Nicanor Suson	
3. Winefredo Villaruz	Mianay NHS
4. Joel Alvez	
5. Ryan Raymundo	Jose Diva Avelino NHS
6. Dina Alcazaren	
7. Maribel Anonat	Macario Bermejo NHS
8. Mary Cris Cabuslay	
9. Glen Lingat	Lucero NHS
10. Jacqui Mae V. Isiderio	
11. Fermel V. Felix	Jagnaya NHS
12. Caren G. Natalio	
13. Levy Mar D. Fajardo	Yating NHS
14. Daniel B. Agas Jr.	
15. Elisa B. Celendro	Mambusao NHS
16. Hanson C. Lamerez	
17. Manuel G. Aranda Jr.	Putian NHS
18. Airen P. Cerilos	
19. Leizel Quidato	Candelaria NHS
20. Avemar G. Balume	
21. Mary Grace B. Lopez	Arturo Jugo NHS
22. Raynald Jay Capuso	
23. Rodnieboy Elebada	Estefania Montemayor NHS
24. Leila Escala	
25. Kathrina T. Badiang	Luis Escutin NHS
26. Melinda B. Olimba	
27. Marivic Benliro	Casanayan NHS
28. Romeo Palma	
29. Roger T. Samino	Tuburan NHS
30. Franklin Lipura	
31. Rheta Joy C. Francisco	Mambusao East NHS
32. Marvin V. Hapitan	
33. Jonah Mae Hermo	Manuel Onato NHS
34. Jazel B. Ferrer	
35. Licer Joy B. Guzman	Rev. Tomas Conejar NHS
36. Remia Luces	
37. Jannes Mercado	Dulangan NHS
38. Ma. Aprilin Malicudio	
39. Reyna Joyce Anabo	Tapaz NHS
	Maindang NHS



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40. Paquito Decripito	Feliciano Yusay Consing NHS
41. Elezar Deado	
42. Arnold Bermejo	Pawa NHS
43. Mary Ann C. Camacho	Cuartero NHS
44. Elmie Rose D. Alianza	
45. Laline H. Luces	Mambusao NHS
46. Ma. Joela L. Gallano	
47. Paulo M. Dela Torre	Pontevedra NHS

48. Jesel I. Revisa	Maayon NHS
49. Meryl D. Panuncio	
50. Jean F. Arlao	Ramon A. Berjamin Sr. NHS
51. Giselle Rendon	
52. Marian Funtinilla	Dumalag Central NHS
53. Loradel F. Ebol	
54. Dianne Mae Oleo	Sapian NHS
55. Christopher Obispado	
56. Lynette Gasser	San Antonio NHS
57. Margie Fuentes Barrogo	San Nicolas NHS
58. Florabel Gabayaran	Roxas Farm School
59. Jesse Rey Pano	
60. Jan D. Vasquez	Basiao NHS
61. Ma. Gigi Padilla	
62. Rolly Padilla	Ivisan NHS
63. Salvie Unarce	
64. Inez Jayne Peralta	CLANHS
65. Ronnel Bechayda	
66. Oliver Cabuslay	Dao NHS
67. Yoly Fuentes	
68. Gedeliza Homballas	San Nicolas NHS - Tapaz
69. Lea Altoveros	
70. Aizyl Gagnao	Bag-ong Barrio NHS
71. Maria Shiela F. Ferasol	
72. Marevic Faderan	Concepcion Castro Garcia NHS
73. Mary Grace Garcimo	



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