



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

November 10, 2023

DIVISION MEMORANDUM
NO. **571** s. 2023

**#YOUthMatter: A COLOR FUN RUN AND AN OPEN FORUM
HIGHLIGHTING STUDENTS' WELFARE**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisors
Heads, Public and Private, Secondary and
Integrated Schools
Supreme Learner Government Officers & Teacher-Advisers
All Others Concerned

1. The **Schools Division Office of Capiz - Youth Formation Unit** will conduct an activity titled **#YOUthMatter: A Color Fun Run and an Open Forum Highlighting Students' Welfare** in line with the celebration of the **National Students' Day, National Children's Month, and National Day of Remembrance for Road Crash Victims, Survivors, and their Families** on **November 19, 2023, Sunday**.
2. The participants of the said activity are the **Supreme Secondary Learner Government (SSLG) seven (7) major officers and teacher-advisers** who are highly encouraged to register through this link <https://bit.ly/YFActivityPreRegForm>.
3. In this light, the SSLG officers will be exploring programs and collaborations to be empowered and capacitated youth leaders to prepare them in leading their respective schools.
4. Attached as enclosures are the list of working committees, program flow and parent's consent form.




Address: Banica, Roxas City
Contact Number: (036) 6518 456 / 0968 869 5867
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5. Participation to the activity is voluntary and must adhere with DepEd Order No. 9, s. 2005 titled *“Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith”*, DepEd Order No. 66, s. 2017 titled *“Implementing Guidelines on the Conduct of Off-Campus Activities”*, DepEd Order No. 19, s. 2008 titled *“Implementation of No Collection Policy in all Elementary and Secondary Schools”* and DepEd Order No. 008, S. 2023 titled *“Participation of Teachers in Volunteer Work and Extra Curricular Activities”*.
6. Involved Personnel are entitled to service credits in accordance with DepEd Order No. 53, s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to Teacher. On the Other Hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and the Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
7. For inquiries and concern, kindly contact **Ms. Yzarda Claudette D. Ballera** or **Ms. Jhean Mae Grace Lingco**, PDO I at mobile number **09817252244/09388228447**.
8. Immediate dissemination of and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 

Encl.: As stated

Reference:

To be indicated in the Perpetual Index
under the following subjects:

STUDENTS ORGANIZATIONS TEACHERS



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(Enclosure No. 1 to Division Memorandum No. 571, s. 2023)

WORKING COMMITTEES

OVER-ALL CHAIRMAN:	Miguel Mac D. Aposin EdD, CESO V – SDS
CO-CHAIRMAN:	Edna B. Azcarraga, PhD – OIC-Chief, SGOD
PROGRAM HANDLERS:	Yzarda Claudette D. Ballera – PDO I Jhean Mae Grace Lingco – PDO I
REGISTRATION:	Jamie Rose Magsila – SGOD Clerk Rita Shiela Palomar – Teacher-Adviser Tapaz NHS Ryajenn Pearl Acabe – CDFSSLG Secretary Juvilyn Valentin – CDFSSLG Treasurer
PHYSICAL ARRANGEMENT, STAGE DECORATION & LOGISTIC	Jose Denny Leones – Teacher-Adviser Capiz NHS Nomyle Andrei Binondo – CDFSSLG President Capiz NHS SSLG Officers
DOCUMENTATION:	Izzy Carrylle Peracion – CDFSSLG Auditor Arlon Castor – CDFSSLG Protocol Officer Capiz NHS Publication
SOUNDS &: TECHNICALS	Liza Sapeda - Teacher-Adviser Rev. Tomas C NHS Jerianne Mae F. Bajada – CDFSSLG Vice-President Jason B. Gubio – CDFSSLG PIO
TRAFFIC & CROWD: CONTROL	Are Silva - Teacher-Adviser Estefania Mont. NHS Linuel Guillermo - Teacher-Adviser Ivisan NHS Romeo Palma - Teacher-Adviser Tuburan NHS Mike Acaba - Teacher-Adviser Dao NHS



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(Enclosure No. 2 to Division Memorandum No. 571, s. 2023)

NOVEMBER 18, 2023 SUNDAY			
TIME	VENUE	ACTIVITY	IN CHARGE
5:00-5:30 AM	Capiz Division Banica, Roxas City	REGISTRATION & ATTENDANCE	Registration Committee
5:31-5:40 AM	Capiz Division Banica, Roxas City	BRIEFING AND GIVING OF SAFETY GUIDELINES BEFORE RUNNING	
5:41- 6:45 AM	Capiz Division Banica, Roxas City to Capiz National High School	START OF COLOR FUN RUN	All Committees
7:00 – 7:30 AM	Capiz National High School	ZUMBA & FUN GAMES	JCI & CDFSSLG Officers
7:45 – 8:00 AM	Capiz National High School	PRELIMINARIES <ul style="list-style-type: none">• Philippine National Anthem• Prayer• Capiz Hymn• Attendance Check	TECHNICALS
8:01- 8:15 AM	Capiz National High School	OPENING REMARKS	Miguel Mac D. Aposin EdD, CESO V
8:16 – 8:25 AM	Capiz National High School	INTRODUCTION OF GUEST SPEAKERS	Edna B. Azcarraga, PhD
8:26 – 9:25 AM	Capiz National High School	1ST SPEAKER	LTO



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9:26-10:25 AM	Capiz National High School	2ND SPEAKER	JCI
10:26-10:35 AM	Capiz National High School	ICE BREAKER	CDFSSLG Officers
10:36-11:20 AM	Capiz National High School	3RD SPEAKER	HPG
11:21-11:45 AM	Capiz National High School	OPEN FORUM	
11:45 AM-12:00 NN	Capiz National High School	Photo opportunity	



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PARENTAL CONSENT AND WAIVER FORM

I, _____, as the parent or legal guardian of _____, hereby acknowledge that I have been informed of the details of the conduct of the face-to-face **“YOUthMatter: A Color Fun Run and Open Forum Highlighting Students’ Welfare”** that will be held on **November 19, 2023** at **Capiz National High School**.

I understand that the Schools Division Office of Capiz of the Department of Education shall implement the minimum public health standards set by the government to minimize the risk of the spread of COVID-19, but it cannot guarantee that my child will not become infected with COVID-19 given that it is highly contagious.

I understand that my child’s in-person attendance in the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school that may put my child at risk of COVID-19 transmission, notwithstanding the precautions undertaken by the implementing team.

Voluntary Participation

I acknowledge that my child’s participation in this activity is completely voluntary. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawal of participation will not result in any penalty or loss of benefits or reduction of any basic right to which my child is entitled. While there remains the risk of possible COVID-19 transmission to my child/ren, and to the members of my household, I freely assume the said risk and I permit my child/ren to attend this activity.

Exclusion (Limitations/Ineligibility)

I am aware that symptoms of COVID-19 include, but are not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, the new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea.

I confirm that my child currently has none of those symptoms and is in good health. I will not allow my child to physically go to the event if my child or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to COVID-19. I will also inform the school/division and not allow my child to attend the event if my child or any of my household members tests positive for COVID-19. My child/ren and I, with my household members, will follow the required health and safety protocols and procedures adopted by the school and community.

Documentation

I confirm that I give full permission in any recording or picture taken of my child during the conduct of this event and to use some or all my child’s images/contribution/ performance in any publication (including electronic publications such as film or website) created by or for the Schools Division Office of Capiz and to release this material to DepEd official platforms.

Confidentiality

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Data Privacy Act of 2012. I am assured that the information about my child will not be shared outside of the implementation team. My child's name will not be used when data from this activity is analyzed.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child's endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to the Schools Division Office of Capiz.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge all claims, causes of action, damages, and rights against the school/division and its personnel as well as officials and personnel of the Department of Education relative to the conduct of the activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child's participation in the activity on November 19, 2023. I also attest that I had sought the views of my child and he/she has expressed a willingness to participate in the activity.

CONTACT DETAILS FOR QUESTIONS OR PROBLEMS

For any concerns or clarification, you may contact the Division Project Development Officers Ms. Jhean Mae Grace Lingco and Ms. Yzarda Claudette D. Ballera through telephone numbers 09451231621/09817252244.

Signature of Parent/Guardian over Printed Name	Contact Details (Mobile Number)
Name of Children	Date

** Please submit this form to your child's school prior to participation in the event.*