



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

November 7, 2023

DIVISION MEMORANDUM
NO. **556**, s. 2023

ADMINISTRATION OF THE REGIONAL ACHIEVEMENT MEASURE (RAM) FOR GRADES 1 TO 12 FOR SCHOOL YEAR 2022-2023

To: OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisor, CID
OIC, Office of the Chief Education Supervisor, SGOD
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Attached is Regional Memorandum No. 285, s. 2023 titled “**Administration of the Regional Achievement Measure (RAM) for Grades 1 to 12 for School Years 2022-2023 to 2027-2028**”.
2. In this connection, this Office shall administer the Regional Achievement Measure (RAM) for Grades 1 to 12 for School Year 2022-2023 on **November 15-23, 2023**, through paper-based and computer-based modalities on the following schedule:

Modality	School/ Learner	Date
Paper-based administration for clustered schools	• All elementary schools • All NLCA-non-participating secondary and integrated schools • Grades 7,8,10, 11, & 12 of NLCA-participating secondary and integrated schools	November 15-17, 2023
Paper-based administration for non-clustered schools		November 20-22, 2023
Computer-based administration for NLCA participating schools	Grade 9 of NLCA-participating secondary and integrated schools	November 15-23, 2023



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- The test aims to assess the learning outcomes of the learners in public schools and gather baseline data for School Improvement Plan (SIP), Division Education Development Plan (DEDP), and Regional Education Development Plan (REDP).
- The timeline of activities is provided below:

Activity	Date
Clustering of Schools (to be done by PSDSs)	November 3, 2023
Presentation of Scheme during DCEL	November 6&7, 2023
Submission of Scanned/ Signed Undertaking	November 6&7, 2023
Orientation on Digitized Online/Offline Regional Achievement Measure	November 8, 2023
Orientation (for District & School Testing Coordinators)	November 8, 2023
Provision of link for the RAM Package	November 8, 2023
Downloading, printing and sorting of Testing Materials/Install RAM System and Set-up Computer Server	November 9-14, 2023
Administration of RAM for SY 2022-2023 (for paper-based)	November 15-22, 2023
Administration of RAM for SY 2022-2023 (for computer-based)	November 15-23, 2023
Checking of Answer Sheets	November 20-24, 2023
Encoding of school consolidated results (for paper-based) by the School Testing Coordinator to be monitored by PSDS & District Testing Coordinator	November 24-28, 2023
Submission of results to the RO	November 29, 2023
Retrieval of test booklets	December 1, 2023

- There shall be one (1) Room Supervisor per school with 1-5 Testing Rooms. He/she must be external to the school, preferably a master teacher within the district (to be assigned by the PSDS).
- Room examiners must be internal to the school, but must not be assigned to the grade level that he/she is handling. Preferably, he or she must be experienced in administering national/ international tests and credible and trustworthy as this assessment requires utmost confidentiality.
- Teachers assigned as Room Examiners shall be responsible for the checking of the answer sheets. They shall submit the results to their respective school testing coordinator.



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8. School Testing Coordinators, with the help of the School ICT and LRMDs Coordinators, will encode the RAM results in the template to be provided by the Division ITO for submission to the Regional Office.
9. Public Schools District Supervisors, together with the District LRMDs, Testing, and ICT Coordinators must retrieve the test booklets (TBs) after the administration of the RAM (December 1, 2023). They shall keep the TBs in their custody until the next administration of the test.
10. In preparation for the conduct of the said assessment, all School Testing, LRMDs and ICT Coordinators of elementary, secondary and integrated schools are enjoined to attend a virtual orientation via MS Teams on **November 8, 2023**, from 3:00 to 5:00 PM. The link will be sent later. In compliance with the Engaged-Time-on-Task Policy, those with classes during this time are advised to access the recorded video of the orientation.
11. Immediate dissemination of and compliance with this Memorandum are desired.

MIGUEL MAC D. APOSIN EdD., CESO V
Schools Division Superintendent

Enclosure: As Stated
Reference: RM 825, s. 2023

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT ORIENTATION ACHIEVEMENT LEARNERS



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OCT 25 2023

REGIONAL MEMORANDUM
No. **8251**, s. 2023

ADMINISTRATION OF THE REGIONAL ACHIEVEMENT MEASURE (RAM) FOR GRADES 1 TO 12 FOR SCHOOL YEARS 2022-2023 TO 2027-2028

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD), shall conduct the Regional Achievement Measure (RAM) for Grades 1 to 12 public school learners for School Years 2022-2023 to 2027-2028.
2. The test aims to assess the learning outcomes of the learners in public schools and gather baseline data for the School Improvement Plan (SIP), Division Education Development Plan (DEDP), and Regional Education Development Plan (REDP).
3. The guidelines on the Conduct of Regional Achievement Measure (RAM) are attached to this Memorandum for guidance.
4. The link of the RAM Package shall be sent through an online link by the RO LRMS EPS to the SDO LRMS EPS.
5. The amount of Two Hundred Thousand (P200,000.00) from the Jalandoni Estate Fund of this Office will be downloaded to each Schools Division Office to defray expenses in the reproduction of Regional Achievement Measure (RAM) materials subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
PROGRAMS

CURRICULUM
TESTS

JOB/CLMD-RM- Administration of the Regional Achievement Measure (RAM) for Grades 1...
084/October 20, 2023



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Enclosure No. 1 to Regional Memorandum No.____, s. 2023

**GUIDELINES IN THE IMPLEMENTATION OF THE REGIONAL ACHIEVEMENT
MEASURE (RAM)**

I. RATIONALE

The use of assessment in education has long been recognized as an essential tool for measuring students' progress, evaluating the effectiveness of teaching strategies, and ensuring that educational objectives are met. Assessments provide a valuable means of diagnosing individual student needs, identifying areas where improvement is required, and tailoring instruction to meet those needs effectively. However, in the ever-evolving landscape of education, a one-size-fits-all approach to assessment may not fully capture the diverse and dynamic learning experiences of students. Recognizing the need for more nuanced and context-specific assessments, the region initiated the Regional Achievement Measure (RAM) as one of the assessment tools pursuant to Regional Memorandum No. 225, s. 2022, titled "Implementation of the Contextualized and Humanized Assessments for Meaningful and Performance-based Learning Results (CHAMPerformance)." This innovative approach to assessment is designed to comprehensively evaluate learning outcomes for students from Grades 1 to 12 across various learning areas. The results of RAM assessments will serve as baseline data, forming the foundation for informed decision-making and educational planning in the School Improvement Plan (SIP), Division Education Development Plan (DEDP), and Regional Education Development (REDP).

One of the primary benefits of RAM is its capacity to identify competency gaps among learners. By assessing students within their unique learning contexts and using tailored evaluation metrics, RAM can pinpoint precisely where students may be struggling or excelling. This granular insight empowers educators, administrators, and policymakers to craft targeted interventions that address the specific needs of each student. These interventions can range from personalized instruction and support to the development of curricular enhancements that bridge competency gaps. In essence, RAM equips educational stakeholders with the data and insights needed to create a more responsive, student-centric education system, where no learner is left behind, and where every student has the opportunity to thrive.

II. OBJECTIVES

- a. Measure the performance of learners per subject area across all grade levels through the Regional Achievement Measure (RAM);
- b. Gather and analyze the results of the assessment as baseline data for the Regional Education Development Plan (REDP), Division Education Development Plan (DEDP), and School Improvement Plan (SIP); and



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- c. Identify learning competency gaps as bases in crafting interventions and design programs, projects, and activities to further improve learning outcomes.

III. TEST COMPOSITION

The test covers all learning areas and grade levels. The following are the characteristics of the test:

1. The RAM is made of multiple-choice test items with the prescribed number of choices. The number of items and time allotment differs based on the key stage, as stated below:

Key Stage	Number of Items	Number of Choices	Time Allotment
1	20	3	20 minutes
2	40	4	40 minutes
3	50	4	50 minutes
4	50	4	50 minutes

2. The number of pages of the test booklet per learning area and grade level ranges from 10 to 21 (one side print only) including the front and back covers.
3. The test is written in the prescribed language of instruction per key stage.
4. The allotted time is a part of the test mechanics; in the digital version, the system automatically locks when the allotted time lapses and records the last transaction made by the test-taker.
5. The RAM will be taken by the learners following the mechanism below:

SY 2022-2023		SY 2023-2024 to SY 2027-2028	
Grade Level Test	Actual Test Takers	Grade Level Test	Actual Test Takers
Grade 1	Grade 2	Grade 1	Grade 1
Grade 2	Grade 3	Grade 2	Grade 2
Grade 3	Grade 4	Grade 3	Grade 3
Grade 4	Grade 5	Grade 4	Grade 4
Grade 5	Grade 6	Grade 5	Grade 5
Grade 6	Grade 7	Grade 6	Grade 6
Grade 7	Grade 8	Grade 7	Grade 7
Grade 8	Grade 9	Grade 8	Grade 8
Grade 9	Grade 10	Grade 9	Grade 9
Grade 10	Grade 11	Grade 10	Grade 10
Grade 11	Grade 12	Grade 11	Grade 11
		Grade 12	Grade 12

6. The school will administer the RAM on the specialization offered in Grade 7 to 12 TLE and TVL subjects.



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7. The RAM will be administered by teachers within the school only. But not the learning area/grade level he/she handles with the supervision of the school head who is the chief examiner.
8. The RAM results are NOT intended for ranking the schools or schools divisions but rather for specific interventions, initiatives, and baseline data for planning and contextualized policy formulation.
9. In compliance with the Data Privacy Act of 2012 (Republic Act No. 10173), access to the results shall be restricted to the concerned school, SDO, and the Regional Office exclusively.
10. The education leaders in all levels of governance are expected to ensure the **confidentiality of the RAM packages** by submitting the **UNDERTAKING** to this office found in Enclosure No. 2 to this Memorandum.
11. Test packages and answer keys can be accessed at the online repository drive in MS Teams. Only the SDO LRMS Supervisor shall be given the access.

IV. TIMELINE

Activity	Date
Orientation	October 2023
Initial Implementation (for EOSY 2022-2023)	November 2023
Target on-going Implementation (for EOSY 2023-2028 to 2027-2028)	Month of May of the fiscal year
Submission of Results (for EOSY 2022-2023)	November 2023
Submission of Results (for EOSY 2023-2028 to 2027-2028)	Month of May of the fiscal year

Note: Additional information will be issued as the need arises

V. TERMS OF REFERENCE

Regional Office

CLMD	RO - ICTU
The CLMD shall...	The ICTU shall...
Pre - Implementation Phase	
<ul style="list-style-type: none"> • Provide complete RAM packages to SDOs in pencil and paper and digital versions. • Orient and assist the SDOs test administrators of the schools divisions/schools in the conduct of the RAM. 	<ul style="list-style-type: none"> • Provide technical assistance to the SDOs ITO and test administrators in the preparation of the RAM digital version. • Orient the SDO IT Officers, Testing Coordinators, and Learning Area Supervisors on the test composition, software



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	environment, and digital test administration.
Implementation Phase	
<ul style="list-style-type: none">• Validate the conduct of the RAM.• Ensure accessibility of hotlines for immediate concern of the SDOs.	<ul style="list-style-type: none">• Generate RAM digital results from all SDOs
Post Implementation Phase	
<ul style="list-style-type: none">• Gather the results of RAM every school year.	<ul style="list-style-type: none">• Make an online results-gathering tool for the school to submit their results.
<ul style="list-style-type: none">• Analyze and communicate the results to SDOs and FDs.• Conduct Project Implementation Review or Post-Activity Evaluation.	<ul style="list-style-type: none">• Develop a dashboard presenting the results of the RAM that can be viewed by the schools, SDOs, and RO FDs.
<ul style="list-style-type: none">• Craft regional intervention on the gaps based on the RAM results.	

Schools Division Office

Pre-implementation Phase

- Attend the regional orientation on the conduct of RAM.
- Conduct an orientation workshop for school test administrators and school heads on the test composition, environment, and online and offline administration.

Implementation Phase

- Conduct the RAM to be facilitated by the school test administrators.
- Monitor the conduct of the assessment.

Post Implementation Phase

- Submit on the scheduled date the results of the assessment via link provided by the Regional ICTU.

School

Pre-implementation Phase

1. Organize the School RAM Administration Team (SRAMAT).
2. Orient the SRAMAT of their Terms of Reference.
3. Check and prepare the computer units to be used during the assessment.
4. Provide extra computer units as backup.
5. Ensure electric power supply availability during the duration of assessment.
6. Encode names of test-takers names in the tool to generate their unique passcode.
7. Orient the test-takers on the assessment guidelines and mechanics.
8. Download the assessment tool and upload it to the PC for offline administration of the assessment.



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9. For the paper-pencil test, ensure adequate copies of the test booklets.

Implementation Phase

10. Check the availability of the test administrators before the start of the assessment.
11. Conduct the assessment to test takers.
12. Ensure the confidentiality of the test throughout its administration.
13. Monitor the conduct of the assessment.

Post Implementation Phase

14. Check the answer sheets for those who opt for the paper and pencil version, and summarize the results.
15. Gather the results of the assessment and submit immediately to the link provided by the Regional ICTU through the SDO's ICTU.

VI. Source of Funds

- a. Jalandoni Estate
- b. Other sources

Note: The SDOs may contextualize the procedures to suit to the availability of resources.



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UNDERTAKING

The undersigned DepEd Officials of the Schools Division of _____ undertake the following:

1. We understand that only authorized personnel, such as ourselves, have access to the MS Teams dedicated to the ready-to-print Regional Achievement Measure (RAM) Package;
2. That we shall not allow any other persons to use our respective email account and other details to gain access to the MS Teams;
3. That we shall only gain access to the MS Teams Portal to download ready-to-print RAM Package for the purpose of providing printed or digital tests for learners;
4. That we shall not, transfer, convey, or share, in any manner and by any means, the downloaded materials to any unauthorized person, except to contracted printing entities or personnel directed to print the materials;
5. In the event that the downloaded file has been shared to contracted printing entities or personnel directed to print the materials, we shall have said entities/personnel execute a confidentiality agreement stating that:
 - a. They acknowledge that DepEd Region VI has exclusive rights over the files/materials and that said materials are not for sharing, sale, or shall be used for any unlawful purposes.
 - b. They shall not transfer, convey, or share, in any manner and by any means, the downloaded materials to any other person/entity.
 - c. They shall exercise utmost diligence to secure the file and to destroy, dispose, or otherwise delete the file, once the contract is completed or the agreed period of use lapsed.
6. That we understand that the above statements are set forth to avoid the unauthorized use and conveyance of DepEd Region VI RAM Package and that any violation of this undertaking may be a ground for appropriate administrative proceedings, when warranted.

CONFORME:

Schools Division Superintendent

Asst. Schools Division Superintendent

CTD Chief ES

LRMS EPS

SDO Testing Coordinator

SDO IT Officer



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