



Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ

November 3, 2023

DIVISION MEMORANDUM
No. 545, s. 2023

ADDITIONAL INFORMATION TO DIVISION MEMORANDUM NO. 533, S. 2023 TITLED “Changes to the Division Memorandum No. 531, s. 2023 titled 2nd DIVISION CONVERGENCE OF EDUCATION LEADERS (DCEL) FOR ELEMENTARY, SECONDARY, AND INTEGRATED SCHOOL HEADS FOR SY 2023-2024”

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors/OIC of the Districts
Heads of Public Elementary, Secondary and
Integrated Schools
All Others Concerned

1. Relative to Division Memorandum No. 533, s. 2023, re **2nd DIVISION CONVERGENCE OF EDUCATION LEADERS FOR ELEMENTARY, SECONDARY & INTEGRATED SCHOOL HEADS, SY 2023-2024**, this office informs the field that the venue will be at **Circulo Convention Center, Pueblo de Panay, Roxas City**.
2. All other provisions in Division Memorandum No. 533, s. 2023 remain in effect.
3. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 

Encl.: None
Reference: SDM No. 533, s. 2023
To be indicated in the Perpetual Index
Under the following subjects:



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

October 23, 2023

DIVISION MEMORANDUM

No. 533, s. 2023

Changes to Division Memorandum No. 531, s. 2023 titled “2nd DIVISION CONVERGENCE OF EDUCATION LEADERS (DCEL) FOR ELEMENTARY, SECONDARY, AND INTEGRATED SCHOOL HEADS FOR SY 2023-2024”

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisor, CID
OIC, Office of the Chief Education Supervisor, SGOD
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. In reference to Division Memorandum No. 531, s. 2023 titled “2nd Division Convergence of Education Leaders (DCEL) for Elementary, Secondary, and Integrated School Heads for SY 2023-2024”, please be informed that the date of the conduct of this activity is changed to **November 6-7, 2023** instead of November 7-8, 2023.
2. Further, the school heads of the district of Ivisan are scheduled to attend on November 6, 2023.
3. Other provisions of the aforementioned Memorandum remain in effect.
4. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 

Encl.: None
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

MEETINGS PERSONNEL ORIENTATION SCHOOLS



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Republic of the Philippines
Department of Education
 Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

October 19, 2023

DIVISION MEMORANDUM

No. 531, s. 2023

**2nd DIVISION CONVERGENCE OF EDUCATION LEADERS (DCEL) FOR
 ELEMENTARY, SECONDARY, AND INTEGRATED SCHOOL HEADS
 FOR SY 2023-2024**

To: OIC, Office of the Assistant Schools Division Superintendent
 Chief Education Supervisor, CID
 OIC, Office of the Chief Education Supervisor, SGOD
 Education Program Supervisors
 Public Schools District Supervisors
 Heads of Public Elementary, Secondary and
 Integrated Schools

This Office will conduct the 1st Division Convergence of Education Leaders for All Public Elementary, Secondary, and Integrated School Heads for SY 2023-2024 on the following schedules:

District/School Participants	Date & Time	District/School In-Charge of the Preliminary activities and to Record the Minutes of the Meeting
1. All Integrated Schools 2. All Secondary Schools 3. All Elementary Schools in the following districts: ✓ Panay; ✓ Panitan; ✓ Pilar; ✓ Pontevedra; ✓ President Roxas; ✓ Maayon; and ✓ Ivisan	November 7, 2023 (8:00am-5:00pm)	President Roxas
All Elementary Schools in the following districts: ✓ Cuartero; ✓ Dao; ✓ Dumalag; ✓ Dumarao; ✓ Ivisan; ✓ Jamindan;	November 8, 2023 (8:00am-5:00pm)	Dumalag



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<ul style="list-style-type: none"> ✓ Mambusao East; ✓ Mambusao West; ✓ Sapián; ✓ Sigma; ✓ Tapaz East; and ✓ Tapaz West 		
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1. The following are the Division Office personnel who are authorized to attend the meeting:

- 2.1. OIC, Office of the Assistant Schools Division Superintendent
- 2.2. Chief Education Supervisors, CID and SGOD
- 2.3. Education Program Supervisors
- 2.4. Public Schools District Supervisors
- 2.5. Senior Education Program Specialists (Planning & Research, HRD and M & E)
- 2.6. Attorney III (Legal Services)
- 2.7. OIC, Office of the Administrative Officer V (Budget)
- 2.8. EPS II-ALS/OIC, Office of Administrative Officer V
- 2.9. Administrative Officer IV (Personnel)
- 2.10. Administrative Officer IV (Cash)
- 2.11. Administrative Officer IV (Supply)
- 2.12. Administrative Officer IV (Records)
- 2.13. Accountant III
- 2.14. Information Technology Officer I (ICT Services)
- 2.15. Engineer III (Education Facilities)
- 2.16. Div. Medical Officer III
- 2.17. One (1) Dentist II
- 2.18. One (1) Nurse II
- 2.19. Planning Officer III
- 2.20. Education Program Specialist II-HRD
- 2.21. Education Program Specialist II-Soc. Mob & Networking
- 2.22. PDO II-DRRM
- 2.23. Two (2) PDO I-YF

2. Expenses relative to the conduct of this activity shall be charged against the Division HRTD funds subject to the usual accounting and auditing rules and regulations.

3. Immediate dissemination of this Memorandum is desired.

MAC
MIGUEL MAC D. APOSIN EdD, CESO V
 Schools Division Superintendent

Encl.: None
 Reference: None
 To be indicated in the Perpetual Index
 Under the following subjects:

MEETINGS PERSONNEL ORIENTATION SCHOOLS



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