



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

October 25, 2023

DIVISION MEMORANDUM

No. **542**, s. 2023

CORRUPTED DATA FOR OCTOBER 2023 PAYROLL

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Attached is **Regional Memorandum No. 815, s. 2023**, titled “**Corrupted Data for October 2023 Payroll**”.
2. All affected personnel are advised to report immediately to the Division Office **c/o Mr. Ivan Vito** for the reconciliation and correction of data and the eventual coordination with the Private Lending Institutions and other accredited agencies to settle their accounts, if needed.
2. Immediate dissemination of and compliance with this Memorandum are desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects

BENEFIT

OFFICIALS

SALARY



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Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

2023

REGIONAL MEMORANDUM

No. 815 s. 2023

CORRUPTED DATA FOR OCTOBER 2023 PAYROLL

To: Schools Division Superintendents
Division Accountants/Administrative Officers/School Bookkeepers
Principal/Officer-In-Charge of RPSU-paid Secondary Schools
All Others Concerned

1. The Regional Payroll Services Unit (RPSU), this Office, discovered that there were corrupted data upon the incorporation of the system for tax adjustment in the payroll. This resulted to the deletion of some deductions in the Private Lending Institutions (PLI's) and other agencies for October 2023 salary.
2. The SDO is directed to advise the affected personnel to report immediately to the Division Office for the reconciliation and correction of data and the eventual coordination with the Private Lending Institutions and other accredited agencies to settle their accounts.
3. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

To be indicated in the Perpetual Index
under the following subject:

Officials Salary Benefits



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