



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

September 7, 2023

DIVISION MEMORANDUM
NO. 454 s. 2023

RELEASE AND DISTRIBUTION OF ALL RE-PACKED SLM'S (SELF LEARNING MODULES) DELIVERED AT THE DIVISION LIBRARY HUB

To : Public Schools District Supervisors / OIC's of the District
Secondary School Principals / Heads
District / Secondary School Property Custodians
School Property Custodians

1. The field is hereby advised that all SLM's (Self-Learning Modules) delivered at the Division Library Hub , Ivisan , Capiz are now ready for release / distribution.
2. It is requested that authorized receiving personnel bring along with them appropriate hauling vehicles with haulers during the following dates specified for release / distribution :

Date	Municipality	District / School Personnel Involved
Day 1 (September 13, 2023)	Cuartero , Dao , Sigma , Dumarao	District Property Custodians /Integrated and Secondary Schools Property Custodians under the said municipalities with haulers
Day 2 (September 14, 2023)	Ivisan, Dumalag , Tapaz East, Tapaz West	District Property Custodians /Integrated and Secondary Schools Property Custodians under the said Municipalities with haulers



Address: Banica, Roxas City
Contact Number: (036) 6518456
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>



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Day 3 (September 15, 2023)	Mambusao East, Mambusao West, Sapian , Jamindan	District Property Custodian / Integrated and Secondary Schools Property Custodians under the said municipalities with haulers
Day 4 (September 18, 2023)	Panitan, Maayon , Pres. Roxas, Pilar	District Property Custodian /Integrated and Secondary Schools Property Custodians under the said municipalities with haulers
Day 5 (September 19, 2023)	Panay, Pontevedra , Capiz NHS	District Property Custodian /Integrated and Secondary Schools Property Custodians under the said municipalities with haulers

- Expenses relative to this activity shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
- Focal person / unit for this undertaking is the Supply and Property / General Services Unit c/o Rhodela U. Martinez, AO IV (Supply and Property).
- Immediate dissemination of this memorandum is desired.

May
MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl : As stated
Reference : None
To be included in the Perpetual Index
under the following subjects:

**INSTRUCTIONAL MATERIALS
INVENTORY**



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