



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF CAPIZ

August 30, 2023

DIVISION MEMORANDUM
No. 419 s. 2023

**USE OF GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS)
TOUCH MOBILE APPLICATION**

TO : OIC, Office of the Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
Teaching, Teaching Related and Non-Teaching Personnel
All Others Concerned

1. Attached is **Regional Memorandum No. 431, s. 2023** from **Dr. Ramir B. Uytico**, Regional Director, DepEd-Region VI dated June 19, 2023 encouraging all DepEd Personnel to use the **GSIS Touch Mobile Application**.
2. Administrative Officers II assigned in the clustered elementary and secondary schools, Administrative Assistants II of Senior High Schools, and the Division ERF Handler are tasked to monitor and encode successful registration of personnel in their schools and offices through the link <https://docs.google.com/spreadsheets/d/1FgIzdM5oGVXKxxAhePFzr-aRLP6Om6mdKbvzJeWEGHY/edit?usp=sharing> not later than **Friday, September 8, 2023**.
3. For further details visit <https://www.gsis.gov.ph/>.
4. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl.: As stated
Reference: DM-OUHROD-2023-0715
To be indicated in the Perpetual Index
under the following subjects:

GSIS

DDB/ DM_GSIStouch
0003/ August 29, 2023



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Website: <http://depedcapiz.ph>



Relax sa GSIS Touch GSIS MOBILE APP

WHAT YOU NEED, WHEN YOU NEED IT.

Members Records
Loan Details and Application
Claims Records and Application
Pension Records

APIR Schedule
Citizen's Charter
Branch Locator
GSIS News

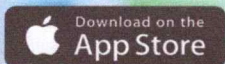
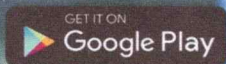
TO REGISTER:

- Step 1: **OPEN** an account with your Birthdate, and BP number
- Step 2: **ENCODE** the **OTP (One Time Pin)** that will be sent to your registered mobile number*
- Step 3: **CREATE** your username and password

UPDATING YOUR INFORMATION

- * If your number is not registered, you may update it via:
1. GWAPS Kiosk
 2. AAO (Authorized Agency Officer)
 3. GSIS Branch

All you need in a touch!
Download now!





Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

REGIONAL MEMORANDUM

No. 431 s. 2023

JUN 19 2023

USE OF GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS) TOUCH MOBILE APPLICATION

To: Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. Attached is **Memorandum DM-OUHROD-2023-0715 dated May 30, 2023** from **Hon. Gloria Jumamil-Mercado**, Undersecretary for Human Resource and Organizational Development relative to the **Use of Government Service Insurance System (GSIS) Touch Mobile Application**.
2. Immediate dissemination of this Memorandum is desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

**BENEFITS
FACILITIES**

**TEACHERS
RECORDS**

**CLAIMS
VEHICLES**





Republika ng Pilipinas
Department of Education
 OFFICE OF THE UNDERSECRETARY
 HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
 DM-OUHROD-2023- 0715

TO : Undersecretaries
 Assistant Secretaries
 Bureau and Service Directors
 Regional Directors
 Assistant Regional Directors
 Schools Division Superintendents
 Assistant Schools Superintendents
 All Others Concerned

FROM : *[Signature]*
GLORIA JUMAMIL-MERCADO
 Undersecretary for Human Resource and Organizational
 Development

SUBJECT : **USE OF GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS)
 TOUCH MOBILE APPLICATION**

DATE : 30 May 2023



This is to encourage all DepEd Personnel to download and utilize the **GSIS Touch Mobile Application** to access member's records and avail the following GSIS Services:

GSIS Touch Services	Details
1. Member Records	a. Membership Records b. Loan Records c. Claim Records d. Pension Records
2. Loans Details and Application	a. Loan Tentative Computation b. Loan Application c. Loan Status
3. Claim Records and Application	a. Claim Tentative Computation b. Claims Application
4. Motor Vehicle (MV) Claims	
5. GSIS Citizens Charter	
6. Branch Locator	
7. Annual Pensioners Information Revalidation (APIR) Schedule	
8. GSIS News and Updates	

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The application is available for download in both Google Play Store and Apple App Store.

To register, members will need to create an account using their birthdate and Business Partner (BP) number. A One Time Pin (OTP) shall be sent to the member's registered mobile number. Members will be asked to supply a username and password.

Should there be any discrepancies found in the member's GSIS records or need to confirm the BP number and/or update member's mobile number, kindly coordinate with the regional or schools division office HRMO/assigned Authorized Agency Officer (AAO), or update member's information through the GWAPS Kiosk.

For further details, visit the GSIS website at: <https://www.gsis.gov.ph/>.

For information.

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