



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

15 August 2023

DIVISION MEMORANDUM
NO. **396** S. 2023

EDUCATIONAL SECTOR MECHANISM WORKSHOP 1 (JOINT SITUATIONAL ANALYSIS, OBJECTIVE AND TARGET SETTING AND IDENTIFICATION OF STRATEGIES)

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisor
Curriculum Implementation Division
OIC, Office of the Chief Education Supervisor
School Governance and Operations Division
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Attached is the invitation from Hon. Fredenil H. Castro, Governor of the Province of Capiz, relative to the conduct of an **Educational Sector Mechanism Workshop 1 (Joint Situational Analysis, Objective and Target Setting and Identification of Strategies)** on **August 17 -18, 2023, 8:30 A.M. at the Café Terraza, Pueblo de Panay, Roxas City**. This activity is being conducted in partnership with the provincial government of Capiz and ABC+.
2. The expected participants are as follows:
 - a. Miguel Mac D. Aposin, EdD, CESO V
 - b. Ma. Lunie B. Sampani, CPA, MPA
 - c. Dr. Joy Arnold T. Lejos
 - d. Immaculada Amores
 - e. Glenda Marie Botin
 - f. Dr. Sephora Roldan
 - g. Ronald D. Dile
 - h. Engr. Marlon Clarito
 - i. Dr. Marggie Obligacion
 - j. Eduardo Villafuerte
 - k. Romar Jaravelo
 - l. Mae Frac
 - m. Dr. Lalain Delos Santos
 - n. Elenia Baranda
 - p. Dr. Merlie J. Rubio
 - q. Juvy Baranda
 - r. Dr. Ruth Gervero
 - s. Dr. Calin Bernales
 - t. Zaldy Caalam
 - u. Dr. Glenda Gervero
 - v. Eddie B. Arcenas
 - w. Rosemary L. Artates
 - x. Rona Overencio



Address: Banica, Roxas City
Contact Number: (036) 6518 456
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>



Republic of the Philippines
Department of Education
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SCHOOLS DIVISION OF CAPIZ

3. Travel expenses of the school heads relative to the conduct of this activity shall be charged against the School MOOE subject to the usual accounting and auditing rules and regulations.
4. It is expected that in the conduct of this activity, all involved must adhere to the existing health and safety protocols.
5. Immediate dissemination of this Memorandum is desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl: As stated

Reference: None

To be included in the list of Perpetual Index
under the following subjects:

CONFERENCES
PARTNERSHIPS
WORKSHOPS
PROJECTS
PROGRAMS
SCHOOLS



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Republic of the Philippines
PROVINCE OF CAPIZ
OFFICE OF THE GOVERNOR

Capiz Provincial Capitol, Roxas City
Tel No.: (036) 620-7523

E-mail Address: maygugmanamayanggapa@gmail.com

August 11, 2023

DR. MIGUEL MAC D. APOSIN, CESO V
Schools Division Superintendent
Capiz Division, Department of Education
Banica, Roxas City

Dear Dr. Aposin:

We invite you and the key officials of the Department of Education – Capiz Division to the **Education Sector Mechanism Workshop 1 (Joint Situational Analysis, Objective and Target Setting and Identification of Strategies)** on August 17-18, 2023, 9:00 A.M. at the Café Terraza, Pueblo de Panay, Roxas City.

Attached is the invitation letter of Ms. Angelica J. Sanchez, Project Manager, LPP-LED and Director for Policy Development, League of Provinces of the Philippines for your reference and information.

For inquiries, please contact Provincial Planning and Development Office c/o PDO I Marivic A. Besana at 0912 843 5473 / 0927 987 3649 or Mr. Arnold Nicolas B. Mejia at 0998 542 22810 or at 651 5173 or e-mail ppdocapiz@gmail.com

Thank you very much for your continued and increasing support for the development of our province.

Sincerely,

FREDENIL H. CASTRO
Governor

ABC+: Advancing Basic Education in the Philippines

Indicative Program:
Education Sector Mechanism Workshop 1
(Joint Situational Analysis, Objective and Target Setting and Identification of Strategies)
17-18 August 2023
ROXAS CITY, CAPIZ

Time	Activity	Resource Person/Modarator
Day 1 (10 August 2023)		
9:00 – 10:00 AM	Registration	Secretariat
10:00 – 10:15 AM	Opening Amenities <ul style="list-style-type: none"> • Invocation • National Anthem • Provincial Hymn 	LPP-LED
10:15 – 10:30 am	Introduction of Participants	LPP-LED
10:30 – 10:45 AM	Overview, objectives, and flow of the workshop	ABC+ Team
10:45 – 11:15 AM	Welcome Messages <ul style="list-style-type: none"> • Provincial Government of Capiz • DepEd Provincial Schools Division Office 	Hon. Fredenil H. Castro <i>Governor, Province of Capiz</i> Miguel Mac D. Aposin, EdD CESO V <i>Schools Division Superintendent</i>
11:15 – 11:35 AM 11:35 AM – 12:00 NN	Session I: Understanding the Institutional Planning Systems <ol style="list-style-type: none"> a. Revisiting the institutional planning process of the Province of Capiz b. Salient features of the Division Executive Development Plan 	
12:00 – 1:00 PM	HEALTH BREAK	
1:00 – 1:20 PM	Continuation of Session 1 <ol style="list-style-type: none"> c. Identifying, planning and budgeting process of Private 	Private Sector Rep (TBI)

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Time	Activity	Resource Person/Moderator
1:20 – 1:30 PM	Sector for Education-related projects	ABC+
1:30 – 1:45 PM	d. Key insights on the presented institutional process e. Harmonizing local education plans through Education Sector Mechanisms	TAF
1:45 – 2:00 PM 2:00 – 2:15 PM	Session 2: The State of Basic Education Service Delivery in the Province a) Presentation on the current state of the education sector in the province b) Presentation on the basic education situation, particularly in-service delivery for early-grade learners	PLGU/PSB Secretary DepEd SDO
2:15 – 2:30 PM	Session 3: Overview of the new education pillars (access, quality, equity, resilience and well-being)	DepEd SDO
2:30 – 2:45 PM 2:45 – 3:00 PM 3:00 – 3:15 PM 3:15 – 4:30 PM 4:30 – 5:00 PM 5:00 – 5:15 PM	Session 3: Joint Situational Analysis a) Input Session: Problem Tree b) Workshop Mechanics c) Plenary Session: Formulating the Core Problem Statement d) Breakout Session: Problem Tree Formulation (Identifying the Root Causes) e) Plenary Session: Presentation of the Initial Situational Analysis per pillar f) Q & A Session	ABC+ Team LPP-LED Participants Participants Group Representatives Participants
5:15 - 5:30 PM	Administrative Announcements	LPP-LED
Day 2 (11 August 2023)		
8:00 – 8:30 AM	Registration	Secretariat
8:30 – 9:00	Preliminaries a) Recap of Day 1 b) Overview of Day 2 Session	Secretariat

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Time	Activity	Resource Person/Moderator
9:00 – 9:30 AM	Session 4: Joint Situational Analysis a) Breakout Session: Review of the Problem Tree and Identifying the Effects	Participants
9:30 – 9:45 AM	Session 5: Supporting the Problem Tree with Data a) Input Session: Baseline Indicator Matrix b) Breakout Session: Supporting the Problem Tree with Data	ABC+ Team
9:45 – 11:00 AM		Participants
11:00 – 11:15	Session 6: Formulating the Objectives a) Input Session: Salient Features of the Objective Tree and Target Setting b) Breakout Groups: Identifying Objectives and Setting Targets	ABC+ Team
11:15 – 12:00 NN		Participants
12:00 – 1:00 PM	HEALTH BREAK	
1:00 – 1:40 PM	Session 6: Formulating the Objectives c) Presentation of Objectives and Targets d) Open Forum	Group Representative
1:40 – 2:15 PM		Participants
2:15 – 2:30 PM	Session 6: Developing Effective Strategies a) Input Session: How to identify effective strategies b) Breakout groups: Developing strategies from the identified objectives and targets c) Presentation of Strategies per pillar d) Open Forum	Participants
2:30 – 3:30 PM		Group Representative
3:30 – 4:10 PM		Participants
4:10 – 4:30 PM		
4:30 – 4:45 PM	Synthesis, Agreements and next steps	LPP-LED
4:45 – 5:00 PM	Closing Session	PLGU/DepED SDO rep



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11 August 2023

GOV. FREDENIL H. CASTRO

Province of Capiz

ATTN: MR. WILLAR DE LOS SANTOS

Provincial Planning and Development Officer

Dear Gov. Castro,

Warmest greetings from the LPP-LED project team!

In preparation for the workshop on the Joint Situational Analysis and Objective and Target Setting and Identification of Strategies scheduled on **17-18 August 2023**, may we request the following from the Provincial Government of Capiz:

1. Opening Messages from Gov. Fredenil H. Casto.
2. A **20-minute** presentation on the **Institutional Planning Process (PDPFP, LDIP and ELA preparations)** of the PLGU by the PPDO; and,
3. A **15-minute** presentation on the **current state of the education sector** in the province by the Capiz Provincial Education Department or the Local School Board Secretariat.

Likewise, may we also seek the assistance of the Provincial Government of Capiz in extending to the **Department of Education Provincial Schools Division Office** the request for the following:

1. An invitation for Schools Division Superintendent **Miguel Mac Aposin, EdD, CESO V** for an **Opening Message**
2. A **20-minute** presentation on the salient features of the **Division Education Development Plan**;
3. A **15-minute** presentation on the **basic education situation**, particularly in-service delivery for early-grade learners in the Province of Capiz
4. A **15-minute** presentation on the **overview of the new education pillars** (access, quality, equity, and resilience and well-being).



ABC+ Manila Office

2nd & 3rd Floor, L. Orosa Building,
1010 Meralco Avenue, Pasig City, Philippines 1605

League of Provinces of the Philippines

1510 West Tower, Philippine Stock Exchange Centre,
Exchange Road, Ortigas Center, Pasig City 1605

Furthermore, may we seek your indulgence to identify a key and active private sector representative, particularly those with a strong program on education to make a **20-minute** presentation on the **identification, planning and budgeting process of the private sector for education-related projects.**

These presentations are an important component of the workshop in order for the participants to have a common context on both the planning systems and the state of basic education service delivery in the province of Capiz.

Our project coordinator, Stewart E. Laging, shall be coordinating with your good office on this matter. Should you have any concerns, questions or other queries. Please feel free to get in touch with him at (0977) 4503615, or email: selaging@up.edu.ph

Thank you very much, more power and stay safe.

Very truly yours,



ANGELICA J. SANCHEZ

Project Manager, LPP-LED

Director for Policy Development, League of Provinces of the Philippines



ABC+: Advancing Basic Education in the Philippines

9 August 2023

GOV. FREDENIL H. CASTRO

Province of Capiz
Roxas City, Capiz

Dear Gov. Castro,

Warmest greetings from the LPP-LED project team!

On behalf of the ABC+ project team, we would like to express our sincerest gratitude for your support toward our common endeavor to advance basic education in the Philippines, particularly for our early grade learners from Kinder to Grade 3.

It is said that it takes a community to raise literate and numerate learners. A first step toward strengthening and institutionalizing the Education Sector Mechanism in the Province of Capiz is the joint situational analysis of early grade learners, and setting objectives, targets and strategies to address current challenges being faced by them.

In this connection, and in coordination with the ESM Technical Working Group of the Province of Capiz, we have scheduled the workshop on the Joint Situational Analysis and Objective and Target Setting and Identification of Strategies on **17-18 August 2023** to be held in within the vicinity of Roxas City, to be communicated once finalized.

The target participants include the members of the Capiz Province ESM TWG, specifically key officials of the following offices of the Provincial Government:

1. Representative, Office of the Governor
2. Chairperson, Sangguniang Panlalawigan Committee on Education
3. Provincial Planning and Development Office
4. Provincial Education Division
5. Provincial Health Office
6. Provincial Budget Office



ABC+ Manila Office

2nd & 3rd Floor, L. Orosa Building,
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League of Provinces of the Philippines

1510 West Tower, Philippine Stock Exchange Centre,
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7. Provincial Social Welfare and Development Office
8. Provincial Youth and Development Office
9. Provincial Nutrition Officer
10. Provincial Statistician
11. Local School Board Secretary
12. Provincial Disaster Risk Reduction and Management Office
13. Provincial Disability Affairs Officer
14. Representative from the ABC Provincial Federation
15. Representative from the League of the Municipal Mayors
16. Two representatives from the barangay officials
17. Two representatives from the Provincial Federation of Child Development Workers

Furthermore, we would also like to extend the invitation to the following:

1. Parent-teacher association federation president/representative who sits in the Local School Board, and
2. Representatives from at least five (5) accredited education-related private sector organizations who can be invited to become members of the education sub-sector of the Provincial Development Council.

May we also request the provincial government to extend the invitation to the following officials and offices of the DepEd Schools Division Office of Capiz:

1. Schools Division Superintendent Dr. Miguel Mac D. Aposin, PhD, CESO V
2. Assistant Schools Division Superintendents
3. Chief, School Governance Operations Division
4. SEPS, Human Resource Development
5. DRRM Coordinator
6. Chief, Curriculum Implementation Division
7. SEPS, Monitoring & Evaluation
8. Project Development Officer
9. SEPS Planning and Research
10. Planning Office
11. SEPS, Social Mobilization
12. EPS, English
13. EPS, Mother Tongue
14. EPS, Math
15. EPS, Filipino
16. EPS, LRMS
17. ABC+ Focal Person
18. Two (2) DepEd District Supervisors
19. Four (4) elementary school heads/teachers

Attached for your consideration is the Program Design and schedule of activities.

Our project coordinator, Dennis F. Bernabe, shall also be assisting us should you have any concerns, questions or other queries. Please feel free to get in touch with him at (0956) 1543212, or email: lppsec2007@yahoo.com.

You may also get in touch with our National Coordinator, Stewart E. Laging at (0977) 4503615 or thru email address: selaging@up.edu.ph.

Thank you very much, more power and stay safe.

Very truly yours,



ANGELICA J. SANCHEZ

Project Manager, LPP-LED

Director for Policy Development, League of Provinces of the Philippines



DepEd Capiz <capiz@deped.gov.ph>

Education Sector Mechanism Workshop 1 (Joint Situational Analysis, Objective and Target Setting and Identification of Strategies)

1 message

PPDO CAPIZ <ppdocapiz@gmail.com>
To: DepEd Capiz <capiz@deped.gov.ph>





Sun, Aug 13, 2023 at 10:58 PM

Good day!

Please see attached files and kindly acknowledge receipt of this email.

Thank you.

4 attachments

-  **DR. MIGUEL MAC D. APOSIN, CESO V.pdf**
321K
-  **Capiz ESM 1&2 Letter Invite.pdf**
259K
-  **ESM1&2_Request for presentations_Capiz.pdf**
262K
-  **ESM 1 Workshop Program - CAPIZ.pdf**
300K