



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
**SCHOOLS DIVISION OF CAPIZ**

August 7, 2023

**DIVISION MEMORANDUM**  
NO. 378 S. 2023

**2023 BRIGADA ESKWELA DIVISION KICK-OFF PROGRAM**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Public Schools District Supervisors/ OIC of the Districts  
School Heads of Public Elementary, Secondary and  
Integrated Schools  
All Others Concerned

1. In consonance with DepEd Order No. 021, s. 2023, titled: **“2023 Brigada Eskwela Implementing Guidelines”** and Regional Memorandum No. 562 s. 2023, titled: **“2023 Brigada Eskwela Regional Kick-Off Program”**, this Office, through the Social Mobilization and Networking Unit under the School Governance and Operations Division shall conduct the annual implementation of the Brigada Eskwela Activities on August 14 – 19, 2023 with the theme **“Bayanihan Para sa MATATAG na Paaralan”**.
2. This year’s **Brigada Eskwela Division Kick-Off Program** will be on **August 11, 2023 at Capiz National High School Gymnasium, Fuentes Drive, Roxas City at 9:00 o’clock in the morning.**
3. This year’s Brigada Eskwela shall focus on the following:
  - a. implementation of the year-round schools’ maintenance and repair activities which includes the provision of the immediate needs during disaster or calamities addressing of resource gaps;
  - b. strengthened partnership engagements with partners and stakeholders that complement DepEd’s efforts to ensure quality basic education;
  - c. achievement of significant goals which shall contribute in increasing students’ participation rate, reducing drop-outs and helping improve learning for both learners and community; and
  - d. creation of a network of community-based organization to get a total community commitment for collaborative programs and projects including the



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brigada pagbasa and other support and volunteer/community- based projects.

4. The said activity will be **Live Streamed via Facebook through DepEd Tayo Division of Capiz** and the following are requested to watch **virtually**:
- Teachers
  - Learners
  - PTAs
  - Stakeholders/Partners of Schools
5. The participants to attend **onsite** are the following:

*List of Participants*

• Schools Division Superintendent	1
• OIC - Assistant Schools Division Superintendent	1
• Guest from DepEd Central Office	1
• SGOD and CID Chiefs	2
• Education Program Supervisors	10
• Public School District Supervisors	10
• Section and Unit Heads	19
▪ Social Mobilization and Networking	
▪ M and E	
▪ HRD	
▪ DRRM	
▪ YF	
▪ Research and Planning	
▪ Physical Facilities	
▪ Health	
▪ ICT	
▪ Admin	
▪ Supply	
▪ Records	
▪ Cash	
▪ Accounting	
▪ Budget	
▪ Legal	
• Elementary School Heads	393
• Secondary School Heads	54
• Integrated School Heads	24



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• Secondary School Brigada Eskwela Focal Persons	54
• Integrated School Brigada Eskwela Focal Persons	24
• Governor	1
• Vice - Governor	1
• Chair, Committee on Education	1
• Municipal Federated PTA Presidents including Capiz NHS	17
• President, Capiz Division Federation of Supreme Secondary Learner Government (SSLG)	1
• President, Capiz Division Federation of Supreme Elementary Learner Government (SELG)	1
• Stakeholders	20
• Guests	5
<b>TOTAL</b>	<b>640</b>

6. The Public School District Supervisors through their District Brigada Eskwela Focal Persons shall submit the list of participants using the attached template and submit to Ms. Nannette G. Calixterio at [Nannette.calixterio@deped.gov.ph](mailto:Nannette.calixterio@deped.gov.ph) not later than August 8, 2023. *(Please see attached template)*
7. If available, onsite participants are requested to wear their school/district Brigada Eskwela t-shirt during the caravan.
8. Every district is allowed to have a maximum of four (4) vehicles during the caravan.
9. Participants are requested to bring their packed snacks and lunch.
10. Further, all participants are requested to join the caravan per district and hang their own tarpaulin on their vehicle using the template to be sent in the partnership/BE group chat.
11. Schools/Districts may conduct a Brigada Eskwela Kick-Off Program at their level on August 14, 2023 so that the local stakeholders will be aware of the Brigada Eskwela implementation.
12. Attached are the program, committee members, route of the caravan coming from 1<sup>st</sup> District, 2<sup>nd</sup> District and SDO Capiz, Banica, Roxas City to the venue, Capiz National High School Gymnasium.



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13. It is expected that in the conduct of this activity, all involved must adhere with the minimum health and safety protocols.
14. Expenses relative to this activity shall be charged to local funds, downloaded funds and other sources while travel and other incidental expenses of the onsite participants, working committees, elementary, secondary and integrated school heads, focal persons, Municipal Federated PTA Presidents including Capiz NHS shall be charged to local funds all subject to the usual accounting and auditing rules and regulations.
15. For more information about this activity, kindly contact **Ms. Nannette G. Calixterio**, SEPS, SocMob at Mobile No. 09998888959 or **Mr. Romar S. Jaravelo**, EPS II, SocMob at Mobile No. 09128108586, Division Brigada Eskwela Focal Persons, Social Mobilization and Networking Unit of the School Governance and Operations Division (SGOD).
16. Immediate dissemination of and compliance with this Memorandum are desired.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent

Reference: None

Incl: As Stated

To be indicated in the Perpetual Index  
under the following subjects:

BRIGADA ESKWELA  
PARTNERS  
SCHOOLS

PROGRAM  
VOLUNTEERS

STAKEHOLDERS  
LEARNERS



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**2023 DIVISION BRIGADA ESKWELA KICK - OFF PROGRAM**  
**August 11, 2023, Capiz National High School, Fuentes Drive, Roxas City, Capiz**

<b>PART I</b>	<b>CARAVAN</b>	
	ASSEMBLY AREA: SDO CAPIZ, BANICA, ROXAS CITY	
	JUMP-OFF TIME: 6:30AM	
<b>PART II</b>	<b>ENTRANCE OF PARTICIPANTS AND PARTNERS</b>	
<b>PART III</b>	<b>PROGRAM</b>	
	<i>NATIONAL ANTHEM</i>	<b>CAPIZ DIVISION CHORISTERS</b>
	<i>PRAYER</i>	<b>CAPIZ NHS CHAPLAIN</b>
	<i>CAPIZ HYMN</i>	<b>CAPIZ DIVISION CHORISTERS</b>
	<i>REGIONAL HYMN</i>	<b>CAPIZ DIVISION CHORISTERS</b>
	<i>WELCOME MESSAGES</i>	<b>CHARLIE BEGAS</b> Principal IV, Capiz NHS
	<i>ACKNOWLEDGEMENT OF PARTICIPANTS AND PARTNERS</i>	<b>DR. MIGUEL MAC D. APOSIN, CESO V</b> Schools Division Superintendent Schools Division of Capiz
	<i>INTERMISSION NUMBER</i>	<b>NANNETTE G. CALIXTERIO</b> SEPS, SMN
	<i>BRIGADA ESKWELA ON ITS 20TH YEAR</i>	<b>CAPIZ NHS</b>
	<i>KEYNOTE MESSAGE: A CALL TO ACTION</i>	<b>MR. ROLLY V. SORIANO</b> Project Development Officer IV External Partnerships Service DepEd Central Office
	<i>DECLARATION OF BRIGADA ESKWELA 2023</i>	<b>HON. FREDENIL H. CASTRO</b> Governor Province of Capiz
	<i>MESSAGES OF SUPPORT</i>	<b>DR. MIGUEL MAC D. APOSIN, CESO V</b> Schools Division Superintendent Schools Division of Capiz
		<b>HON. THEA FAITH T. REYES</b> Board Member, 1 <sup>st</sup> District of Capiz Chair, Committee on Education
		<b>HON. JAIME O. MAGBANUA</b> Vice-Governor Province of Capiz
		<b>ATTY. REXTER C. TUPAS</b> Division Federated PTA President
		<b>NOMYLE ANDREI A. BENONDO</b> Capiz Division Federation of Supreme Secondary Learner Government (SSLG)

**L-J NICOLE D. PAJARILLO**

Capiz Division Federation of Supreme Elementary  
Learner Government (SELG)

Other Stakeholders

*INTERMISSION NUMBER*

*SIGNING OF PLEDGE OF  
COMMITMENT*

*CLOSING SONG*

*PHOTO OPPORTUNITY*

**PARTNERS, STAKEHOLDERS AND GUESTS**

**CAPIZ DIVISION CHORISTERS**

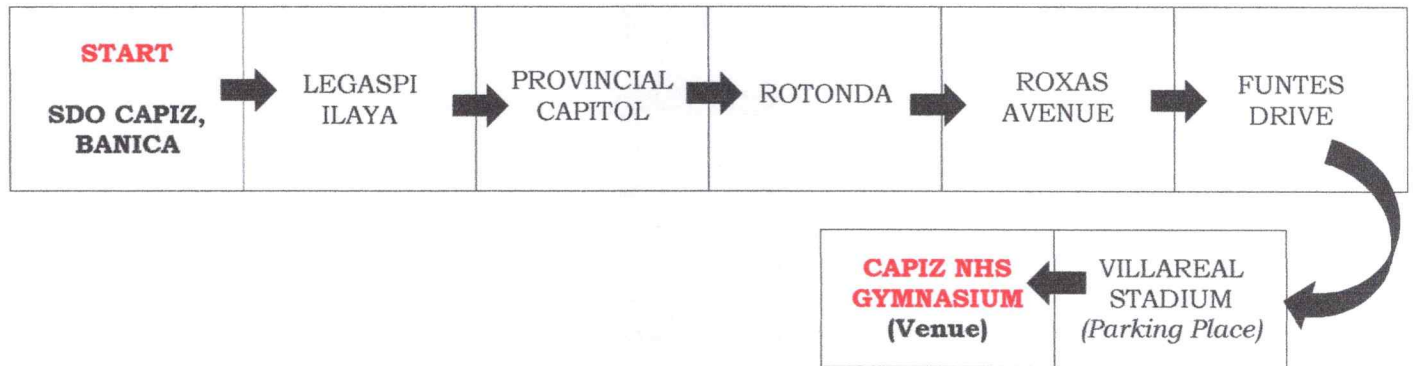
*Hosts*



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**ROUTE OF THE 2023 DIVISION DRIGADA ESKWELA CARAVAN  
(SDO CAPIZ PERSONNEL AND STAKEHOLDERS)**

Assembly Time: 7:00 AM  
Jump Off Time: 8:00 AM  
Participants: Schools Division Superintendent  
OIC - Assistant Schools Division Superintendent  
Education Program Supervisors  
Section and Unit Heads  
Capiz NHS  
PNP  
PDRRM  
Bureau of Fire  
Red Cross  
China Bank Savings  
City Savings Bank  
Boy Scouts  
Other Stakeholders





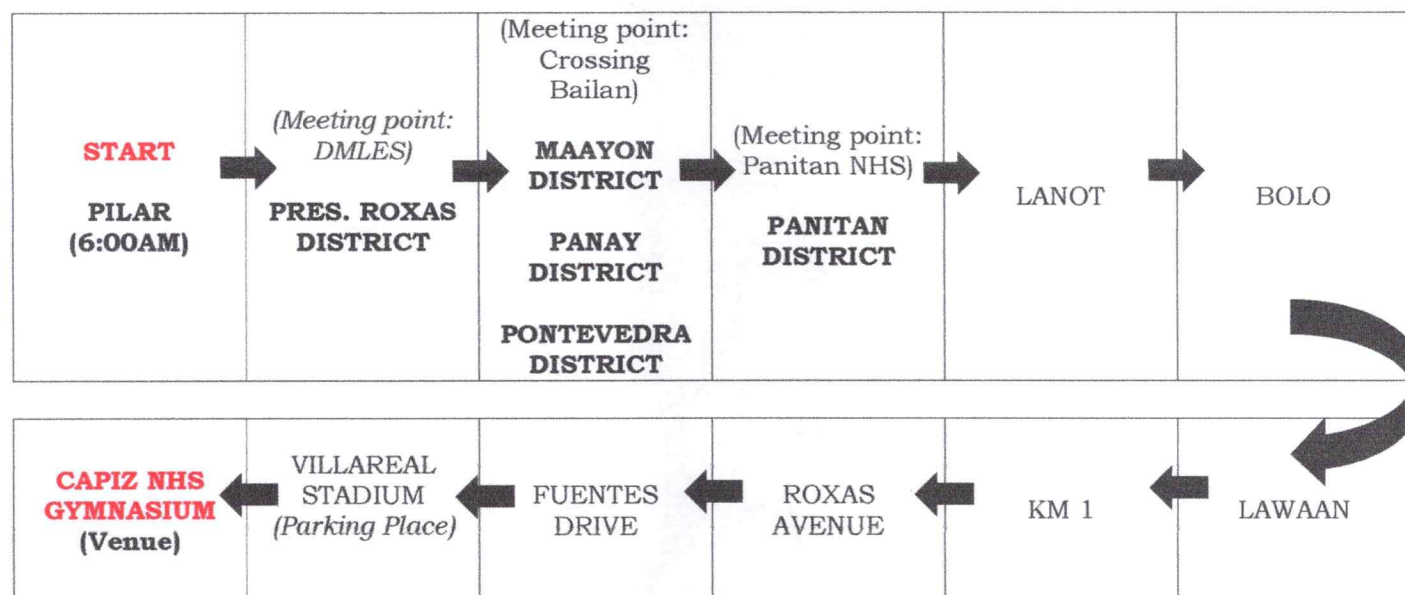
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**ROUTE OF THE 2023 DIVISION DRIGADA ESKWELA CARAVAN (1<sup>ST</sup> DISTRICT)**

Jump Off Time: 6:00 AM (Pilar District)

All districts will wait in their designated meeting point.

Participants: Public Schools District Supervisors  
Elementary, Secondary and Integrated School Heads  
Secondary and Integrated School BE Focal Persons  
Municipal Federated PTA President



Note: All vehicles per district should be labelled as to district and the number of vehicle.

Ex: Pilar District – VAN 1  
Pilar District – VAN 2  
Pilar District – VAN 3  
Pilar District – VAN 4

**ORDER OF THE CARAVAN PER DISTRICT**

- **PNP Panitan (Leading Group – going to Villareal Stadium, Roxas City)**
  1. District of Pilar
  2. District of Pres. Roxas
  3. District of Maayon
  4. District of Panay
  5. District of Pontevedra
  6. District of Panitan



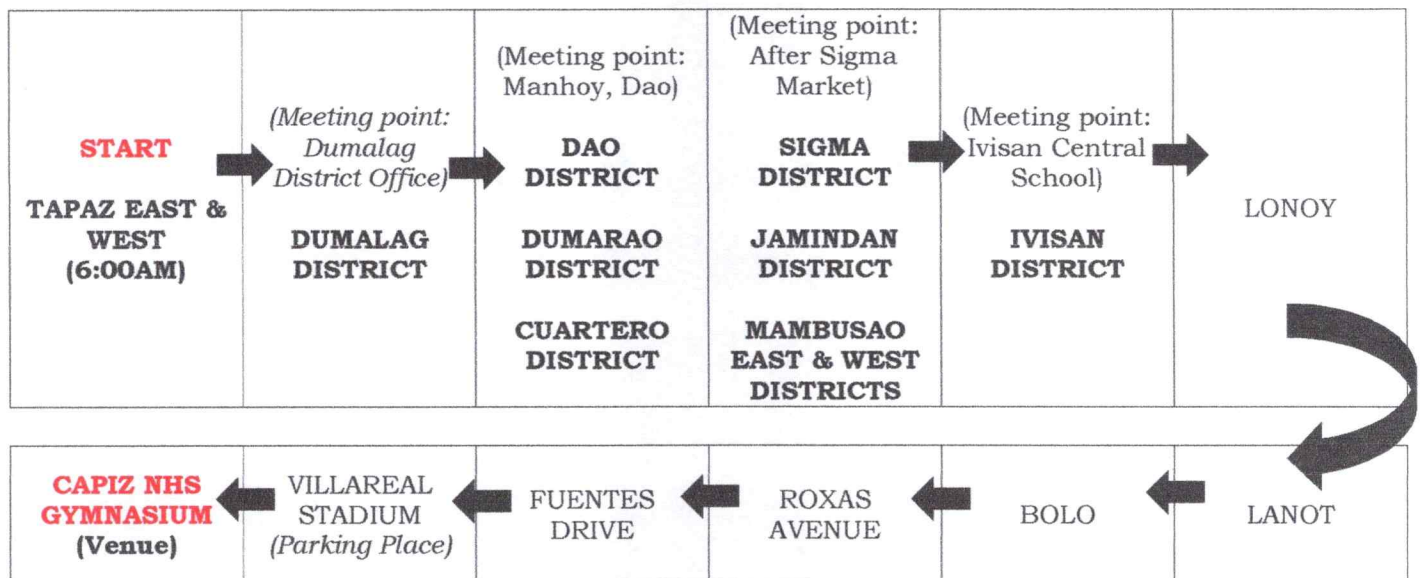


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**ROUTE OF THE 2023 DIVISION DRIGADA ESKWELA CARAVAN (2<sup>ND</sup> DISTRICT)**

Jump Off Time: 6:00 AM (Tapaz East and West Districts), Meeting point: Switch  
 All districts will wait in their designated meeting point.

Participants: Public Schools District Supervisors  
 Elementary, Secondary and Integrated School Heads  
 Secondary and Integrated School BE Focal Persons  
 Municipal Federated PTA President



Note:

- Jamindan District should move out at 6:00AM bound to Mambusao (Meeting point: Plaza – Tourist Center).
- Sapián District will wait at the Crossing Talabahan, Ivisan.
- All vehicle per district should be labelled as to district and the number of vehicle.

Ex: Tapaz East District – VAN 1  
 Tapaz East District – VAN 2  
 Tapaz East District – VAN 3  
 Tapaz East District – VAN 4

**ORDER OF THE CARAVAN PER DISTRICT**

- **PNP Ivisan (Leading Group – going to Villareal Stadium, Roxas City)**

1. Tapaz East District	7. Sigma District
2. Tapaz West	8. Jamindan District
3. Dumalag District	9. Mambusao East District
4. Dao District	10. Mambusao West District
5. Dumarao District	11. Sapián District
6. Cuartero District	12. Ivisan District



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**NUMBER OF PARTICIPANTS (1ST DISTRICT)**

**2023 DIVISION BRIGADA ESKWELA KICK-OFF PROGRAM**

**PLEASE BE NOTED TO FILL IN THE NUMBER OF PAX**

DISTRICT		PSDS (# OF PAX)	ELEMENTARY SCHOOL HEADS (# OF PAX)	SECONDARY SCHOOL HEADS (# OF PAX)	INTEGRATED SCHOOL HEADS (# OF PAX)	DISTRICT PTA FEDERATED PRESIDENT (# OF PAX)	SECONDARY SCHOOL BE FOCAL PERSON (# OF PAX)	INTEGRATED SCHOOL BE FOCAL PERSON (# OF PAX)	TOTAL
1	Maayon	1				1			
2	Panitan					1			
3	Pilar	1				1			
4	Pres. Roxas					1			
5	Panay	1				1			
6	Pontevedra					1			



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**NUMBER OF PARTICIPANTS (2ND DISTRICT)**

**2023 DIVISION BRIGADA ESKWELA KICK-OFF PROGRAM**

**PLEASE BE NOTED TO FILL IN THE NUMBER OF PAX**

DISTRICT	PSDS (# OF PAX)	ELEMENTARY SCHOOL HEADS (# OF PAX)	SECONDARY SCHOOL HEADS (# OF PAX)	INTEGRATED SCHOOL HEADS (# OF PAX)	DISTRICT PTA FEDERATED PRESIDENT (# OF PAX)	SECONDARY SCHOOL BE FOCAL PERSON (# OF PAX)	INTEGRATED SCHOOL BE FOCAL PERSON (# OF PAX)	TOTAL
1 Cuartero	1				1			
2 Dao					1			
3 Dumalag	1				1			
4 Dumarao					1			
5 Ivisan	1				1			
6 Sopian					1			
7 Jamindan	1				1			
8 Sigma					1			
9 Mambusao East	1				1			
10 Mambusao West					1			
11 Tapaz East	1				1			
12 Tapaz West					1			