



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

August 2, 2023

**DIVISION MEMORANDUM**  
No. 370 s. 2023

**FIELD MONITORING OF THE CONDUCT OF THE NATIONAL LEARNING  
CAMP AND OTHER END-OF-THE-SCHOOL-YEAR BREAK ACTIVITIES**

To: OIC, Office of the Assistant School Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Public Schools District Supervisors  
School Heads, Public/Private Elementary, Integrated and Secondary  
Schools  
All Other Concerned

1. Attached is a Memorandum from the Office of the Undersecretary of the Curriculum and Teaching dated July 28, 2023 titled **Field Monitoring of the Conduct of the National Learning Camp and Other End-of-the-School-Year Break Activities.**
2. Immediate dissemination of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

**SEGUNDINA F. DOLLETE, EdD**  
Chief Education Supervisor  
Curriculum Implementation Division  
In-Charge of the Division



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Republic of the Philippines


## Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

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### MEMORANDUM

TO : **REGIONAL DIRECTORS**

FROM :   
**GINA O. GONONG**  
*Undersecretary for Curriculum and Teaching*

SUBJECT : **FIELD MONITORING OF THE CONDUCT OF THE NATIONAL LEARNING CAMP AND OTHER END-OF-SCHOOL YEAR BREAK ACTIVITIES**

DATE : July 28, 2023

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1. As part of the Department of Education's ongoing efforts to ensure the successful implementation of the National Learning Camp (NLC) and other End-of-School Year (EOSY) break activities, this Office developed Monitoring and Data Gathering Checklists which field offices may contextualize and use. The **NLC and other EOSY Break Activities Monitoring and Data Gathering Checklists** can be accessed at <https://tinyurl.com/NLC2023MonitoringTools>.
2. Field monitors are reminded to pay utmost attention to the following key aspects of the NLC and other EOSY break activities:
  - **Program Implementation:** Assess the overall execution of the NLC, including the delivery of enhancement, consolidation, and intervention camps and other EOSY break activities.
  - **Learning Environment:** Evaluate the safety and conducive learning environment provided for the teachers and learners during the NLC and other EOY break activities.
  - **Support for Teachers:** Observe the professional development support and technical assistance and incentives given to teachers to ensure effective instruction during the NLC.
  - **Support for Learners:** Observe whether learning resources, and other support such as fun-filled activities are provided to learners.
3. The designated regional NLC focal person shall be responsible for consolidating overall monitoring and data gathering reports from the schools, schools division offices (SDOs), and regional offices (ROs). These reports shall undergo review by the Curriculum and Learning Management Division (CLMD) chief and approval by the regional director before they are submitted to the DepEd Central Office, Curriculum and Teaching Strand, through the Bureau of Learning Delivery (BLD) through email address [bld.od.@deped.gov.ph](mailto:bld.od.@deped.gov.ph) **on or before September 15, 2023**, to serve as bases in evaluating the policy and improving the NLC implementation.



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4. For questions or clarifications, please contact the Bureau of Learning Delivery at email address [bld.od.@deped.gov.ph](mailto:bld.od.@deped.gov.ph) or by phone at 8637-4346 or 8637-4347.
5. Widest dissemination of this memorandum is desired.

cc: **ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*



**Enclosure**

**National Learning Camp (NLC) & Other EOSY Break Activities  
Monitoring Checklist & Observations**

Region: \_\_\_\_\_  
 District: \_\_\_\_\_  
 School: \_\_\_\_\_  
 School Head: \_\_\_\_\_

Division: \_\_\_\_\_  
 PSDS: \_\_\_\_\_  
 School ID No.: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_

National Learning Camp:	Other EOSY Break Activities:
<input type="checkbox"/> Grade 7	<input type="checkbox"/> Remedial Classes
<input type="checkbox"/> Grade 8	<input type="checkbox"/> Math and Reading Program
	<input type="checkbox"/> Enrichment
	<input type="checkbox"/> Incoming Grade 12

**PART I : National Learning Camp**

INSTRUCTIONS: Put a check mark (/) on the appropriate column for every indicator. Write additional information under OBSERVATIONS, if necessary.

Indicators	Evident	Not Evident	Observations
<b>A. Program Implementation</b>			
Orientation of Internal and External Stakeholders on the conduct of NLC			
Advocacy Materials (tarpaulin, flyers, leaflets, posters, social media announcements)			
Involvement/support of stakeholders (LGU, parents, alumni, CSOs, NGOs)			
NLC Assessment			
<b>B. Learning Environment</b>			
Conducive classrooms/learning spaces			
Manifestations of inclusive learning			
Safety Protocols and Well-being/ Psychosocial First Aid			
<b>C. Support for Teachers</b>			
Capacity Building for Teachers			
Collaborative Expertise Sessions			
Lesson Plans for Grades 7&8 (provided by CO)			
Lesson Plans for Grades 7&8 (provided by CO)			
Teacher's Notes for Grades 7&8 (provided by CO)			
Resource Books for Grades 7&8 (provided by CO)			
Technical Assistance, if needed			
<b>D. Support for Learners</b>			
Student Workbooks for Grades 7&8 (provided by CO)			
Freebies for learners from partners			
Booths for Fun-filled Educational Activities			

**PART II : Other EOSY Break Activities**

INSTRUCTIONS: Put a check mark (/) on the appropriate column for every indicator. Write additional information under OBSERVATIONS, if necessary.

Indicators	Evident	Not Evident	Observations
<b>A. Program Implementation</b>			
Orientation of Internal and External Stakeholders on the conduct of other EOSY break activities			
Advocacy Materials (tarpaulin, flyers, leaflets, posters, social media announcements)			
Involvement/support of stakeholders (LGU, parents, alumni, CSOs, NGOs)			
CRLA and RMA Assessment			
<b>B. Learning Environment</b>			
Conducive classrooms/learning spaces			
Manifestations of inclusive learning			
Safety Protocols and Well-being/ Psychosocial First Aid			
<b>C. Support for Teachers</b>			
Collaborative Expertise/LAC Sessions			
Grades 1-3 Reading and Math Teaching Materials			
Materials for Teacher-made Resources			
Technical Assistance, if needed			
<b>D. Support for Learners</b>			
Grades 1-3 Reading and Math Learning and Assessment Materials			
Freebies for learners from partners			
Booths for Fun-filled Educational Activities			
<b>General Comments:</b>			

*Disclaimer: all data gathered in this M&E tool will be subjected with the data privacy law and will be used for NLC program purposes only.*

Monitored by:

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Conformed:

\_\_\_\_\_