



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

24 July 2023

DIVISION MEMORANDUM
NO. **354**, s. 2023

DIVISION RESEARCH CONGRESS

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools

1. In adherence with the objectives of DepEd Order No. 39 s. of 2016 titled “*Research Agenda*”, where the Department recognizes the need for evidence-based policy development by instituting reforms to strengthen the culture of research, this office through the Research and Planning Section of the School Governance and Operations Division will conduct a Division Research Congress for SY 2022-2023 on **August 24, 2023**. The venue will be announced later.
2. This activity aims to help teachers grow professionally and show how they are extending their professional knowledge and create better classrooms that would benefit the learners. Specifically, it aims to:
 - a. showcase the completed BERF research and action research of teachers, master teachers, and school heads for S.Y 2022-2023 that were replicated and utilized in their respective schools/districts;
 - b. revisit the principles of research and its significance in solving problems to enhance teaching and learning processes;
 - c. reinforce the link of research to education processes through research dissemination, utilization, and advocacy; and
 - d. foster the culture of conducting research in aid of evidence-based policy formulation and program development.
3. Those who are interested to present their research study must submit an application letter/letter of intent to qualify as a Research Presenter. Please see details in the Enclosures.
4. Participants to this activity are as follows: teachers, master teacher team leaders, district research coordinators, and school heads.
5. Each participant shall be charged a registration fee of Php 650.00 to cover expenses for snacks and lunch. Registration and travel expenses relative to the conduct of this activity shall be charged against the school MOOE funds, subject to the usual accounting and auditing rules and regulations.



Address: Banica, Roxas City
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Email Address: capiz@deped.gov.ph



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6. All involved in this activity are expected to adhere to minimum health and safety protocols.
7. Immediate dissemination of this Memorandum is desired.

MIGUEL MAC D. APOSIN EdD., CESO V
Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subject:

RESEARCH OR STUDIES
POLICY

CONVENTIONS

PROGRAMS



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Enclosure No. 1, to the Division Memorandum No. 354, s. 2023

CONDUCT OF DIVISION RESEARCH CONGRESS

A. To qualify as a Research Presenter:

1. Submit an application letter/letter of intent to qualify as a Research Presenter. The letter must be addressed to:

Ma. Lunie B. Sampani CPA, MPA
OIC Assistant Schools Division Superintendent
Chairman- Schools Division Research Committee (SDRC)

Thru: Marggie A, Obligacion PhD
Senior Education Program Specialist (Research)

2. Present your Completed Research to the Secretariat for approval.
3. A notification via messenger will be sent to the qualified presenter.

B. Evaluation Criteria

1. The research paper submitted shall fall under any of the following categories

Categories	Specific Areas
Curriculum and Instruction Delivery	Contextualization, Assessment, Learning Materials, Learning Modalities, Use of Technology
Policy, Planning, Research & Governance	Data Management, Monitoring & Evaluation, Research, Policy Implementation, Financial & Resources Management, Program Management, School Administration and Leadership

2. Must have conformed with the Expanded Guidelines in Writing the Research Paper
3. The action/basic research was completed and approved. For Basic Education Research Fund (BERF) grantees and qualifiers, must have submitted their completed papers at the Regional Office with a letter of acceptance.



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4. Evaluation Criteria

Indicators	Standard Rating Descriptors	Weight 70%	Score
A. Research study conducted has:			
Significance	Provided impact to learners. Improved the teaching and learning by taking a reflective problem-solving approach.		
Quality	Improved the academic performance of learners. Developed learners attributes and skills on a specific field/ subject		
B. Research Paper is:		30%	
	Detailed and accurate		
	Relevant and has originality		
	Has a thorough analysis		



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C. Program Committee

Chairman: Ma. Lunie B. Sampani CPA, MPA
OIC- Assistant Schools Division Superintendent
Chairman- Schools Division Research Committee (SDRC)

Co-chair: Segundina F. Dollete EdD
Chief- Curriculum Implementation Division

Edna B. Azcarraga PhD
Education Program Supervisor
OIC, Office of the SGOD Chief

Program Coordinator: Marggie A. Obligacion PhD
Research & Planning, Senior Education Program Specialist

Quality Assurance: Ronald Dile
SMM&E Specialist

SDRC Adviser: MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

D. Learning Facilitators/Secretariat/Technical Staff

Estela V. Fano	Principal II/Research TWG/Mambusao East NHS
Ma. Fatima B. Bolido	MT I/Capiz National High School
Mary Joy Diaz	MT I/Capiz NHS98
Rona Overencio EdD	MT I, TIC/ Bungsi ES
Shellaine Belloga	MT I/PREES
Janette Demandante EdD	HT III/GMNES
Evita Busil	MT I/ Pontevedra ES
Rodnie Wicas	T-III/ Dao ES
Raymond Magbanua	MT II/Dao ES



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2023 DIVISION RESEARCH CONGRESS
August 24, 2023

PROGRAM MATRIX

The Nationalistic Anthem	Dorislyn Bellosillo MT-I
Prayer	Estela V. Fano EdD PII- Research TWG
Regional Hymn	Dorislyn Bellosillo MT-I
Capiz Hymn	
Welcome Remarks	Ma. Lunie B. Sampani CPA, MPA OIC, Assistant Schools Division Superintendent Chairman - SDRC
Message	Miguel Mac D. Aposin EdD., CESO V Schools Division Superintendent Adviser – SDRC
Presentation of Research Studies	Marggie A. Obligacion PhD Specialist -Research & Planning
Presentation of Research Studies	The Research Presenters
Impression	Edna B. Azcarraga PhD Education Program Supervisor OIC-Office of the SGOD Chief
Closing Remarks	Segundina F. Dollete Ed Chief Education Supervisor Curriculum Implementation Division

**Buddy Alvarez EdD
Emcee**



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