



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**  
Banica, Roxas City

---

July 17, 2023

**DIVISION MEMORANDUM**

No. 333, s. 2023

**REITERATION OF DEPED ORDER NO. 043, S. 2022 TITLED: "OMNIBUS TRAVEL GUIDELINES FOR ALL PERSONNEL OF THE DEPARTMENT OF EDUCATION"**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Program Supervisors, SGOD & CID  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary and Integrated Schools  
All Others Concerned

1. Attached is **Regional Memorandum No. 528, s. 2023** titled "**Reiteration of DepEd Order No. 043, s. 2022 Titled: "Omnibus Travel Guidelines for All Personnel of the Department of Education"**".
2. Immediate dissemination of this Memorandum is desired.

**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index  
Under the following subjects:

COMPLIANCE

GUIDELINES

OMNIBUS

TRAVEL



Address: Banica, Roxas City  
Contact Number: (036) 651-8454  
Email Address: [capiz@deped.gov.ph](mailto:capiz@deped.gov.ph)  
Website: <http://depedcapiz.ph>



Republic of the Philippines  
**Department of Education**  
REGION VI-WESTERN VISAYAS

REGIONAL MEMORANDUM  
No. 528, s. 2023

JUL 14 2023

**REITERATION OF DEPED ORDER NO. 043, S. 2022 TITLED "OMNIBUS TRAVEL GUIDELINES FOR ALL PERSONNEL OF THE DEPARTMENT OF EDUCATION"**

To: Assistant Regional Director  
Schools Division Superintendents  
Regional Functional Division Chiefs  
All Others Concerned

1. This is to reiterate DepEd Order No. 043, s. 2022 titled "**Omnibus Travel Guidelines for All Personnel of the Department of Education**" dated October 10, 2022 on the processes and prescribed requirements for foreign and local travel whether official or personal.
2. Further, it is reminded that Authority to Travel signed by the Schools Division Superintendent shall still be required from teachers, school heads, and other employees if they transact business at the Regional Office even during vacation time.
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl.: As stated  
Reference: None  
To be indicated in the Perpetual Index  
under the following subjects:

COMPLIANCE  
GUIDELINES  
OMNIBUS  
TRAVEL

EGD/RSS/RM on Reiteration of DO No. 043, s. 2022  
001/July 14, 2023



Address: Duran Street, Iloilo City, 5000  
Telephone Nos: (033)509-7653; (033)336-2816  
Email Address: [region6@deped.gov.ph](mailto:region6@deped.gov.ph)  
Website: [region6.deped.gov.ph](http://region6.deped.gov.ph)