



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE - CAPIZ


13 July 2023

DIVISION MEMORANDUM
NO. **329** s. 2023

**CAPIZ DIVISION ASSOCIATION OF SECONDARY SCHOOLS ADMINISTRATORS
(CADASSA) END OF SCHOOL YEAR ASSESSMENT OF THE OFFICE
PERFORMANCE COMMITMENT REVIEW FORM (OPCRF)**

To: OIC, Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisors
Heads of Public Secondary and Integrated Schools
All Others Concerned

1. Attached is the communication from Johnny P. Pugon, School Principal III, President of CADASSA, requesting to conduct **End of School Year Assessment of the Office Performance Commitment Review Form (OPCRF)** on **July 17, 2023, 8:00 am to 5:00 pm at the WAB Building of Capiz National High School, Roxas City.**
2. Expenses incurred relative to this activity shall be charged to school MOOE funds subject to usual accounting and auditing rules and regulations.
3. It is expected that in the conduct of this activity, all involved must adhere to minimum health and safety protocols.
4. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl: As stated
Reference: None
To be included in the Perpetual Index
under the following subjects:

ORGANIZATIONS
ASSESSMENT

PERFORMANCE

CONFERENCES



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Capiz Division Association of Secondary Schools Administrators

July 12, 2023

MIGUEL MAC D. APOSIN, EdD, CESO V

Schools Division Superintendent

Capiz Division

Banica, Roxas City


Sir:

The CADASSA Board would like to request approval from your office to conduct School Year End Assessment of the Office Performance Commitment Review Form (OPCRF) with all secondary and integrated school heads on **July 17, 2023, 8:00 a.m. to 5 p.m. at WAB Building of Capiz National High School, Roxas City** with the following objectives:

- a. revisits the MOVs of each key result area;
- b. collaborates in doing assessment of each phase of the RPMS cycle;
- c. identify/benchmark best performance school management practices from fellow school leaders;
- d. set the stage for next year's performance management cycle.

Thank you for your usual support and motivation.

Very truly yours,


JOHNNY P. PUGON
Principal III
President CADASSA