



Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ

July 10, 2023

DIVISION MEMORANDUM
No. 319, s. 2023

**UPDATE ON THE CONDUCT OF INFORMATION AND COMMUNICATIONS
TECHNOLOGY (ICT) INTEGRATION BOOTCAMP FOR
CLASSROOM TEACHERS 2.0**

To: OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisor, CID
OIC, Office of the Chief Education Supervisor, SGOD
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and
Integrated Schools
All others Concerned

1. This is to announce to the field that the conduct of **Information and Communications Technology (ICT) Integration Bootcamp for Classroom Teachers 2.0** as per **Division Memorandum No. 212, s. 2023** is hereby **postponed until further notice** because it is not included in the list of priority professional development programs as stipulated in **Regional Memorandum No. 475, s. 2023** titled "**List of Priority Professional Development (PD) Programs for Teachers and School Leaders with Activities to be Charged against HRD Funds in ROs and SDOs.**"
2. Attached is Regional Memorandum No. 475, s. 2023 for your reference.
3. Immediate dissemination of this memorandum is desired •


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 



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Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ

May 12, 2023

DIVISION MEMORANDUM
No. 212s. 2023

**INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT)
INTEGRATION BOOTCAMP FOR CLASSROOM TEACHERS 2.0**

To: OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors/OIC of the Districts
Heads of Public Elementary, Secondary and
Integrated Schools
All others Concerned

1. This Office, through the Human Resource Development (HRD) Section of the School Governance and Operations Division (SGOD), will conduct a **Three-Day Face-to-Face ICT Integration Bootcamp for Classroom Teachers 2.0** on August 9-11, 2023. This is a NEAP-Recognized Professional Development Program Course with **Program/Course Recognition No. R6-PD-2022-0006-1028**. Participants are expected to meet all the required outputs before a Certificate of Participation/Recognition will be released. The venue will be announced later.
2. This activity aims to capacitate the participants to:
 - a. create ICT based instructional materials, through the ICT applications that are responsive to varied needs and context of the learners;
 - b. explain the essential concepts and principles of ICT and the utilization of learning resources based on Philippine Professional Standards for Teachers (PPST) Resource Package;
 - c. use the most important new technologies/applications and the growing trend of integrating ICT in the teaching and learning with integration of cyber safety and awareness;
 - d. exemplify concrete ICT skills in the utilization of different office applications in Microsoft and Google Workplace and other platforms to enhance instructions and practices;
 - e. evaluate learners' progress and achievement using learner attainment data with the aid of SPSS as a tool;
 - f. design learning resources for classroom use using ICT; and
 - g. demonstrate ICT best practices on instruction and utilization of learning resources and reflect together on how to use them in the teaching and learning



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3. Attached are the following for your guidance:
 - a. Enclosure No. 1---Training Matrix
 - b. Enclosure No. 2---Technical Working Group
 - c. Enclosure No. 3 – List of Participants
4. It is expected that in the conduct of this activity, all involved must adhere to minimum health and safety protocols.
5. Expenses relative to the conduct of this training such as food, lodging and incidental expenses of trainers, participants and Training Management Team shall be charged against the Division INSET Funds while the travel expenses of the participants and technical working group/resource speakers /facilitators shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
6. All participants are encouraged to bring their personal laptops, extension cord and Wi-Fi modem.
7. Pre-work activities involving all the trainers/facilitators and concerned SDO personnel shall be conducted on August 8, 2023 to walk through the different topics to be undertaken by trainers and collectively assess and finalize needed training resource packages.
8. Participants, QAME Team Members, Learning Facilitators/Resource Speakers and Training Management Team are entitled to service credits in accordance with DepEd Order No. 53, s. 2003 titled: Updated Guidelines on the Grant p-of Vacation Service Credits to Teachers. On the Other Hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
9. This Memorandum serves as a Travel Authority.
10. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of learning and development program on account of age, civil status, disability, religion and other factors, and personal circumstances that run counter to the principles of equal opportunity.
11. Immediate dissemination of and compliance with this memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 





Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ

Enclosure No. 2 to Division Memorandum No. 212, s. 2023

**INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT)
INTEGRATION BOOTCAMP FOR CLASSROOM TEACHERS 2.0**

Day 0 August 8, 2023 for Trainers, Facilitators and TWG (Pre-Activity)

Time	Activity	Person/s in charge
8:00-10:00	Checking and assessment of Training venue and facilities	Immaculada J. Amores Jerry Mosquete Ronald Dile
10:00-11:30	Review of Training Targets and Framework	Jerry Mosquete
12:00	Lunch	
1:00-2:00	Presentation of Program Flow and Processes	Mark Nel R. Venus
2:00-8:00	Final Dry run and critiquing	All Facilitators TWG Technical Team



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**INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT)
 INTEGRATION BOOTCAMP FOR CLASSROOM TEACHERS 2.0**

August 9-11, 2023

DAY 1 August 9, 2023		
Time	Activity/Session	Speaker/In-Charge
8:00-8:30AM	Preliminaries National Anthem Prayer Regional Hymn Capiz Hymn (To be played on air) Opening Remarks: Dr. Segundina F. Dollete Chief, Curriculum Implementation Division Inspirational Messages: Ma. Lunie B. Sampani, CPA OIC-Assistant Schools Division Superintendent Dr. Miguel Mac D. Aposin, CESO V Schools Division Superintendent Training Etiquettes	Secretariat/ Facilitators Marrielle B. Dolor Teacher II, CLRANHS
8:30-9:00	Brief Overview on Implementation of Learning and Development for Teaching Personnel	Dr. Immaculada J. Amores Senior Education Program Specialist II/Training Manager
9:00-9:30	Updates on ICT	Emmanuel Lati IT Officer I
9:30-10:00	Overview on the Training Course and Introduction of Course Facilitators/ TWG/ Animators	Mark Nel R. Venus Microsoft Education Ambassador, CLRANHS
10:00-12:00	Standards on the Selection, Development, Organization and Utilization of Learning Resources including ICT	Dr. Michael John R. Bade Microsoft Innovative Educator, Agloway Elementary School
Health Break/ Lunch		
1:00-1:10	Ice Breaker	Animators
1:30-3:30	Positive Use of ICT using Genial.ly	Dr. Darwin D. Pahayculay Master Teacher II Piña Elementary School
3:30-5:30	Cyber Safety and Awareness for 21st Century Educators	Milbert Bechayda SHS Teacher Comsr. Luis R. Asis NHS
7:00-9:00	Creating Interactive Classroom using ClassPoint	Aileen May F. Isiderio Microsoft Education Ambassador Sapian National High School
End of Day 1		



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Department of Education
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SCHOOLS DIVISION OF CAPIZ

DAY 2 August 10, 2023		
Time	Activity/Session	Speaker/In-Charge
8:00AM	Management of Learning	1st District Participants
8:30-10:30	Producing Audio Files with Audacity and Mixpad	Mrs. Rossini G. Medel Microsoft Education Ambassador San Nicolas NHS
10:30-12:30	Take it Easy with Data using Advanced Microsoft Excel	Ms. Argeline Joy J. Amores, Rpm Microsoft Innovative Educator Cuartero District
12:30	Health Break/ Lunch	
1:00	Ice Breaker	
1:30-3:30	Creating Interactive Classroom using Microsoft Sway	Mrs. Jonalyn Q. Buenvenida Microsoft Education Ambassador Quiajo Integrated School
3:30-5:30	Designing Creative Resources using Google Sites	Krizel M. Aguadera Microsoft Education Ambassador Dulangan National High School
7:00-9:00	GREEN SCREEN TECHNOLOGY	Bon Jov- V. Duarte Teacher I -Badiangon Elementary School
DAY 3 August 11, 2023		
	Management of Learning	2nd District Participants
8:30-10:30	Statistical Package for Social Sciences (SPSS)	Ge D. Diaz Teacher 1 Maayon National High School
10:30-12:30	Organize and Digitize with One Note	Ma. Sheila B. Dacles Microsoft Education Ambassador Pontevedra National High School
12:30	Health Break	
1:00	Ice Breaker	
1:00-2:00	Canva for Education Updates	Edwin C. Salanatin MT-I, CLRANHS
2:00-3:00	Teaching Demonstration on ICT Integration	Teacher Demonstrators Process Observers
3:00-4:00	Planning and Way Forward	By District
4:00-4:30	Closing Ceremony	
	Impression	Participants 1st District 2nd District
	Challenge	Dr. Marlon P. Destreza Chief, SGOD
	Awarding of Certificates	
	Closing Prayer	Jerry V. Mosquite Education Program Specialist II
	Community Song	



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Republic of the Philippines
Department of Education
 Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ

Enclosure No. 2 to Division Memorandum No. 212, s. 2023

List of Training Management Team, Trainers, Quality Assurers and Facilitators

Roles	Persons Involved
Overall Program Lead	DR. MIGUEL MAC D. APOSIN, CESO V Schools Division Superintendent MA. LUNIE B. SAMPANI, CPA, MPA OIC-Assistant Schools Division Superintendent
Training Managers	DR. SEGUNDINA F. DOLLETE CES-CID DR. MARLON P. DESTREZA CES-SGOD DR. IMMACULADA J. AMORES SEPS II -HRD
Welfare OfficerS	JOAN DEQUINA SHERALYN G. BATICADOS Nurses II

Course Facilitators and TWG

Name	School	Designation
Darwin D. Pahayculay PhD	Piña Elementary School	Master Teacher II/Course Facilitator
Mark Nel R. Venus	Commissioner Luis R. Asis NHS	T-III/Lead Facilitator/ MEA Trainer
Edwin C. Salanatin	Commissioner Luis R. Asis NHS	Master Teacher I/ Course Facilitator
Jonalyn Quiambao Buenvenida	Quiajo Integrated School	T-I/ Course Facilitator /MEA Trainer
Aileen May F. Isiderio	Sapian National High School	T-III/ Course Facilitator /MEA Trainer
Ms. Argeline Joy J. Amores	Cuartero District	Administrative Officer II/ Course Facilitator
Milbert Bechayda	Commissioner Luis R. Asis NHS	SHS Teacher II/ Course Facilitator
Krizel M. Aguadera	Dulangan National High School	T-III/ Course Facilitator /MEA Trainer
Rossinni G. Medel	San Nicolas National High School	T-III/ MEA Trainer/ Course Facilitator
Ge D. Diaz	Maayon National High School	Teacher 1/ Course Facilitator
Ma. Sheila B. Dacles	Pontevedra National High School	T-III/ Course Facilitator /MEA Trainer
Bon Jov- V. Duarte	Badiangon Elementary School	T-I/ Course Facilitator
Michael John R. Bade EdD	Agloway Elementary School	T-III/ Course Facilitator
Marrielle B. Dolor	Commissioner Luis R. Asis NHS	Teacher II/TWG
Albert B. Buhat	Commissioner Luis R. Asis NHS	Teacher 1/TWG



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Maricris D. Venus	Pontevedra Elementary School	Teacher III/TWG
Gladys Barolo	Jamul-awon Elementary School	TWG
Emmanuel Lati	SDO Capiz	IT Officer 1
Jerry V. Mosquite	SDO Capiz	Education Program Specialist II-HRD
Immaculada J. Amores PhD	SDO Capiz	Senior Education Program Specialist II-HRD/ Lead Trainer

QAME Associates	Ronald D. Dile Judith Tu Lalain Delos Santos Rona Overencio Zandie Ponce
Secretariat/Documenters/Certificates	1. Mary Lyn De Guzman 2. Mrs. Jennifer Catalan



**INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT)
INTEGRATION BOOTCAMP FOR CLASSROOM TEACHERS 2.0
August 9-11, 2023**

LIST OF PARTICIPANTS

No.	Last Name	First Name	M.I.	Position/Designation
Cuartero				
1	Funtilar	Cheenie	O	Teacher I
2	Bermudo	Evelyn	D	Teacher III
3	Fajarillo	Niña Grace	F	Teacher I
Dao				
1	Capulso	Mary Joy	T	Teacher 2
2	Venus	Revie	E	Teacher 1
3	Eduque	Jane Mae	S	Teacher 1
Dumalag				
1	Felongco	Loida	J	Teacher 1
2	Deloria	Jully Anne	G	Teacher 1
3	Baido	Mary Hope	D	Teacher 1
Dumarao				
1	Guillermo	Jomalyn	T.	Teacher - 1
2	Tingson	Claire	M.	Teacher - 1
3	Padios	Jerben	E.	Teacher - 111
Ivisan				
1	DE ASIS	JERIC	V.	Teacher 1
2	UNARCE	EVA	E.	Teacher-1
3	FLORES	ARMER	B.	Teacher - I
Jamindan				
1	Llanera	Sweden	L	MT-I
2	Glory	Irene	Z	T-III
3	Vigo	Jhasmin	L	T-III
Maayon				
1	Deloria	Randy	B.	Teacher I
2	Diva	Christine Joy	D.	Teacher I
3	Anisco	Lovely Amparo	B.	Teacher III
Mambusao East				
1	Alisasis	Joy	T.	Teacher III
2	Bajada	Janel Grace	A	Teacher I
3	Caporal	Lilibeth	D	Teacher III
Mambusao West				
1	Ledesma	Jeffry	M.	Teacher I
2	Garbosa	Nikki	S	Teacher I
3	Lantoria	Ma.Grace	B.	Teacher I
Panay				
1	Perez	Angela	B	Teacher 1
2	Aulmo	Jennyvie	C.	Teacher III
3	Bellosillo	Jacelle	B.	Teacher I
Panitan				
1	Billones	Prince Ace	L.	Teacher I
2	Dizon	Jo-boy	W.	Teacher III
3	Dellomos	Ma. Mae	D.	Teacher III
Pilar				
1	Delos Santos	Sheryl	B	Teacher 3
2	Abajar	Allan	D	Teacher 1
3	Bañes	Meridien	P.	Teacher 3

No.	Last Name	First Name	M.I.	Position/Designation
Pontevedra				
1	Delao	Randy	D.	T3- School ICT
2	DE LA CRUZ	JENNY	B.	T-3-Brigada Eskwela Coor
3	Buenvendida	Arbby	B.	T3-School ICT
Pres. Roxas				
1	Potato	Annie Rose	B.	T-3- School ICT
2	Beluso	Mary Rose	B.	T-1 - Brigada Eskwela Coor
3	Eribal	Angela Mae		T-1-Nutrition Coor
Sapian				
1	Dela Rosa	Regievie	D	Teacher 1
2	Manangquil	Amy	A	Teacher 1
3	Olano	Montisa	B	Teacher 1
Sigma				
1	Ursos	Gina	A.	Teacher I
2	Compuesto	Aisa	D	Teacher I
3	De Manuel	Precel	V	Teacher III
Tapaz East				
1	Desierto	Rocelyn		T-3/Sch. ICT
2	Sona	Jean	K	T-1/School ICT
3	Chiva	Riza Mae	J	T-1/School ICT
Tapaz West				
1	Garbosa	Freddie	G.	T-1
2	Gardose	Maricel	G.	T-1
3	Cachuela	Mary Rose	C.	T-1
--- nothing follows ---				



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

REGIONAL MEMORANDUM
No. 475, s. 2023

JUL 03 2023

**LIST OF PRIORITY PROFESSIONAL DEVELOPMENT (PD)
PROGRAMS FOR TEACHERS AND SCHOOL LEADERS
WITH ACTIVITIES TO BE CHARGED AGAINST
HRD FUNDS IN ROs AND SDOs**

To: Schools Division Superintendents
All Others Concerned

1. Attached is MEMORANDUM DM-OUHROD-2023-0851 from the Office of Usec. Gloria Jumamil-Mercado, Undersecretary for Human Resource and Organizational Development, dated June 22, 2023, regarding the **List of Priority Professional Development (PD) Programs for Teachers and School Leaders with Activities to be charged against HRD Funds in ROs and SDOs.**
2. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated
Reference: Memorandum DM-OUHROD-2023-0851 dated June 22, 2023
To be indicated in the Perpetual Index
Under the following subjects:

PROFESSIONAL DEVELOPMENT

SCHOOL LEADERS

TEACHERS



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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2023-085

TO : Regional Directors
HRDD Chiefs
NEAP – R Focal Persons
Schools Division Superintendents
All Others Concerned

FROM : 
GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development

SUBJECT : **List of Priority Professional Development (PD) Programs for Teachers and School Leaders with Activities to be charged against HRD Funds in ROs and SDOs**

DATE : June 22, 2023

1. This has reference to DepEd Memorandum No. 12, s. 2023 or the Moratorium on the Implementation of DepEd Order 001, s. 2020 (Guidelines for NEAP Recognition of Professional Development Programs and Courses for Teachers and School Leaders) and agreements between the National Educators Academy of the Philippines (NEAP) and the Curriculum and Teaching (CT) Strand during the Alignment and Planning Workshop held in NEAP-NCR on May 29-June 02, 2023.
2. The moratorium underscores the commitment of the Department to align its programs, projects, and activities to the MATATAG Agenda, which envisions implementing resilient reforms in the curriculum implementation, quality basic education services, maximum provision of education facilities, protection of learner well-being, and development of teacher support programs.
3. **During the moratorium, the NEAP-RO/HRDD/SGOD, in coordination with CLMD/CID, shall prioritize the implementation of CT Strand and NEAP Professional Development (PD) programs chargeable to the 2023 Continuing and Current Funds, specifically to the Program Support Funds (PSF) and INSET Funds, viz:**

Program/Activities	Target Participants (School Leaders/Teaching-related, Teachers)	Target Date of Conduct	Remarks
A. Higher Order Thinking Skills Professional Learning Packages (HOTS-PLPs) for Mathematics, Science, and English Teachers			

Program/Activities	Target Participants (School Leaders/Teaching-related, Teachers)	Target Date of Conduct	Remarks
1. Conduct of National Training of Trainers (NTOT)	School Leaders/Teaching-related	June to July 2023	To be conducted and funded by NEAP Central Office
2. Conduct of Regional Training of Trainers (RTOT)	School Leaders/Teaching-related	July 2023	To be conducted and funded by Regional Offices
3. Conduct of Training of Teachers (TOT)/Division Roll Out	Grade 7-10 Teachers	<ul style="list-style-type: none"> • Grade 9 & 10 SY 2022-2023 Yearend-Break • Grade 7 & 8 SY 2023-2024 Midterm Break 	To be conducted and funded by Schools Division Offices
4. Conduct of INSET/LAC Sessions	Grade 7-10 Teachers	SY 2023 - 2024	To be conducted by Public Schools
B. Creative Pedagogies/ILT on Literacy and Numeracy – K to 3 (Division Roll-out for School Heads)			
1. Orientation of Regional Core Team and National Trainers (Virtual/Online)	School Leaders/Teaching-related	July 2023	To be conducted and funded by NEAP Central Office
2. Conduct of Regional Training of Trainers (RTOT)	School Leaders/Teaching-related	July - August 2023	To be conducted and funded by Regional Offices
3. TA Sessions (National Trainers) - (Virtual/Online)	School Leaders/Teaching-related	August 2023	To be conducted and funded by ABC+
4. Division Roll Out/Conduct of Instructional Leadership Training	School Leaders/Teaching-related	September - October 2023	To be conducted and funded by Schools Division Offices

Program/Activities	Target Participants (School Leaders/Teaching-related, Teachers)	Target Date of Conduct	Remarks
5. Progress Monitoring and Technical Assistance	School Leaders/Teaching-related	September to December 2023	To be conducted and funded by NEAP Central Office
6. Learning Conference	School Leaders/Teaching-related	January 2024	To be conducted and funded by NEAP Central Office
C. NQESH Categories B and C			
1. Development of Training Program for NQESH Category B and C School Heads	School Leaders/Teaching-related	August to October (first week) 2023	To be conducted and funded by NEAP Central Office and RO
2. Conduct of Orientation	School Leaders/Teaching-related	October (third week) 2023	To be conducted and funded by RO
3. Conduct of training for NQESH Category B and C School Heads	School Leaders/Teaching-related	October to December 2023	To be conducted and funded by SDO
D. Other Curriculum Strand PD Programs			
<ul style="list-style-type: none"> • Central Office - CT Strand cascaded programs • National Reading Program • National Mathematics Program • RO/SDO existing programs on ELLN 	School Leaders/Teaching-related/Teachers	In coordination with CLMD (Region Activities)/CID (Division Activities)	To be conducted and funded by RO/SDO
E. NEAP RO Existing PD Programs aligned with the MATATAG agenda and CT Strand PD Program	School Leaders/Teaching-related/Teachers	c/o NEAP-R/HRDD	To be conducted and funded by RO

4. To ensure the effective and efficient implementation of these priority programs, NEAP ROs are directed to conduct a midyear Program Implementation Review (PIR) for FY 2023, which shall include a Program Planning Workshop charged to their HRD Funds.

5. In addition, the Regional and Schools Division implementing offices charging to the HRD Funds shall adjust their Work and Financial Plans/ Program Plans based on these priority programs through their respective Program Management Information System (PMIS).
6. On the other hand, this Office would like to reiterate the use of NEAP Training Facilities as one of the DepEd training venues for workshops, seminars, training, conferences, and other official activities organized and conducted by DepEd to ensure adequate but reasonably priced services and amenities in accordance with DepEd Order no. 043, s. 2022 or the Omnibus Travel Guidelines for All Personnel of the Department of Education. If the above facilities are not available on the basis of certification of the authorized official from these venues, the selection of other venues and facilities shall adhere to existing policies and guidelines on procurement.
7. For more information, please contact the National Educators Academy of the Philippines (NEAP), Second Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City, through email at neap.od@deped.gov.ph cc: eric.sarmiento003@deped.gov.ph or via telefax number (02) 8638-8638.
8. Immediate dissemination of and strict compliance with this issuance is directed.

Copy Furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations