



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

May 29, 2023


DIVISION MEMORANDUM

No. 244, s. 2023

**SUBMISSION OF THE SOFT COPY OF ANNEX A
AS ADDITIONAL AND UPDATED REQUIREMENTS ON
THE ONE-TIME GRANT OF RICE ASSISTANCE TO GOVERNMENT EMPLOYEES
AND WORKERS FOR FISCAL YEAR 2022 PER ADMINISTRATIVE ORDER NO. 2**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. In reference to **SDM No. 219, s. 2023** titled **Additional and Updated Requirements on the One-Time Grant of Rice Assistance to Government Employees and Workers for Fiscal Year 2022 per Administrative Order No. 2**, the master list of beneficiaries is required by the NFA.
2. The soft copy of the form shall be available through the link <http://bitly.ws/FTuq>.
3. Administrative Officers II assigned in Elementary, Secondary and Integrated Schools are advised to submit the accomplished soft copy of **Annex A** through the email ivan.vito@deped.gov.ph not later than May 31, 2023.
4. Immediate dissemination of and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EDD, CESO V
Schools Division Superintendent

Encl: As stated
Reference: As stated

RICE GRANT



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