



Republic of the Philippines  
**Department of Education**  
Region VI - Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**  
Banica, Roxas City

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May 23, 2023

**DIVISION MEMORANDUM**

No. 239, s. 2023

**COMPOSITION OF THE COMMITTEE ON ANTI-RED TAPE ACT (CART)  
OF THE SCHOOLS**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Heads, Public Elementary, Secondary and Integrated Schools

1. Pursuant to ARTA Memorandum Circular No. 2020-07 or the Guidelines on the Designation of a Committee on Anti-Red Tape (CART) in the agencies concerned in compliance with RA 11032 otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018", all schools are directed to establish/constitute their School Committee on Anti-Red Tape (CART) with the following composition:

Lead : Schools Head  
Members : At least one (1) each  
1. Teacher -designate  
2. Non-Teaching Personnel

2. The Committee is tasked to ensure the compliance with the requirements under RA 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, its Implementing Rules and Regulations (IRR) and subsequent issuances by the Authority, as may be applicable.



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3. Immediate dissemination of and compliance with this Memorandum are desired.

**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent

Enclosure: None  
Reference: ARTA Memorandum Circular No. 2020-07  
RA 11032  
ARTA Advisory No. 002, s. 2023  
To be indicated in the Perpetual Index  
under the following subjects

CLIENT SATISFACTION                      COMMITTEE ON ANTI-RED TAPE                      EASE OF DOING BUSINESS  
IMPLEMENTING RULES AND REGULATIONS



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