



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

May 16, 2023

DIVISION MEMORANDUM

No. **229** s. 2023

**ORIENTATION OF TEACHER I APPLICANTS FOR ELEMENTARY,
JUNIOR AND SENIOR HIGH SCHOOL**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads, Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. This Office announces the conduct of orientation for all Teacher I applicants for Elementary, Junior and Senior High School.
2. This activity aims to orient the old and new applicants with the new Recruitment, Selection, and Appointment (RSA) guidelines.
3. All applicants are advised to report at **Capiz National High School Library Building** on **May 23, 2023 (Tuesday)** with the following schedule:

Elementary	8:30 am
Junior and Senior High School	1:30 pm

4. The conduct of this activity must comply with the minimum health and safety protocols.
5. Expenses relative to this undertaking shall be charged to the Division MOOE funds subject to existing auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

ORIENTATION RECRUITMENT SELECTION APPOINTMENT

