



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

May 9, 2023


**Division Memorandum**  
No. 207, s. 2023

**Submission of Reports and Other Activities  
Related to the Pilot Implementation of  
Induction Program for Beginning Teachers (IPBT)**

To: Chief Education Supervisors, SGOD and CID  
Public Schools District Supervisors/In-Charge of the District  
Elementary, Secondary & Integrated School Heads  
All Others Concerned

1. Attached is **Regional Memorandum No. 306** dated May 3, 2023 titled **Submission of Reports and Other Activities Related to the Pilot Implementation of Induction Program for Beginning Teachers (IPBT)**.
2. As stated, the schools concerned are directed to submit their report to respective Public Schools District Supervisors (PSDSs) or TIP/IPBT District Coordinators. The templates for the report can be downloaded from <https://bit.ly/IPBTPilotTemplates>.
3. Public Schools District Supervisors or IPBT District Coordinators shall upload the IPBT M&E results to the designated drive and shall accomplish M&E Form via [bit.ly/sdocapizdistrictipbt](https://bit.ly/sdocapizdistrictipbt) on or before May 17, 2023.
4. As part of the Pilot implementation data-gathering process, selected teachers, mentors and school heads who participated in the pilot implementation are required to answer the survey form indicated in *Enclosure 1*. Survey respondents will be accepted until May 19, 2023.
4. Relative to this, all District TIP/IPBT Coordinators are requested to attend the virtual meeting via <https://meet.google.com/adz-xern-qwj> on May 10, 2023, at 10:00AM.
5. Immediate dissemination of and compliance with this Memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

**MA. LUNIE B. SAMPANI, CPA, MPA**  
OIC, Office of the Assistant Schools Division Superintendent  
In-charge of the Division 



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Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS

MAY 03 2023

REGIONAL MEMORANDUM  
No. 306, s. 2023

**SUBMISSION OF REPORTS AND OTHER ACTIVITIES RELATED TO THE PILOT IMPLEMENTATION OF INDUCTION PROGRAM FOR BEGINNING TEACHERS (IPBT)**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is MEMORANDUM DM-OUHROD-2023-0526 dated April 17, 2023 re the **Submission of Reports and Other Activities Related to the Pilot Implementation of Induction Program for Beginning Teachers (IPBT)**.
2. The schools are directed to submit their report to the Schools Division Offices (SDOs) through their respective Public Schools District Supervisors (PSDS) or designated IPBT focal person. They may use the Year 1 IPBT Report templates included in the resource package of IPBT. These can also be downloaded from [bit.ly/IPBTPilotTemplates](http://bit.ly/IPBTPilotTemplates).
3. The SDOs shall submit the IPBT M&E results through [bit.ly/sdoipbtreport](http://bit.ly/sdoipbtreport) on or before **May 19, 2023**.
4. As part of the pilot implementation data-gathering process, selected teachers, mentors, and school heads who participated in the pilot implementation are required to answer the survey form indicated in *Enclosure 1*. Respondents were chosen via stratified sampling based on the list of participating schools submitted by the ROs. Survey respondents will be accepted until **May 19, 2023**.
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director








Republika ng Pilipinas  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
**DM-OUHROD-2023- 0526**

**TO :** Regional Directors  
School Division Superintendents  
School Heads  
All Others Concerned

**ATTENTION :** Chiefs, Human Resource and Development Division  
NEAP-R Focal Persons

**FROM :**   
**GLORIA JUMAMIL-MERCADO**  
*Undersecretary for Human Resource and Organizational Development*

**SUBJECT :** **SUBMISSION OF REPORTS AND OTHER ACTIVITIES RELATED TO THE PILOT IMPLEMENTATION OF INDUCTION PROGRAM FOR BEGINNING TEACHERS (IPBT)**

**DATE :** April 17, 2023

1. This has reference to the pilot implementation of the Induction Program for Beginning Teachers (IPBT). The IPBT intends to provide a systematic and comprehensive support system for newly hired teachers to seamlessly immerse them in the teaching profession in the public school system. The main objective of the pilot implementation is to further streamline the processes and practices vis-a-vis the draft Implementing Guidelines for IPBT. It also aims to gather insights from participating stakeholders through surveys and focused group discussions for more evidenced-based inputs in the improvement of the program and resulting policy.
2. Relative to these, schools are directed to submit their report to the Schools Division Office (SDO) through their respective Public Schools District Supervisors (PSDS) or designated IPBT focal person. Schools may use the Year 1 IPBT Report templates included in the resource package of IPBT. These can also be downloaded from [bit.ly/IPBTPilotTemplates](http://bit.ly/IPBTPilotTemplates).
3. SDOs shall submit the IPBT M&E results through [bit.ly/sdoipbtreport](http://bit.ly/sdoipbtreport) on or before **May 19, 2023**. Regional IPBT focal persons shall ensure the timely submission of the said report.
4. As part of the pilot implementation data gathering process, selected teachers, mentors, and school heads who participated in the pilot implementation are required to answer the survey form indicated in *Enclosure 1*. Respondents were chosen via stratified sampling based on the list of participating schools submitted by the ROs. Survey responses will be accepted until **May 19, 2023**.

5. Subsequent activities related to IPBT such as the focus group discussions with selected stakeholders from different governance levels will be issued through a separate memorandum.
6. For more information and clarifications, please contact **Ms. Richie Vesagas** of the **National Educators Academy of the Philippines-Professional Development Division**, Department of Education at DepEd Central Office, Room 211 Mabini Building, DepEd Complex, Meralco Ave., Pasig City through email at [pdd.pdi@deped.gov.ph](mailto:pdd.pdi@deped.gov.ph) or telefax number (02) 8715-9919.
7. For appropriate action and strict compliance. Thank you.

*[NEAP-PDD/ Vesagas]*

## Enclosure 1: Survey Links and Selected Respondents

- Survey link for Beginning Teachers: [bit.ly/ipbtyear1teacher](http://bit.ly/ipbtyear1teacher)
- Survey link for Mentors: [bit.ly/ipbtyear1mentor](http://bit.ly/ipbtyear1mentor)
- Survey link for School Heads: [bit.ly/ipbtyear1schoolhead](http://bit.ly/ipbtyear1schoolhead)

CAR: SET A		
SDO	School	Survey Respondents (Mentor and Mentee Pair, with School Head)
Abra	Alimosgan ES	1. Trondillo, Beverly B. 2. Assigned IPBT Mentor 3. School Head
Apayao	BACDA NATIONAL HIGH SCHOOL	1. ROMEL DINGLE SIBAYAN 2. Assigned IPBT Mentor 3. School Head
Ifugao	Itab Elementary School	1. Renalyn M. Litana 2. Assigned IPBT Mentor 3. School Head
Kalinga	Bangad NHS	1. Joy G. Sumerbang 2. Assigned IPBT Mentor 3. School Head
Baguio City	Baguio City NHS	1. Alvin Noel D. Gayados 2. Assigned IPBT Mentor 3. School Head
Tabuk City	Calaccad National High School	1. Marzan, Rodencio Jr. E. 2. Assigned IPBT Mentor 3. School Head

CAR: SET B			
SDO	Survey Respondents from Different Schools		
	1 IPBT Participant from:	1 IPBT Mentor from:	School Head from:
Benguet	Lam-ayan IS	Abucot Integrated School	Kiwas Integrated School
	Tuding ES	Miguel Palispis Elementary School	Balangabang ES
	Benguet National High School-Main	Cordillera Regional Science High School	Twin Peaks National High School
Mt. Province	Anabel ES	Cadad-anan ES	Leseb ES
	Saclit NHS	Besao NHS	MP SPED Center
	Sagada District	Barlig District	Bekigan ES

Region 1: SET A		
SDO	School	Survey Respondents (Mentor and Mentee Pair, with School Head)
Ilocos Sur	GALIMUYOD INTEGRATED SCHOOL	1. SANCHEZ, JOHN RAY SAAVEDRA 2. Assigned IPBT Mentor 3. School Head
La Union	DR. MANUEL T. CASES SR. NHS	1. PAZ, CATHERINE B. 2. Assigned IPBT Mentor

Region 6: SET A		
SDO	School	Survey Respondents (Mentor and Mentee Pair, with School Head)
Aklan	Jalas Elementary School	1. Grace de Eyoy 2. Assigned IPBT Mentor 3. School Head
Capiz	COL. PATROCINIO ARTUZ NHS	1. MINA, GUIA G. 2. Assigned IPBT Mentor 3. School Head
Guimaras	Zaldivar Elementary School	1. Amie Joy G. Arellano 2. Assigned IPBT Mentor 3. School Head
Iloilo	GEN LUNA National High School	1. MARK BILLY R. ACIO 2. Assigned IPBT Mentor 3. School Head
Negros Occidental	Antawan Elementary School	1. April Rose B. Perucho 2. Assigned IPBT Mentor 3. School Head
Bago City	Ramon Torres Louisiana National High School-SHS	1. PIAMONTE, KEVIN JOHN PLURAL 2. Assigned IPBT Mentor 3. School Head
Cadiz City	SEWAHON ELEMENTARY SCHOOL	1. QUIACHON, APRIL ROSE I 2. Assigned IPBT Mentor 3. School Head
Iloilo City	Jaro National High School	1. John Mark S. Villa 2. Assigned IPBT Mentor 3. School Head
La Carlota City	Yubo Elementary School	1. Lera Mae V. Domadiego 2. Assigned IPBT Mentor 3. School Head
Passi City	PASSI NATIONAL HIGH SCHOOL	1. SUBRIDA, MARVIN P. 2. Assigned IPBT Mentor 3. School Head
Sagay City	Alfredo E. Marañon Sr.- School of the Future Elementary School	1. Rey L. Magbanua 2. Assigned IPBT Mentor 3. School Head
San Carlos City	Julio Ledesma National High School	1. Broce, Erwin A. 2. Assigned IPBT Mentor 3. School Head
Silay City	La Purisima Concepcion Elementary School	1. VALDEZ, ANECITO Amaro 2. Assigned IPBT Mentor 3. School Head
Himamaylan City	San Antonio National High School	1. SAGUN, MARY JANE 2. Assigned IPBT Mentor 3. School Head
Victorias City	Tapi Elementary School	1. Bernabeth P. Magbato 2. Assigned IPBT Mentor