



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

April 24, 2023

**DIVISION MEMORANDUM**  
**NO. 181 S. 2023**

**WORKSHOP ON THE QUALITY ASSURANCE OF VIDEO LESSONS ON  
BEGINNING READING IN FILIPINO**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors  
Concerned School Heads of Public Elementary and  
Secondary Schools

1. In line with the division innovation in Filipino titled Proyektong 3Ps (Pagpapaigting ng Pagbasa't Pag-unawa), this office, through the Curriculum Implementation Division shall conduct quality assurance on the developed video lessons on beginning reading in Filipino on May 6-7, 13-14, 20-21, 2023. The venue will be the Division Multi-Purpose Hall.
2. Specifically, this project aims to:
  - a. implement DepEd 3B's (Bawat Bata Bumabasa) Program in SDO Capiz;
  - b. quality assure the developed video lessons on demonstration teaching for beginning reading in Filipino;
  - c. improve the reading performance of learners who are lagging behind; and
  - d. reduce the number non-readers and slow readers.
3. The list of the Division demonstration teachers, technical committee, quality assurance team members, and the training matrix is found in Enclosure Numbers 1 and 2 respectively.
4. Participants and trainers are entitled to service credits in accordance with DepED Order No. 53, s. 2003 titled: *Updated Guidelines on the Grant of Vacation Service Credits to Teachers*. On the other hand, Non-



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Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.

5. It is expected that in the conduct of this activity, all involved must adhere to the existing health and safety protocols.
6. Expenses relative to the conduct of this workshop shall be charged against the HRTD Fund while transportation allowance of participants is chargeable against school MOOE subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is desired.

**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent



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Enclosure number 1 - Division Memorandum No. 181 s. 2023

**A. LIST OF DIVISION MANAGEMENT, DEVELOPMENT, AND QUALITY ASSURANCE TEAMS**

<b>MANAGEMENT TEAM and CONSULTANTS</b>	MIGUEL MAC D. APOSIN EdD. CESO V	SDS	MERLIE J. RUBIO EdD	EPS - FILIPINO
	MA. LUNI B. SAMPANI, CPA, MBA	OIC Office of ASDS	SHIRLEY A. DE JUAN	EPS – LRMDS
	SEGUNDINA F. DOLLETE	CHIEF – CID	GLENN DOLLETE	PDO

<b>Demo Teachers</b>	<b>NAME</b>	<b>SCHOOL</b>	<b>District</b>	<b>Assigned letter</b>
	1. Menie De la Cruz	Ivisan ES	Ivisan	A
	2. Maria Mae M. Barnuevo	Maindang ES	Cuartero	B
	3. Ediled A. Tosio	Villareal Memorial School	Mambusao East	C
	4. Lovelyn Polluna	Quinayuya ES	Dao	D
	5. Aura Ayosa	Pres. Roxas East ES	Pres. Roxas	E
	6. Ma. Regina D. Bundad	Pawa ES	Panay	F
	7. Jovi Rose Ituralde	Lucero ES	Jamindan	G
	8. Jane Ann Bargo	Pilar ES	Pilar	H
	9. Renelyn Felasol	Concepcion ES	Dumalag	I
	10. Rea Me Farenas	Dumalag CS	Dumalag	J
	11. Ruby Billoso	Panay CS	Panay	K
	12. Louwela L. Gonsales	Jose Reyes Jarencio ES	Sigma	L
	13. Cheryl Banaylo	Intongcan ES	Pontevedra	M
	14. Ravimae Mendoza	Sigma CES	Sigma	N
	15. Minerva B. Gimeno	Mariano ES	Tapaz West	Ñ
	16. Hera Gallo	Pres. Roxas East ES	Pres. Roxas	X



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	17. Rochie Alba	Dumarao ES	Dumarao	O
	18. Melissa L. Paras	Burias ES	Mambusao West	P
	19. Elvina D. Alba	Cogon ES	Panitan	Q
	20. Ma. Leonida O. Pinalba	Agsilab ES	Sapian	R
	21. Christine June E. Ganzon	Rizal Sur PS	Tapaz East	S
	22. Shella C. Canabal	Maayon ES	Maayon	T
	23. Maria Magdalena Felasol	Dumalag CS	Dumalag	U
	24. Jayson V. Estacion	Agtupgop ES	Jamindan	V
	25. Vergie Bartonico	Manhoy ES	Dao	W
	26. Kim Carillo	Mangoso ES	Sigma	NG
	27. Famela P. Bauson	Margarita Soriano ES	Sigma	Y
	28. Cristy Joy B. Flores	Tapaz CES	Tapaz West	Z
<b>Technical Committee</b>	1. Resa De Pedro	Sigma CES	Sigma	<b>A-E</b>
	2. Cherilie Benedian	Sigma CES	Sigma	<b>F-J</b>
	3. Shimie Grace D. Duron	Ivisan ES	Ivisan	<b>K-Ñ</b>
	4. Donalyn Llaban	Dumalag CS	Dumalag	<b>NG-R</b>
	5. Joan B. Jito	Margarita Soriano ES	Sigma	<b>S-V</b>
	6. Mayet V. Cullo	Mangoso ES	Sigma	<b>W-Z</b>
<b>Quality Assurance Team</b>	1. Abadesa D. Sabordo	Bungsuan ES	Dumarao	<b>A-E</b>
	2. Gemma G. Deseo	Cabungahan ES	Maayon	<b>F-J</b>
	3. Francisca Pinos	Marita ES	Pres. Roxas	<b>K-Ñ</b>
	4. Marissa A. Olilang	Agtatacay Sur ES	Sapian	<b>NG-R</b>
	5. Sonora F. Ledesma	Dumarao ES	Dumarao	<b>S-V</b>
	6. Lourdes V. Oropio	Pawa ES	Panay	<b>W-Z</b>



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Enclosure No. 2 to Division Memorandum 181s., 2023

**QUALITY ASSURANCE OF DEVELOPED VIDEO LESSONS ON  
BEGINNING READING IN FILIPINO**

**MATRIX OF ACTIVITES**

<b>Date</b>	<b>Time</b>	<b>Activity/Topic</b>	<b>Resource Person/ In-Charge</b>
May 6-7, 2023	7:30-8:30	Registration	Dr. Sonora Ledesma/Mrs. Gemma Deseo
	8:30-9:00	Opening Program	Dr. Lourdes Oropio
	9:00-9:30	Orientation on Quality Assurance of Video Lessons	Dr. Merlie J. Rubio
	9:30-12:00	Presentation of Raw videos	Technical Committee
	12:00-1:00	LUNCH BREAK	
	1:30-2:30	Retaking of videos/ Video recording	Identified demo teachers, technical committee, and editors
May 13-14, 20-21	8:30-4:30	Retaking of videos/ Video recording	Identified demo teachers, technical committee, and editors
May 27, 2023	8:30-5:00	Retaking of videos/ Video recording	Identified demo teachers, technical committee, and editors
May 28, 2023	8:30-3:00	Presentation of Quality assured videos	All Participants
	3:00-4:00	Closing Program	



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