



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

April 20, 2023

**DIVISION MEMORANDUM**  
NO. **180** S. 2023

**ADDITIONAL INFORMATION TO DM NO. 124, S. 2023, TITLED TWO-DAY WORKSHOP ON THE DEVELOPMENT OF SCHOOL CAMPUS NEWSLETTER**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Public Schools District Supervisors  
School Heads of Public Elementary, Secondary and Integrated Schools  
All Concerned

- 1. Relative to Division Memorandum No. 124, s. 2023 titled TWO-DAY WORKSHOP ON THE DEVELOPMENT OF SCHOOL CAMPUS NEWS LETTER, this office is requesting the following to attend an orientation on April 22, 2023, 8:00 am to 5:00 pm Capiz Division Multipurpose Hall, Roxas City:**

Facilitators

1. Ma. Sarah C. Baes	MT-I	Feliciano Y. Consing NHS
2. Leonardo Q. Bayadog	MT-I	Capiz National High School
3. Marybeth D. Conlu	MT-I	Jagnaya ES
4. Grace D. de Ado	HT-II	Feliciano Y. Consing NHS
5. Mary Ann L. Dieta	MT-II	Feliciano Y. Consing NHS
6. Vivian L. Doromal	MT-I	Jamindan NHS
7. Shanika Mae U. Isagan	T-I	Capiz National High School
8. Francis Russel P. Varon	MT-I	Capiz National High School
9. Philip Jayson D. Falcis	T-II	Ramon Benjamin Sr. NHS
10. Dr. Edwin Jason Duenas	MT-II	Maayon NHS



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TWG

1. Allen O. Aguirre, HT IV	Capiz NHS
2. Jessiemar Diaz, HT I	Tabuc Norte ES
3. Rosemary L. Artates, P-II	Jesus Gonzalo Albana MS
4. Evelyn S. Callar, T-II	FYCNHS
5. Ermie Joy Joaquin, T-III	VASNHS
7. Camille V. Vestidas, T-I	Jamindan NHS
7. Ailyn D. Vergara, T-I	Leodegario Deocampo NHS
8. Marica Nilda Eslabon, T-I	Capiz NHS
9. Ma. Suzette P. Albana, MT-1	Jose Diva Avelino NHS
10. Salvador Dale B. Artates, EPS	SDO - Capiz

- Participants are requested to bring laptops, extension cords and other things necessary.
- Strict implementation of precautionary measures consistent with the IATF health protocols must be observed.
- Travel expenses of the participants shall be charged against the school MOOE, subject to compliance with existing accounting and auditing rules and regulations.
- It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, and personal circumstances that run counter to the principles of equal opportunities.
- Participants and trainers are entitled to service credits in accordance with DepEd Order No. 53, s. 2003 titled Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the Other Hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
- All other items stipulated in DM 124, s. 2023 is retained.



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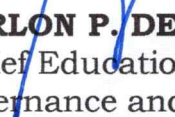


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8. Immediate dissemination of this memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

  
**MARLON P. DESTREZA EdD**  
Chief Education Supervisor  
School Governance and Operations Division  
In-charge of the Division



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