



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

April 17, 2023

DIVISION MEMORANDUM

NO. 174 S. 2023

2023 CHAPTER YOUTH ASSEMBLY

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisors/OIC of the Districts
Heads of Public & Private Elementary, Secondary and
Integrated Schools
All Others Concerned

1. Attached is letter from Philippine Red Cross Capiz Chapter requesting for endorsement to the different Red Cross Youth Councils the 2023 Chapter Youth Assembly on May 06, 2023, at Filamer Christian University Roblee Hall from 8:00 am onwards.
2. Participation to this activity is voluntary and must comply with DepEd Order No. 9, s. 2005 titled "*Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith*", DepEd Order No. 19, s. 2008 titled "*Implementation of No Collection Policy in All Public Elementary and Secondary Schools*" and DepEd Order No. 66, s. 2017 titled "*Implementing Guidelines on the Conduct of the Conduct of Off-Campus Activities*".
3. Teacher-adviser participants are entitled to service credits in accordance with DepEd Order No. 53, s. 2015 titled "Grant of Service Credits to Teacher-Advisers of Red Cross Youth Councils (RCYC)".
4. For clarifications, please contact Mr. Sanderlen B. Ponsaran, Red Cross Youth Focal Person at (036) 6211-125 or 09176317159.
5. Immediate dissemination of and compliance with this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent



Address: Banica, Roxas City
Contact Number: (036) 620 2371
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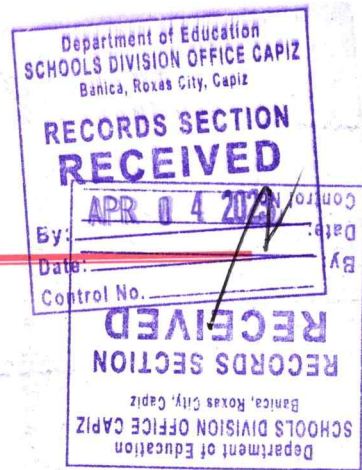


PHILIPPINE RED CROSS

Capiz Chapter

Provincial Park, Barangay Tiza, Roxas City, Capiz 5800

"Always First, Always Ready, Always There"



April 04, 2023

MR. MIGUEL MAC D. APOSIN, EdD, CESO V

Schools Division Superintendent

Division of Capiz

Banica, Roxas City, Capiz

Dear Dr. Aposin,

Humanitarian Greetings!

The Philippine Red Cross Capiz Chapter with its Red Cross Youth (RCY) will be holding the Chapter Youth Assembly (CYA) this year 2023. The CYA is the venue for RCY leaders to discuss relevant topics amongst the youth and to elect new set of officers for the Chapter Youth Council for the year 2023-2025.

The event will be the first major gathering of Red Cross Youth in the Province of Capiz. The said event will be held in Filamer Christian University Roblee Hall this May 06, 2023 from 08:00AM onwards.

In this regard, we would like to request your good office for an endorsement of the said activity to the respective schools with RCY councils for their participation in the event.

Further, we have attached the Practical Information Guide of the event for everyone's reference.

Should you have any clarifications, please do not hesitate to contact **Mr. Sanderlen B. Ponsaran** in the following number **(036) 6211-125 or 09176317159**.

Hope this merit your kind approval.

Your support to our endeavors is greatly appreciated.

Thank you and More Power!


RAYMUNDO R. MARTINEZ, RMT
CHAPTER ADMINISTRATOR





15th CHAPTER YOUTH ASSEMBLY

Project Background

The Philippine Red Cross recognizes the crucial role of young people in driving advocacy and implementing humanitarianism & volunteerism. One of the Philippine Red Cross's pride is its youth – the Red Cross Youth. Through the Red Cross Youth program, individuals are motivated and developed to become responsible citizens through its various activities. They are exposed to society's real conditions - every project and activity aiming to uplift people's lives, inculcating to them the true meaning of selflessness and volunteerism.

The Chapter Youth Assembly is the deliberative body of the Chapter Youth Council, which is convened biennially with qualified youth officers and members in attendance from all over the province to discuss relevant strategies and plans to continually intensify quality leadership in RCYs and develop youth programs for the future. The Assembly, which is highly participatory, is designed to draw the youth's interest in bringing out the best in them.

Project Objectives

- to discuss current problems and concerns encountered by the youth volunteer leaders in their respective Councils;
- to elect new set of officers for the 15th Chapter Youth Council and RCY Advisers' League for the term C.Y. 2023-2025;
- to formulate new resolutions in further enhancing the development of the RCY;
- to provide an avenue for the Council Advisers to discuss and formulate strategies;
- to strengthen the existing communication network among Councils.



Target Dates

Deadline of Regular Registration	APRIL 28, 2023
Deadline of Chapter Youth Council and Advisers' League Nomination	APRIL 28, 2023
15th Chapter Youth Assembly	MAY 6, 2023

Target Venue

Filamer Christian University - Roblee Hall

Registration Fee

Youth Delegates and Observer shall pay the amount of Seven Hundred Pesos (Php 700.00)

Inclusions:

- Collar Pin
- Assembly Guidebook
- Pen
- Certificate
- Tote Bag
- Meals

Target Participant

The Councils are highly encouraged to send active Red Cross Youth volunteers giving priority to Chapter Youth Council Officers. Each Council can send a maximum of Five (5) Youth Delegates, eight (8) Youth Observers, and One (1) Adviser who meets the basic qualifications and the requirement compliance.

A screening committee shall be created in the working committee to ensure all participants to the Assembly are fully eligible to participate in activities and contribute to achieving the objectives.



Requirements for the Youth Delegates and Observers:

1. Duly accomplished Registration Form;
2. Photocopy of valid MAAB ID;
3. Medical Certificate;
4. Vaccination Card;
5. Endorsement Letter stating that the delegates and observers are duly qualified to participate as specified in the qualifications below, duly signed by the Council Adviser and/or the School Head or Principal.;

Qualifications

Delegate

- Must exemplify the principles and values of the International Red Cross and Red Crescent Movement
- Must actively participate and contribute meaningfully to the discourse in the Assembly
- Must be a bona fide Red Cross Youth member with an existing Membership Accident Assurance Benefit (MAAB)
- Must be from an accredited school or community
- Must be 14 to 28 years old
- Must be physically and mentally fit
- Must have undergone the Youth Volunteer Formation Course (strictly required)
- Must be actively involved in RCY activities for a minimum of two (2) years as certified by the RCY Adviser
- Must have a consent of his/her parents

Observer

- Must exemplify the principles and values of the International Red Cross and Red Crescent Movement
- Must actively participate and contribute meaningfully to the discourse in the Assembly
- Must be a bona fide Red Cross Youth member with an existing Membership Accident Assurance Benefit (MAAB)
- Must be from an accredited school or community



- Must be 14 to 28 years old
- Must be physically and mentally fit
- Must have undergone the Youth Volunteer Formation Course (strictly required)
- Must be actively involved in RCY activities for a minimum of one (1) year as certified by the RCY Adviser
- Must have a consent of his/her parents

RCY Adviser

- Must exemplify the principles and values of the International Red Cross and Red Crescent
- Movement
- Must actively participate and contribute meaningfully to the discourse in the Assembly
- Must be a bona fide Red Cross Youth member with an existing Membership Accident Assurance Benefit (MAAB)
- Must be from an accredited school or community
- Must be physically and mentally fit
- Must provide a certification duly signed by the School Head, CSR-RCY, and Chapter Administrator
- Must be actively involved in the organization for a minimum of two (2) years

Nomination of Candidates for Chapter Youth Council Officers

RCY volunteers who will run for the Chapter Youth Council must be duly nominated by another delegate or themselves and must be endorsed by their respective Council Advisers.

The Nomination Form with the Letter of Support must be fully accomplished and submitted to the Committee on Nominations and Election before the Nomination deadline as set by the committee.

1. Councils may send a maximum of two (2) applicants to be a candidate for the Chapter Youth Council;
2. An Incumbent Chapter Youth Council Officer may nominate a maximum of one (1) applicant from any of the delegates to be a candidate for the Chapter Youth Council;



3. All nominees shall be subjected to a screening process set forth by the Commission on Nominations and Elections (CONE);
4. The CONE shall determine the final list of qualified candidates to run for office for the Chapter Youth Council;
5. An applicant must meet the following minimum qualifications:
 - Must be a Red Cross Youth Volunteer, who have completed the Youth Volunteer Formation Course
 - Must be 14-28 years of age (with reference to the classification of membership).
 - Must be resident of the locality for a period of one-year preceding the election.
 - Must have a good moral character duly certified by the school administration, if in school, or Barangay Captain, if otherwise.
 - Must be physically, mentally and emotionally fit.
 - Must be actively involved in RCY activities certified by Council Advisers or CSR-RCY.
 - If below (18) eighteen years of age, must have consent of his/her parents of his/her candidacy.
 - Must not be at present a high-ranking officer of any organization.
6. The following are the documentary requirements for the nominees for the Chapter Youth Council (CYC):
 - Duly accomplished registration forms;
 - Duly accomplished nomination forms;
 - Application letter to become a Chapter Youth Council Officer;
 - Good Moral Certificate;
 - Membership Accidental Assurance Benefit ID; and
 - Curriculum Vitae
7. Documents shall be received by the 14th Chapter Youth Assembly Secretariat by the same office address mentioned in the document on or before the deadline.



Programs, Activities, and Sessions

Different programs, activities, and sessions will be facilitated in by highly competent speakers and facilitators. Likewise, the Councils are encouraged to prepare a brief presentation of their respective council's best practices during the Assembly.

7:00 - 8:30	Arrival and Registration
8:30 - 9:30	Opening Program
9:30 - 11:00	Project Development, Management, Assessment, and Sustainability (Plenary Session)
11:00 - 11:45	Effective Public Speaking (Plenary Session)
11:45 - 12:30	Lunch Break
12:30 - 1:30	Council Presentation of Best Practices
1:30 - 2:00	Stories of Change
2:00 - 3:00	Constitutional Review
3:00 - 3:20	Presentaion of Nominated Candidates
3:20 - 3:50	Election Proper
3:50 - 4:30	Turn Over Cereminy and Closing Program

Registration

The accomplished registration form together with the registration fee must be submitted by the Council Adviser or by the Head Delegate with the endorsement of the Council Adviser and School Head on or before the deadline.