



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

April 13, 2023

DIVISION MEMORANDUM

No. **173** s. 2023

SUBMISSION OF URS GENERATED FARS AS OF MARCH 31, 2023

To: Public Secondary School Heads of Implementing Units
Accountants / Bookkeepers / Designated Bookkeepers of Implementing Units

1. In compliance with **DepEd Regional Memorandum No. 76, s. 2023** titled *“Prescribing Timelines for the Submission of Financial Reports for CY 2023 and Thereafter”*, all secondary school implementing units are advised to prepare their URS Generated Financial Accountability Reports (FAR 1, FAR 1A & FAR 1B) in Current and Continuing Appropriation in the Unified Reporting System and submit two (2) hard copies in yellow folder of *“submitted status”* reports, duly signed by the School Head and Accountant / Bookkeeper / Designated Bookkeeper of Secondary Implementing Units on or before **April 18, 2023** to the Budget Section.
2. Immediate dissemination and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent



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