



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
SCHOOLS DIVISION OF CAPIZ

**April 12, 2023**

DIVISION MEMORANDUM


No **167** s. 2023

**SUBMISSION OF PS DEFICIENCY AS OF MARCH FY 2023**

To: Public Secondary School Heads of Implementing Units  
Accountants/Bookkeepers of Implementing Unit  
All Others Concerned

1. To ensure prompt submission of the reports to the Regional Office, this Office prescribes the deadline for the submission of Hard Copy for the request of PS Deficiency for the 1<sup>st</sup> Quarter of 2023.
2. The Secondary Implementing Units are directed to prepare their Request for PS Deficiency to be submitted at the Budget Section on or before **April 17, 2023**.
3. For the information and guidance of all concerned.
4. Immediate dissemination of and compliance with this Memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

**SEGUNDINA F. DOLLETE EdD**  
Chief Education Supervisor  
Curriculum Implementation Division  
In-charge of the Division 



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