



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

March 17, 2023

Division Memorandum
No. 141 s. 2023

UPGRADING OF COMPETENCIES OF OFFICIATING OFFICIALS AND WINNING COACHES OF DIFFERENT DELEGATIONS IN THE DIFFERENT SPORTS EVENTS

TO: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors/OIC of the District
Heads of Public Elementary, Secondary, and Integrated Schools

1. To ensure the successful conduct of the 2023 Capiz Provincial Meet, the Capiz Schools Sports Council will hold the upgrading of competencies of officiating officials, and winning coaches in different sports events. The training will be on March 24, 2023 (Virtual) and on March 25-26, 2023 (In-person) to be held at Capiz NHS-identified classrooms and at Villareal Stadium, Roxas City.
2. This activity aims to:
 - a. re-orient and enhance the knowledge and skills of the present officiating officials and coaches in managing, coaching, and officiating the new rules and guidelines of the different events;
 - b. capacitate officiating officials and coaches, assistant coaches, and chaperons on the interpretation of the new competition guidelines; and
 - c. improve the participants' awareness in the understanding of the role of sports in nation-building.
3. The participants to this activity are the winning coaches, assistant coaches, and chaperons of each delegation in the different events and identified officiating officials of every event. Participants are advised to secure strong internet connectivity, be physically fit to undergo strenuous activities and be in their comfortable and appropriate sports attire.



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4. Theoretical lectures on officiating, coaching, and practical application as well as written and practical examinations will be given to determine the competence of the participants. Resource speakers are the tournament directors/invited experts of the respective sports event.
5. Attached is the Training Matrix and the composition of the Training Management
6. Registration is free. Participants are advised to bring packed snacks and lunch.
7. It is expected that in the conduct of this activity, all involved must adhere to the minimum health and safety protocols set by the inter-agency task force on the management of emerging infectious diseases (IATF) and the department of health (DOH).
8. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability or other factors, and personal circumstances contrary to the principles of equal opportunity.
9. Participants are entitled to service credits in accordance with DepEd Order No. 53, s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, non-teaching personnel including the management staff shall be provided with compensatory time off (CTO) as per the Civil Service Commission (CCC) and Department of Budget and Management (DBM) joint Circular No. 2, s. 2004 on non-monetary remuneration for overtime service rendered.
10. Food, office supplies and other expenses incurred during the conduct of this activity is chargeable against the Special Education Funds (SEF), while travel and other incidental expenses of the participants is chargeable against school MOOE funds, both are subject to the usual accounting and auditing rules and regulations.
11. Wide dissemination of this Memorandum is enjoined.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 



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Enclosure A - TRAINING MATRIX

DATE/TIME	TOPIC/ACTIVITY	FACILITATOR
DAY 1 – March 24, 2023 Virtual Platform 7:30 – 8:00 AM	Online Registration	Mrs. Rosemarie Osan and Secretariat
8:00 – 8:30 AM	Opening Program	
8:30 – 9:00 AM	Lecture on Child Protection Policy	Dr. Leonardo F. Farillon P III, Jamindan NHS
9:00 – 9:30 AM	Groupings, Orientation, Expectations and Pre-Test.	Event Training Manager/Resource Person
9:30 – 12:00 NN	Policies & Guidelines in the Conduct of Sports Competition.	Event Training Manager
1:00 – 2:00 PM	Sports Equipment & Facilities	Event Training Manager
2:00 – 5:00 PM	Role of Coaches and Coaching Styles Scientific Coaching & Techniques Formulation of Ground Rules	Event Training Manager/Resource Person
DAY 2 – Nov. 29, 2019 In-person 7:30 – 9:30 AM	Physical Fitness Test/Event	Event Training Manager/Resource Person
9:30 – 11:30 AM	Competition Rules/Event	Event Training Manager/Resource Person
1:00 – 4:00 PM	Theory and Principles of Officiating/Event.	Event Training Manager/Resource Person
4:00 – 5:00PM	Code of Ethics as Coach/Officials during the Game	Event Training Manager/Resource Person
Day 3 – Nov. 30, 2019 In-person 7:30 – 11:30 AM	Practicum/Application	Event Training Manager/Resource Person
1:00 – 3:00 PM	Performance Appraisal	Event Training Manager/Resource Person
3:00 – 4:00 PM	Approval of Ground Rules/Event	Event Training Manager/Resource Person
4:00 – 5:00 PM	Open Forum & Closing Ceremonies	Event Training Manager



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Enclosure B – Training Management

Training Director: Miguel Mac D. Aposin, EdD. CESO V – SDS
Asst. Training Director: Ma. Lunie B. Sampani - OIC, ASDS
Consultants: Segundina F. Dollete EdD. - Chief CID
Marlon P. Distreza EdD. – Chief SGOD
Training Manager: Mr. Ronie C. Reteracion – EPS MAPEH/Division Sports Officer
Secretariat: Chairperson - Mrs. Rosemarie Osan,
Asst. Chairperson –Mrs. Dorislyn T. Bellosillo
Members: Mr. Ian Dinglasan, Mrs. Elvie Kilayco,
Mr. Felino Base & Mrs. Christel Base
Venue of Training Chairman: Mr. Charlie Begas, Co Chairman: Mr.

EVENT	RESOURCE PERSON	EVENT TRAINING MANAGER
1. <i>Arnis</i>		<i>Mr. Oldie Olano</i>
2. <i>Athletics</i>	<i>Dalmacio Albason/ Francis Iglesia</i>	<i>Mr. Ernesto Albason/ Mr. Rosemiel Dalisay</i>
3. <i>Badminton</i>	<i>Mrs. Sharon Carillo</i>	<i>Mr. Felicito Bocala</i>
4. <i>Basketball (Regular & 3x3)</i>	<i>Mr. Chovyl Gloria & Mr. Erwin Buni</i>	<i>Mr. Elmo Haudar & Mr. Arnel Gervero</i>
5. <i>Billiards</i>		<i>Mr. Jefferson Cabag</i>
6. <i>Chess</i>	<i>Mr. Nicanor Osan</i>	<i>Mr. Francisco Lamayo</i>
7. <i>Football</i>		<i>Mr. Gilbert Dela Torre</i>
8. <i>Futsal</i>		<i>Mr. Art Silva</i>
9. <i>Sepak Takraw Sec. & Jr.</i>		<i>Mr. Rompy Insular / Mr. Danilo Dasal</i>
11. <i>Swimming</i>		<i>Mr. Leony Veedor</i>
12. <i>Table Tennis</i>	<i>Mr. Jesse Laurence Ponsaran</i>	<i>Mr. Reynaldo Palangre</i>
13. <i>Taekwondo</i>	<i>Mrs. Mahalia Paz Ho</i>	<i>Mr. Terrence Roy Honrado</i>
14. <i>Tennis</i>	<i>Mr. Mario Valenzuela</i>	<i>Mr. Querico Dangan</i>
15. <i>Volleyball</i>	<i>Dr. Juvy Palangre & Mr. Ernie Hilasgue</i>	<i>Mr. Rey Andrada & Mr. Rolly Isiderio</i>
16. <i>Wushu</i>		<i>Mr. Christopher Lensig</i>
17. <i>Paralympics</i>		<i>Mr. Maricel Macatangay</i>
18. <i>Dancesports</i>		<i>Mrs. Rosebelle Baidostamon</i>
19. <i>Pencak Silat</i>		<i>Mr. Carlito Alsagon</i>
20. <i>Boxing</i>		<i>Mr. Arnulfo S. Ladiet</i>
21. <i>Baseball/ Softball</i>		<i>Mr. Menard Abarra</i>



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