



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

March 16, 2023



DIVISION MEMORANDUM

No. 129, s. 2023

**ADDITIONAL INFORMATION TO DIVISION MEMORANDUM NO.128, S. 2023 TITLED
“GUIDELINES ON THE CONDUCT OF
DIVISION AND SCHOOL MONITORING, EVALUATION AND ADJUSTMENT”**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors/ OIC of the Districts
School Heads of Public Elementary, Secondary and
Integrated Schools
All Others concerned

1. In reference to Division Memorandum No. 128, s. 2023 titled “Guidelines on the Conduct of Division and School Monitoring, Evaluation and Adjustment”, please be informed that there will be a **Virtual Orientation** relative to the conduct of the above activities on **March 20, 2023, 1:00 o'clock in the afternoon via Microsoft Teams**. The link will be posted later in the District and School MEA Coordinators' group chat.
2. This activity aims to orient school heads and school & district MEA coordinators on the latest guidelines relative to the conduct of Division and School Monitoring, Evaluation and Adjustment activities.
3. Participants to this virtual orientation are all elementary, secondary and integrated school heads and district and school MEA coordinators.
4. Other provisions of the aforementioned Memorandum remain in effect.
5. Immediate dissemination of and compliance with this Memorandum are desired.


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Schools Division Superintendent 



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