



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

March 6, 2023

**DIVISION MEMORANDUM**  
**NO. 121 S. 2023**

**WORKSHOP ON THE DEVELOPMENT OF TEACHER ON DEMO LESSONS  
IN MATHEMATICS**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors  
Concerned School Heads of Public Elementary School

1. In line with the innovation in Mathematics titled MathALINO (Math Assessment and Learning Innovations for Numeracy Outcomes) and the Literacy and Numeracy Road Map of this office, the Curriculum Implementation Division shall conduct a workshop on the development of Teacher on Demo Videos on April 1, 2, 15, 16, 22, 23, 29, 30, 2023 at Capiz National High School, Roxas City.
2. Specifically, this project aims to:
  - a. identify least learned skills (LLS) in Mathematics;
  - b. develop Teacher on Demo videos based on the LLS identified; and
  - c. improve the mathematics performance of learners who are lagging behind.
3. The list of demonstration teachers, technical committee, quality assurance team members, and training matrix are found in Enclosure Numbers 1 and 2 respectively.
4. Participants and trainers are entitled to service credits in accordance with DepED Order No. 53, s. 2003 titled: *Updated Guidelines on the Grant of Vacation Service Credits to Teachers*. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.



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5. Expenses relative to the conduct of this activity shall be charged against the Division HRTD fund subject to the usual accounting and auditing rules and regulations.
6. It is expected that in the conduct of this activity, all involved must adhere to minimum health and safety protocols set by the Inter-Agency Task Force (IATF) on the Management of Emerging Infectious Diseases and the Department of Health (DOH).
7. Immediate dissemination of this Memorandum is desired.

*may*  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent *q*



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Enclosure number 1 - Division Memorandum No. 121 s. 2023

**A. LIST OF DIVISION MANAGEMENT, DEVELOPMENT, AND QUALITY ASSURANCE TEAM**

<b>Management Team and Consultants</b>	Miguel Mac D. Aposin EdD., CESO V	Sds	Elenia p. Baranda	EPS - Mathematics
	Ma. Lunie B. Sampni, CPA, MBA	OIC Office Of ASDS	Shirley A. De Juan	EPS – LRMDS
	Segundina F. Dollete EdD	Chief – CID	Glenn Dollete	PDO

<b>Demo Teachers</b>	<b>NAME</b>	<b>District</b>	<b>Grade Level</b>
	1.Zandie Ponce	Mambusao East	4
	2.Silveria Aldema	Dumalag	4
	3.John Paul Esebion	Sapian	4
	4. Irine Pastolero	Dumarao	4
	5.Nelyn B. Frial	Dao	4
	6.J-Marie Ludero	Dumarao	4
	7.Josie Ubierna	Ivisan	4
	8.Lemar delos Reyes	Cuartero	5
	9.Precel Joy Binas	Dumalag	5
	10.Elen Joy Escalada	Ivisan	5
	11.Joy Grace Ramos	Dao	5
	12.Anthea Faith Barolo	Panay	5
	13.Marivic Gevero	Ivisan	5
	14.Aivie Silva	Dumarao	6
	15.Queenielyn D. Escopel	Dao	6
	16.Meriliza Guzman	Dumarao	6
	17.Frank Anthony Magsucang	Panay	6
	18.Liezel Valencia	Mam. West	6
	19.Jayson G. Hapitan	Dumarao	6
	20.Ann Liza P. Miramon	Dumalag	6
	21.Ann Ocana	CNHS	7
	22.Christine Joy Pionelo	Panitan NHS	7



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	23.Catherine Dumol	Panitan NHS	7
	24.Marcnie Albason	Capiz NHS	7
	25.Nelia Honrado	Feliciano Yusay Consing NHS	7
	26.Ann John Velado	Jamindan NHS	7
	27.Michael Angelo Barregon	Capiz NHS	7
	28.Inie de Felix	Capiz NHS	8
	29.Catherine Caballero	Maindang NHS	8
	30.Rochelle A. Albaña	Dulangan NHS	8
	31.Gie Diaz	Maayon NHS	8
	32.Ana Mae Japsay	Vicente Andaya Sr. NHS	9
	33.Kenneth Bolivar	Capiz NHS	9
	34.Christian Paul Diaz	Feliciano Yusay Consing NHS	9
	25.Lynde Opanto	Vicente Andaya Sr. NHS	9
	26.Ann Ocana	Capiz NHS	10
	27.Rishelle Valad-on	Jamindan NHS	10
	28.Recca Castanares	Maindang NHS	10
	29.Joycee Tajanlangit	Capiz NHS	10
	30.Joan Santiago	Mianay NHS	SHS
<b>Technical Committee</b>	1.Jayson Oso	Bagong Barrio NHS	Director
	2.Maja Demandante	GMNES	Director
	3.Ervin Garbo	Tapaz West	Grade 4
	4.Relan Barce	Pilar	Grade 4
	5. Rodnie Wicas	Dao ES	Grade 5
	6.Gena Villas	Sapian NHS	Grade 5
	7.Raymond Lumbo	Sapian NHS	Grade 6
	8.Jude Ryan Obamos	Sapian NHS	Grade 6
	9.Jona Mei Bacuta	Capiz NHS	Grade 7
	10.Leoname Gonzales		Grade 8
	11. Levie Etajan	Vicente Andaya Sr. NHS	Grade 9
	12.Jonifer Almieda	Vicente Andaya Sr. NHS	Grade 10
	13.Gilberto Lagrana	Jose Diva Avelino NHS	SHS
	1.Eddie Arcenas	Panay	4 – 6
	2. Judith P. Tu	Ivisan	4 – 6



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		Consing NHS	
	4.Elena Bulacan	Jose Diva Avelino NHS	QA
	5.Felsie Obuyes	Sapian NHS	QA
	6.Rowena Luza	Capiz NHS	QA
	7.Tanya Venusa Dollete		QA



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Enclosure No. 2 to Division Memorandum 121s., 2023

**WORKSHOP ON THE DEVELOPMENT OF TEACHER ON DEMO LESSONS  
IN MATHEMATICS  
MATRIX OF ACTIVITES**

Date	Time	Activity/Topic	Resource Person/ In-Charge
April 1, 2023	7:30-8:30	Registration	Rowena Luza
	8:30-9:00	Opening Program	Capiz NHS
	9:00-10:00	Orientation	Elenia P. Baranda
	10:00- 11:00	Workshop on the preparation of Lesson Plans	Jayson F. Oso
	11:00- 12:00	Editing of Lesson Plans	Editors
	12:00-1:00	LUNCH BREAK	
	1:00-5:00	Video Recording	Participants and editors
April 2, 2023	8:30-5:00	Video Recording	Participants and editors
April 15, 2023	8:30-5:00	Video Recording	Participants and editors
April 16, 2023	8:30-5:00	Video Recording	Participants and editors
April 22, 2023	8:30-5:00	Video Recording	Participants and editors
April 23, 2023	8:30-5:00	Video Recording	Participants and editors
April 29, 2023	8:30-5:00	Video Recording	Participants and editors
April 30, 2023	8:30-5:00	Video Recording	Participants and editors



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