



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

March 13, 2023

**DIVISION MEMORANDUM**  
**NO. 113 S. 2023**

**LITERACY AND NUMERACY COLLOQUIUM**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads of Public Elementary and  
Integrated Schools  
All Concerned

1. In relation with the implementation of the Basic Education Learning Recovery and Continuity Plan (**BE-LRCP**) and the Schools Division Office Literacy and Numeracy Road Map as well as to address the gap and learning issues caused by the pandemic, this office, through the Curriculum Implementation Division (CID) will conduct the Literacy and Numeracy Colloquium on April 14, 2023. The venue will be announced in a separate memorandum.
2. This activity aims to:
  - a. establish a mechanism to capture the whole scenario of the Division's Literacy and Numeracy initiatives and to gauge the impact on the learners' performance;
  - b. provide opportunities for participants to share success stories, effective ways, unique features, processes, and strategies in implementing the literacy and numeracy programs; and
  - c. set a framework for learning recovery and continuity.
3. The participants to this activity are the Education Program Supervisors in all learning areas, Public Schools District Supervisors, Central School Principals, Secondary School Heads, Integrated School Heads and District Coordinators of Mathematics, English, Filipino and MTB-MLE.
4. It is expected that in the conduct of this activity, all involved must adhere to minimum health and safety protocols set by the Inter-Agency Task Force



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on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH).

5. Expenses relative to the conduct of the Literacy and Numeracy Colloquium will be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

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**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent *g*



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Enclosure No. 1 of Division Memorandum No. 113, s. 2023

**GENERAL GUIDELINES**

1. Each district is pre-assigned to present either literacy or numeracy program. The school head/ coordinator will be the presenter of the program. He/She is given 20 minutes to share the salient features and the impact of the literacy or numeracy program including the enabling and sustainability mechanisms.
2. The suggested format of the presentation is as follows:
  - I. Rationale
  - II. Objectives
  - III. Assessment Results
  - IV. Strategies Implemented (SY 2020-2022)
  - V. Impact of Literacy / Numeracy Program
  - VI. Sustainability
3. The Public School District Supervisor will serve as the reactors in the clusters assigned to them. They are given 5 minutes to react on the presentations.
4. Reporters are given 15 minutes to present the cluster output during the plenary session.



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**MATRIX OF ACTIVITIES**  
**April 7, 2023**

<b>Time</b>	<b>Activity</b>	<b>Persons Involved</b>			
8:15 – 8:45	Opening Program				
	Philippine National Anthem	AV Presentation			
	Prayer	Dr. Ma. Theresa Villagracia			
	Regional Hymn	AV Presentation			
	Capiz Hymn	AV Presentation			
	Words of Welcome	Ma. Lunie B. Sampani			
	Rationale of the Activity	Dr. Segundina F. Dollete			
	Message	Dr. Miguel Mac D. Aposin, CESO V			
	Master of Ceremonies	Dr. Lalain E. Delos Santos			
8:45 - 9:00	Break-out Session				
		Cluster 1		Cluster 2	
		Presenter	Reactor	Presenter	Reactor
9:00 – 9:20	Cuartero Literacy		Mam. West	Mam. East Literacy	Dao
9:30 – 9:50	Dao Numeracy		Panay	Mam. West Numeracy	Dumalag
10:00 – 10:20	Dumalag Literacy		Panitan	Panay Numeracy	Dumarao
10:30 – 10:50	Dumarao Numeracy		Pilar	Panitan Literacy	Ivisan
11:00 – 11:20	Ivisan Literacy		Maayon	Pilar Literacy	Jamindan
11:30 – 11:50	Jamindan Numeracy		Mam. East	Maayon Numeracy	Cuartero



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Documenter/ Reporter: Dr. Judith P. Tu Juvy Baranda		Documenter/ Reporter: Dr. Lalain delos Santos Jonel Sembrano	
Facilitator: Elenia P. Baranda		Facilitator: Salvador Dale Artates	
Timer: Dr. Ruth Gervero		Timer: Ronie Reteracion	
Secretariat: Dr. Arlyn B. Luces		Secretariat: Ladylyn Bibano	
Cluster 3		Cluster 4	
Presenter	Reactor	Presenter	Reactor
Pontevedra Literacy	Pres. Roxas	Sapian NHS Numeracy Cluster 1	Gelyn Facto
Pres. Roxas Literacy	Sapian	Yating NHS Literacy Cluster 2	Ma. Bambi Billanes
Sapian Numeracy	Sigma	Cuartero NHS Literacy Cluster 3	Raquel Llanera
Sigma Literacy	Tapaz East	Estefania Montemayor NHS Cluster 4	Leonardo Farillon
Tapaz East Numeracy	Tapaz West	Lucero NHS	Teresita Barrio
Tapaz West Literacy	Pontevedra	Capiz NHS Numeracy	Emmie Garbosa
Documenter/ Reporter: Marissa Olilang Dexter Felasol		Documenter/ Reporter: Charlie Begas Myrthyl Coching	
Facilitator: Dr. Merlie J. Rubio		Facilitator: Dr. Rolando Jamora	
Timer: Andres Quiachon		Timer: Alan Vincent Altamia	



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	Secretariat: Lourdes Oropio	Secretariat: Florence Legaspina
12:00 – 1:00	Lunch Break	
1:00 – 4:00	Reporting by Clusters - Cluster 1 - Cluster 2 - Cluster 3 - Cluster 4	
	Impressions	Dr. Mae Frac
		Dr. Ma. Fiel Brillantes
		Fernalil Castillon
	Challenge	Miguel Mac D. Aposin EdD
	Closing Remarks	Segundina F. Dollete EdD
	Master of Ceremonies	Dr. Judith P. Tu



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