



Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ

March 7, 2023

DIVISION MEMORANDUM

No. 104, s. 2023

To: Principal III of Dao Elementary School
All Others Concerned

**PRODUCTION OF THE FINAL COPY OF THE DIVISION EDUCATION
DEVELOPMENT PLAN (DEDP), CY 2023-2028**

1. In line with the submission of the final copy of the Division Education Development Plan (DEDP) 2023-2028, on March 20, 2023 at the Office of the Regional Director, the following personnel listed below are advised to report to the Division Office on March 9 & 10, 2023.

No.	Name	School
1.	Rodnie Wicas	Dao Elementary School
2.	Raymund Magbanua	Dao Elementary School

2. This activity aims to prepare the final copies of the DEDP for submission to the Office of the Regional Director on the above-stated date.
3. Travel expenses of the participants relative to the conduct of this activity shall be charged against the School MOOE funds, subject to usual accounting and auditing rules and regulations.
4. Concerned school head must ensure that there will be teacher/s who will still address the learning needs of the learners of the identified teachers in adherence with DepEd Order No.9 s.2005 titled "*Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith.*"
5. It is expected that in the conduct of this activity, all involved must adhere to minimum health and safety protocols set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH).
6. For the information and guidance of all concerned.

For the School Division Superintendent:

MA. LUNIE B. SAMPANI CPA, MPA
Office of the Assistant Schools Division Superintendent
In-Charge of the Division



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