



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

February 15, 2023

DIVISION MEMORANDUM

NO. 069 S. 2023

**WORKSHOP ON THE DEVELOPMENT OF VIDEO LESSONS ON
BEGINNING READING IN FILIPINO**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Concerned School Heads of Public Elementary and
Secondary Schools

1. In line with the division innovation in Filipino titled Proyektong 3Ps (Pagpapaigting ng Pagbasa't Pag-unawa), this office, through the Curriculum Implementation Division shall conduct a workshop on the development of video lessons on beginning reading in Filipino on March 4,11,18,25 and April 1, 2023. The venue will be at the Division Multi-Purpose Hall.
2. Specifically, this project aims to:
 - a. implement DepEd 3B's (Bawat Bata Bumabasa) Program in SDO Capiz;
 - b. develop video lessons on demonstration teaching for beginning reading in Filipino;
 - c. improve the reading performance of learners who are lagging behind; and
 - d. reduce the number non-readers and slow readers.
3. The list of the Division demonstration teachers, technical committee, quality assurance team members, and the training matrix is found in Enclosure Numbers 1 and 2 respectively.
4. Participants and trainers are entitled to service credits in accordance with DepED Order No. 53, s. 2003 titled: *Updated Guidelines on the*



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>



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Grant of Vacation Service Credits to Teachers. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.

5. Expenses relative to the conduct of this workshop shall be charged against the HRTD Fund while transportation allowance of participants is chargeable against school MOOE subject to the usual accounting and auditing rules and regulations.

6. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V ✓
Schools Division Superintendent



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Enclosure number 1 - Division Memorandum No. 069s. 2023

A. LIST OF DIVISION MANAGEMENT, DEVELOPMENT, AND QUALITY ASSURANCE TEAMS

MANAGEMENT TEAM and CONSULTANTS	MIGUEL MAC D. APOSIN EdD. CESO V	SDS	MERLIE J. RUBIO EdD	EPS - FILIPINO
	MA. LUNI B. SAMPANI, CPA, MBA	OIC Office of ASDS	SHIRLEY A. DE JUAN	EPS – LRMDS
	SEGUNDINA F. DOLLETE	CHIEF – CID	GLENN DOLLETE	PDO

Demo Teachers	NAME	SCHOOL	District	Assigned letter
	1. Menie De la Cruz	Ivisan ES	Ivisan	A
	2. Maria Mae M. Barnuevo	Maindang ES	Cuartero	B
	3. Ediled L. Tosio	Villareal Memorial School	Mambusao East	C
	4. Lovelyn P. Delfin	Quinayuya ES	Dao	D
	5. Aura Ayosa	Pres. Roxas East ES	Pres. Roxas	E
	6. Ma. Regina D. Bundad	Pawa ES	Panay	F
	7. Rovi Rose Ituralde	Lucero ES	Jamindan	G
	8. Jane Ann Bargo	Pilar ES	Pilar	H
	9. Renelyn Felasol	Concepcion ES	Dumalag	I
	10. Rea Me Farenas	Dumalag CS	Dumalag	J
	11. Ruby Billoso	Panay CS	Panay	K
	12. Louwela Loveres	Jose Reyes Jarencio ES	Sigma	L
	13. Cheryl Banaylo	Intongcan ES	Pontevedra	C
	14. Ravimae Mendoza	Sigma CES	Sigma	N
	15. Minerva B. Gimeno	Mariano ES	Tapaz West	Ñ
	16. Maria Magdalena Felasol	Dumalag CS	Dumalag	NG
	17. Rosario Humpay	Dumarao ES	Dumarao	O



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	18. Melissa L. Paras	Burias ES	Mambusao West	P
	19. Elvina D. Alba	Cogon ES	Panitan	Q
	20. Ma. Leonida O. Pinalba	Agsilab ES	Sapian	R
	21. Christine June E. Ganzon	Rizal Sur PS	Tapaz East	S
	22. Shella C. Canabal	Maayon ES	Maayon	T
	23. Ma. Magdalena Felasol	Dumalag CS	Dumalag	U
	24. Jayson V. Estacion	Agtupgop ES	Jamindan	V
	25. Virgie Bartonico	Manhoy ES	Dao	W
	26. Kim Carillo	Mangoso ES	Sigma	X
	27. Pamela Paderes	Margarita Soriano ES	Sigma	Y
	28. Cristy Joy B. Flores	Tapaz CES	Tapaz West	Z
Technical Committee	1. Resa De Pedro	Sigma CES	Sigma	A-E
	2. Cherilie Benedian	Sigma CES	Sigma	F-J
	3. Shimie Grace D. Dunton	Ivisan ES	Ivisan	K-Ñ
	4. Donalyn Llaban	Dumalag CS	Dumalag	NG-R
	5. Joan B. Jito	Margarita Soriano ES	Sigma	S-V
	6. Mayet V. Cullo	Mangoso ES	Sigma	W-Z
Quality Assurance Team	1. Abadesa Sabordo	Bungsuan ES	Dumarao	A-E
	2. Gemma Deseo	Cabungahan ES	Maayon	F-J
	3. Francisca Pinos	Marita ES	Pres. Roxas	K-Ñ
	4. Marissa Olilang	Agtatacay Sur ES	Sapian	NG-R
	5. Sonora Ledesma	Dumarao ES	Dumarao	S-V
	6. Lourdes Oropio	Pawa ES	Panay	W-Z



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Enclosure No. 2 to Division Memorandum 069s., 2023

**WORKSHOP ON THE DEVELOPMENT OF VIDEO LESSONS ON
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MATRIX OF ACTIVITIES

Date	Time	Activity/Topic	Resource Person/ In-Charge
March 4, 2023	7:30-8:30	Registration	Dr. Sonora Ledesma/Mrs. Gemma Deseo
	8:30-9:00	Opening Program	Dr. Lourdes Oropio
	9:00-9:30	Orientation	Dr. Merlie J. Rubio
	9:30-11:00	Lecture on the development of video lesson	Jayson Oso
	11:00-12:00	Writeshop	
	12:00-1:00	LUNCH BREAK	
	1:30-2:30	Marungko Approach	Mrs. Francisca Pinos
	2:30-3:30	Letter Sound	Mrs. Marissa Olilang
	3:30-4:30	Lecture on the preparation of lesson plan	Mrs. Abadesa Sabordo
	4:30-5:00	Workshop on the preparation of Lesson Plan	Participants and editors
March 11, 2023	8:30-9:00	MOL	Mrs. Abadesa Sabordo
	9:00-10:00	Photo Shop	Shimie Grace D. Dunton
	10:00-11:00	Lecture on Video Editing	Erden Gentolea
	11:00-12:00	Lecture on Quality Assurance of Video lesson	Mrs. Shirley De Juan
	12:00-1:00	LUNCH	
	1:30-2:30	Editing of lesson plan for video lesson	Demo teachers and editors
	2:30-3:30	Presentation of Edited lesson plan	Demo teachers and editors



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	3:30-4:30	Presentation of Edited script	Demo teachers and editors
	4:30-5:00	Video recording	All Participants
March 18, 2023	8:30-5:00	Video Recording	All Participants
March 25, 2023	8:30-5:00	Video Recording	All Participants
April 1, 2023	8:30-5:00	Video Recording	All Participants

PROPOSED BUDGET



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