



Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ

January 5, 2023

DIVISION MEMORANDUM
NO. 005s. 2023

**PRESENTATION OF THE VALIDATORS TO PROVIDE TECHNICAL ASSISTANCE IN THE
VALIDATION OF GESP/GJHSP/GSHSP SY 2022-2023**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisors/Officers-In-charge of the District
Public Elementary, Secondary and Integrated School Heads
All others concerned

1. In compliance with the unnumbered Memorandum from the Department of Education, Office of the Secretary dated December 5, 2022, RE: Basic Education Information System (BEIS) Data Collection for SY 2022-2023, there will be a **virtual presentation** of validators to provide technical assistance in the validation of the GESP/GSHSP/GJHSP on January 11, 2023 at 9AM.
2. The participants to this activity are the School Heads, District Planning Officers and the School Planning Officers of the 393 Elementary Schools, 54 Secondary Schools and 24 Integrated Schools.
3. In this regard, all schools are requested to immediately start encoding the necessary data in the BEIS coded template and upload it in the EBEIS.
4. Division deadline in the uploading of the GESP/GSHSP/GJHSP in the BEIS is on January 31, 2023.
5. Division deadline in the final uploading and the submission of the signed, validated copy of the GESP/GSHSP/GJHSP is on February 28, 2023.
6. The link to this virtual orientation will be posted in the GESP/GSHSP/GJHSP Group Chat in Messenger.



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7. The Division Validators who will be providing technical assistance and will be signing and validating the GESP/GSHSP/GJHSP forms are the following:

- Chief Education Supervisor – Dr. Segundina F. Dollete
- Education Program Supervisor (LRMDS) – Ms. Shirley A. de Juan
- Education Program Supervisor (Division Sports Coordinator) – Mr. Ronnie C. Reteracion
- Education Program Supervisor – Mr. Andres D. Quiachon
- Education Program Supervisor (SPED Coordinator) – Dr. Ruth C. Gervero
- Education Program Supervisor – Ms. Sephora M. Roldan
- Education Program Supervisor – Dr. Merlie J. Rubio

- Education Program Supervisor – Dr. Rolando B. Jamora
- Public School District Supervisor (IPED) – Dr. Angel F. Payo Jr.
- Administrative Officer IV/HRMO – Ms. Ma. Sharon S. Barrientos
- Accountant III - Atty. Benjie B. Doce
- Education Program Supervisor (Child Protection Coordinator) – Dr. Edna B. Azcarraga
- Senior Education Program Supervisor (HRTD) – Ms. Immaculada J. Amores
- Program Development Officer (Division Youth Foundation Coordinator) – Ms. Yzarda Ballera and Ms. Jhean Linco
- Senior Education Program Supervisor (RESEARCH) – Dr. Marggie A. Obligacion
- Planning Officer III – Mr. Eduardo Villafuerte
- Information Technology Officer – Mr. Emmanuel V. Lati
- Medical Officer – Dr. Joy Arnold T. Lejos
- Division Engineer – Engr. Marlon Clarito
- Project Development Officer (DRRM Coordinator) – Ms. Glenda Marie B. Botin

8. The Schedule of Validation by the Validators will be as follows:

February 1, 2023	AM	CUARTERO
February 1, 2023	PM	DAO
February 2, 2023	AM	DUMALAG
February 2, 2023	PM	DUMARAO
February 3, 2023	AM	IVISAN
February 3, 2023	PM	JAMINDAN
February 6, 2023	AM	MAAYON
February 6, 2023	PM	MAMBUSAO EAST
February 7, 2023	AM	MAMBUSAO WEST





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February 7, 2023	PM	PANAY
February 8, 2023	AM	PANITAN
February 8, 2023	PM	PILAR
February 9, 2023	AM	PONTEVEDRA
February 9, 2023	PM	PRESIDENT ROXAS
February 10, 2023	AM	SAPIAN
February 10, 2023	PM	SIGMA
February 11, 2023	AM	TAPAZ EAST
February 11, 2023	PM	TAPAZ WEST

9. Division Memorandum No. 367, s. 2022 will allow the designated District and School Planning Officers to render overtime (OT) services equivalent to 3 days during weekdays, weekends and holidays when necessary to meet the LIS target schedule provided that the school is able to submit during or before February 23, 2023.
10. Expenses relative to the conduct of the activity are chargeable against Division MOOE funds subject to accounting and auditing rules and regulations.
11. Immediate dissemination of and compliance with this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 



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