



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

December 15, 2022

**DIVISION MEMORANDUM**  
**NO. 540, s. 2022**

**DIVISION VALIDATION OF RE-ENTRY APPLICATION PROJECT (REAP)  
IMPLEMENTATION OF SCHOOL HEADS ACADEMY (SHA) SCHOLARS**

To: OIC, Office of the Asst. Schools Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors/OIC of the Districts  
Heads of Public Elementary, Secondary and  
Integrated Schools Concerned  
SHA Scholars and Mentors

1. In compliance with Regional Memorandum No. 339, s. 2021 titled **“Guidelines on the Establishment of School Heads Academy (SHA) in DepEd Region VI”**, this Office through the SDO REAP Committee will conduct a physical validation of REAP implementation on January 3-4, 2023 at the respective school of the SHA scholars.
2. This activity aims to validate targets vis-à-vis accomplishments as reflected in the implementation paper and assess the impact of the projects.
3. Participants to this activity are the SHA scholars and their mentors. SHA scholars are expected to render one-minute introductory speech and four-minute video presentation (e.g. movie maker generated video). They will be rated accordingly using the attached validation checklist.
4. Participants are expected to bring with them their own laptop, DLP, extension wire and flash drive. The
5. Attached are the following enclosures for your guidance.
  - a. Enclosure No. 1 - Validation Checklists



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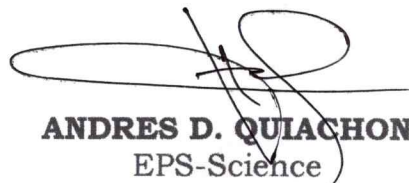

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b. Enclosure No. 2 - Schedule of Validation

6. Expenses relative to the conduct of this activity shall be charged against the Division MOOE funds, subject to usual accounting and auditing rules and regulations.
7. It is expected that in the conduct of this activity, all involved must adhere to minimum health and safety protocols set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH).
8. Immediate dissemination of and compliance with this Memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

  
**ANDRES D. QUIACHON**  
EPS-Science  
In-Charge of the Division  




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Enclosure No. 1 to SDM No. 540 s. 2022

*Annex "Q"*

**Criteria for the Best Re-Entry Application Project (REAP)**

Name of REAP: \_\_\_\_\_  
Name of Scholar: \_\_\_\_\_ School: \_\_\_\_\_  
Date of Implementation: \_\_\_\_\_ District: \_\_\_\_\_

SCHOOL HEADS ACADEMY (SHA) CRITERIA FOR THE BEST RE-ENTRY APPLICATION PROJECT (REAP)			
CRITERIA	DESCRIPTION	RATING	SCORE
Content	<i>The REAP clearly identifies the problem and the key result changes that are expected to take place in the school or learning center as a result of its implementation.</i>	25%	
Standards-Based	<i>The REAP shows the area of focus based on the identified domain of the professional standards for school heads and clearly articulates how these standards are attained in the course of project implementation.</i>	20%	
Documentation	<i>The REAP contains all essential information and substantive elements that clearly conveys the phases of project implementation from pre- to post-implementation.</i>	20%	
Leadership & Management Competence	<i>The REAP able to show the needed skills of the scholar in carrying-out the project and clearly articulates the achievement of the standard competencies expected of a school leader while addressing the need of the school / learning center.</i>	35%	
	<b>Total</b>	<b>100%</b>	

Validated by: \_\_\_\_\_

Concurred by: \_\_\_\_\_

Date and Time: \_\_\_\_\_



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**Criteria for the Best Re-Entry Application Project (REAP) Presenter**

Name of REAP: \_\_\_\_\_  
Name of Scholar: \_\_\_\_\_ School: \_\_\_\_\_  
Date of Implementation: \_\_\_\_\_ District: \_\_\_\_\_

SCHOOL HEADS ACADEMY (SHA) CRITERIA FOR THE BEST RE-ENTRY APPLICATION PROJECT (REAP) PRESENTER			
CRITERIA	DESCRIPTION	RATING	SCORE
Content Knowledge and Creativity	<i>The scholar conveys the ideas clearly (basic reasoning, logical conclusions, adequate evidence), and the report was presented in a creative way that held the audience's attention.</i>	30%	
Coherence and Organization	<i>The scholar selected appropriate and effective organizing methods for the messages he/she conveys. The transition was smooth and the flow was easy to follow. Slides were error-free and logically presented.</i>	30%	
Communication Skills	<i>The scholar demonstrates competence and comfort with the information (well-prepared, knows the content, answers questions confidently), and the presentation fits into the time allotment.</i>	20%	
Composure	<i>The scholar exudes enthusiasm and confidence in reporting. Maintains poise and had clear articulation of the spoken words. Maintains eye contact with the audience.</i>	20%	
	<b>Total</b>	<b>100%</b>	

Validated by:

\_\_\_\_\_

Concurred by:

\_\_\_\_\_ Date and Time: \_\_\_\_\_



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Enclosure No. 2 to SDM No. 540 s. 2022

SCHEDULE OF VALIDATION FOR RE-ENTRY APPLICATION PROJECT (REAP)  
SCHOOL HEADS ACADEMY

January 3, 2023

Name of SHA Scholar	Mentor	School	District	Title of Re-Entry Application Project (REAP)
LEO B. BARROA	ZALDY B. CAALAM	DAGA ES	PANAY	Digi-STAR: An Intervention to Improve Numeracy Skills
EDMAR DEQUINA	NOE B. BEBITA, PhD	VICTORIA C. DAIS ES	PONTEVEDRA	Project CREATES: Creative Teaching Strategy in Mathematics
MARICEL D. MACATANGAY	ZALDY B CAALAM	INTONGCAN ES	PONTEVEDRA	BATANG CAPIZNON ATON PAKANTAHON
ESMERALDA A. DAGMIL	RUTH G. GERVERO	MANOLING ES	PRES. ROXAS	Project LETRA : Literacy Enhancement Training Room for Non-Readers.
SANDRA V. FABELLA	FE B. BANES, EdD	ALMON PS	IVISAN	Appropriate Learning Materials On Non-Readers

January 4, 2023

Name of SHA Scholar	Mentor	School	District	Title of Re-Entry Application Project (REAP)
KRISTINE MAE F. ALVAIRA	REYNALDO D. AZCARRAGA, PhD	QUINAYUYA ES	DAO	Project REAL: Read Enjoy And Learn
SOL L. BLANCO	ANGEL F. PAYO, JR, PHD	CABANGAHAN ES	DUMARAO	Project Sol: Strategy on Life, Inculcate honesty, respect and kindness among 10 learners of Cabangahan ES
FATIMA MAE F. ANIMAS	ANGEL F. PAYO, JR. PHD	ARSENIO R. FRIAL ES	DUMALAG	Reading Enhancement Activities Devised, An Intervention Nurturing Young Generations
ANTHONIETA R. BERGANIO	MA. THERESA V. VILLAGRACIA	DIOSDADO BAYOT ES	MAMBUSAO WEST	PROJECT: POP-UP ( Promoting Outdoor Play to Uplift Desire for Learning of Pupils
LOEL C. PAMOSO	FATIMA L. ESCUTON, PhD	LUCERO NHS	JAMINDAN	Project 3R (Remedial Reading Room)



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