



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

December 6, 2022

DIVISION MEMORANDUM

No **515** s. 2022

**SUBMISSION AND RECONCILIATION OF BMS GENERATED FINANCIAL ACCOUNTABILITY
REPORT (FARs) AS OF NOVEMBER 2022**

To: Public Secondary School Heads of Implementing Units
Accountants / Bookkeepers / Designated Bookkeepers of Implementing Units
All Others Concerned

1. In preparation for the year-end closing of books, the secondary schools shall prepare and submit their BMS generated FARs (FAR 1, FAR 1A and FAR 1B) as of November 2022 for reconciliation on **December 9, 2022** to the Budget Section.
2. Please be guided accordingly.


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Schools Division Superintendent



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